

City of Groveport

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Meeting Minutes

Tuesday, October 10, 2017

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Jim Beidler

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

The Madison Township Fire Department firefighters led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Jim Beidler, Shawn M. Cleary, Edward Dildine, Jean Ann Hilbert, Becky Hutson, and Scott Lockett

V. Approval of Minutes

Approved as submitted.

[#538-2017](#)

City Council Minutes 9-25-17

Attachments: [City Council Minutes 9-25-17.pdf](#)

Proclamation

Mayor Lance Westcamp read the 2016 Fire Prevention Week Proclamation. The Proclamation was presented to Battalion Chief C. Pallos. Mr. Dildine commented on the pink shirts all the firefighters are wearing. The shirts are worn every year during all 31 days of October in support of, not just breast cancer awareness, but all cancer awareness. Especially for firefighters who have seven times higher the risk of getting cancer.

[#540-2017](#)

Fire Prevention Week Proclamation

Attachments: [2017 Fire Prevention Week Proclamation.pdf](#)

VI. Business of Guests

None.

VII. Ordinances and Resolutions

A. 3rd Readings

ORD. 17-036

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT PROPOSALS AND TO ENTER INTO A CONTRACT WITH THE COMPANY OR FIRM THAT SUBMITS THE MOST BENEFICIAL AND/OR ACCEPTABLE PROPOSAL TO THE CITY FOR JANITORIAL SERVICES AT THE FOLLOWING CITY FACILITIES: MUNICIPAL BUILDING, TOWN HALL, RECREATION CENTER, POLICE DEPARTMENT, GOLF COURSE CLUB HOUSE, KIDS SPACE AND PUBLIC WORKS FACILITY

Sponsors: Beidler

Clerk of Council Ross read by title Ordinance No.17-036 . A motion was made by Council Member Beidler, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

Yes: 6 - Beidler, Cleary, Dildine, Hilbert, Hutson and Lockett

B. 2nd Readings

ORD. 17-038

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PROVISION OF HEALTH SERVICES WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No. 17-038.

ORD. 17-039

AN ORDINANCE AUTHORIZING THE CHARITY NEWSIES SALE

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No. 17-039.

ORD. 17-040

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO APPLY FOR AND ACCEPT A GRANT FROM THE FRANKLIN COUNTY COMMISSION ON AGING SENIOR OPTIONS GRANT PROGRAM FOR THE SENIOR TRANSPORTATION PROGRAM, AND FURTHER AUTHORIZING THE ADMINISTRATOR TO EXECUTE ANY AGREEMENT NECESSARY TO RECEIVE SAID GRANT FUNDING

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No. 17-040.

C. 1st Readings

ORD. 17-041

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2018

Sponsors: Beidler

Clerk of Council Ross read by title Ordinance No. 17-041. This Ordinance was referred to the Committee of the Whole.

ORD. 17-042

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO CONVEY A DRIVEWAY EASEMENT TO JAMES D. AND CHRISTINE M. JOHNSON

Sponsors: Hilbert

Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings to have this Ordinance go into effect in 30 days. The property is in the process of being sold and they are trying to close within the next month. This is in regards to a driveway easement over Canal lands which were conveyed to the City by way of a Governor's Deed back in 2006 or 2007. The City will probably see this matter in the future concerning other properties. As it is at present, there is a stretch of canal land that literally, if the City enforced its property rights, would prevent people from being able to go up their driveways to their homes. In order to address this matter, the prospective buyers of the property, who are surveyors, wanted the matter handled. They prepared a legal description, at their cost, and tendered it to Mr. Shannon and City Engineer, Steve Farst. Both were comfortable with the layout and Mr. Shannon is drafting the easement instrument. Therefore, staff is requesting Council to consider suspending the three readings and passing this Ordinance tonight. It is Mr. Shannon's understanding the property will be used as a home, not a business. The language in the body of this Ordinance is giving the property owner the right to use that easement for driveway purposes forever. The City of Groveport is not giving the property owners the land. In fact, the City is still capable of exercising its right as it relates to the land. This is simply allowing the owners to have driveway access to the residence that has been there for a very long time. Administrator Marsha Hall stated there will be some conditions applied that prohibits the owners from building any structures on the property, it will be only for access.

Clerk of Council Ross read by title Ordinance No.17-042 . A motion was made by Council Member Hilbert, seconded by Council Member Beidler, to suspend the rules as to the three readings. The motion carried by the following vote:

Yes: 6 - Beidler, Cleary, Dildine, Hilbert, Hutson and Lockett

A motion was made by Council Member Cleary, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

Yes: 6 - Beidler, Cleary, Dildine, Hilbert, Hutson and Lockett

[RES. 17-009](#)

A RESOLUTION CALLING UPON THE US DEPARTMENT OF COMMERCE (DOC) TO RECOMMEND MEANINGFUL ACTION TO PROTECT AMERICA'S DOMESTIC STEEL AND ALUMINUM PRODUCERS UNDER SECTION 232 OF THE TRADE EXPANSION ACT OF 1962 AND THE DECLARATION OF AN EMERGENCY

Sponsors: Dildine

Administrator Marsha Hall explained this Resolution is to support and protect the use of American-made steel and aluminum. It was supported by several Ohio representatives in Congress. October is Ohio Manufacturing Month. The legislation includes some information about some Groveport businesses using American steel.

Clerk of Council Ross read by title Resolution No.17-009. A motion was made by Council Member Dildine, seconded by Council Member Beidler, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Beidler, Cleary, Dildine, Hilbert, Hutson and Lockett

A motion was made by Council Member Hutson, seconded by Council Member Cleary, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Beidler, Cleary, Dildine, Hilbert, Hutson and Lockett

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp complimented the committees within the great City in which we live. Mayor Westcamp spent about a half an hour talking to the residents of Elmont Place about the Sycamore trees at the main entrance. The Mayor had addressed the matter at the Trees & Decorations Committee meeting. Administration had sent a letter to the residents on that strip to meet with the Mayor and Committee Chair,

Leah Keller. The Committee is wanting residents' input on how they would react to the City removing the Sycamore trees and replacing them with another type of tree; there were 12 to 15 residents who met with them. Once the Trees & Decorations Committee decides on the matter, the Committee will then address Council to see where Council wants to go. Council Member Dildine, who is on the Trees & Decorations Committee, commented research has come up with lists of trees that have been approved and trees that are not approved, as well as where the money comes from to fund the trees. There are three separate accounts pertaining to the funding. Most residents want the trees replaced.

The Mayor followed up on his visit to Turnpoint Church with Council Member Lockett and Bob Garvin. They were well received and had the opportunity to thank the participants in the 4th of July parade. This Wednesday night, the Mayor will address the Groveport Madison School Board and thank them for their involvement in the 4th of July parade. The Mayor learned his son will also be speaking to the School Board on graduation.

B. Administrator - Marsha Hall

Administrator Marsha Hall announced Trick or Treat will be on Tuesday, October 31 from 5:30 p.m. to 7:00 p.m. Because of its success last year, traffic will be shut off on Front Street from Main Street to Elm Street during this time to allow the City's party to take place in a safe environment. Last year's event worked very well from the police standpoint. The Lion's Club has a very small parade and will judge costumes in different age groups.

Ms. Hall had provided Council with a memo regarding park projects. She is now seeking Council's guidance on how to proceed. Does Council want to send out a survey to residents or does Council want to make those decisions? Two projects were highly rated from responses staff received but the rest of the responses have been very scattered and can't be tied to any given project that the vast majority of Council wants done. The two projects at the top are 1.) re-surfacing the tennis courts and 2.) continuing the bike path to the north to connect with Metro Parks. Mrs. Hilbert suggested to keep in mind the addition of two extra tennis courts while re-surfacing the existing tennis courts; just get it all done at the same time. Ms. Hall stated that re-surfacing the tennis courts and adding two additional tennis courts are two different big projects. The City would have to move a line and it would add additional costs. The high school is reported to be installing six new tennis courts. When running a league event for tennis, there has to be

at least five tennis courts. The three tennis courts at Degenhart Park are built over a waterline. The original cost figures were from a 2008 cost estimate from EMH&T. If additional tennis courts are built at Degenhart Park, they would have to be built right at the property line and the City won't be able to install lights, which may reduce costs. There have been no updated estimates from EMH&T. If the City adds the two tennis courts, it either builds them over the waterline or the City moves the waterline. Building over the waterline would make it necessary to tear up the tennis courts if there was ever a problem with said waterline. Ms. Hall does have the estimate showing a breakdown of costs, including engineering, a contingency, inspection services and the like. Council directed Administration to do an engineering study for adding two additional tennis courts at Degenhart Park. The tennis courts are not budgeted as a maintenance item because of the way the City structures its capital projects.

[#539-2017](#)

Adm Report to Council

Attachments: [Adm Report to Council - Oct. 10.pdf](#)

C. Chief of Police - Ralph Portier

Nothing further to report.

D. Director of Finance - Jeff Green

Copies of the 2018 Appropriations Budget have been provided to Council. Finance Director, Jeff Green suggests the budget be taken home and looked over before returning with your copies next Monday, October 16. It is a pretty straight forward budget. Department heads have done a really good job at holding their costs down. The budget reflects that the City is meeting a lot of its financial goals that Council set last August: increasing the fund balances in the Rainy Day Fund, the General Fund, and the Debt Service Fund, etc. If anyone has questions give Mr. Green a call. The budget will be discussed at Monday's Committee of the Whole meeting starting at the regular time of 5:30 p.m.

E. Director of Law - Kevin Shannon

Nothing further to report.

F. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Jim Beidler

Council Member Beidler commented on the City sending employees for training on how to handle a suspected drug item regarding the opioid crisis. He wanted to know if the City's Public Works, Park employees and/or any employee who might come into contact with some drug or drug paraphernalia have received any training on the handling or precautions in such situations. Ms. Hall stated the City has not given training to those employees but agrees it would be a good thing to have Personnel Director, Sue Wadley, look into what educational training is available. Mrs. Wadley has done a wonderful job reaching out to all employees for the mandatory Drug Free Work Place training by working the session into all employees work schedules.

Council Member Hilbert expressed her appreciation to the Mayor, Marsha Hall, Council Member Shawn Cleary and all those who attended last Sunday afternoon's meeting regarding the opioid crisis task force. There will be a follow up community meeting sometime in the last weeks of November. Those on the list will be notified and Mrs. Hilbert will update everyone on the next meeting. Council Member Dildine suggested putting some protective gear in all the Public Works and Parks vehicles.

Council Member Dildine reminded everyone planning to attend the jet dedication on Friday must bring a picture ID or they will not be able to get on the base.

G. Clerk of Council - Ruthanne Sargus Ross

Nothing further to report.

H. Standing Committees

None.

IX. Other Business

None.

X. Adjournment

A motion was made by Council Member Hutson, seconded by Council Member Beidler, to adjourn at 7:16 p.m. The motion carried by the following vote

Yes: 6 - Beidler, Cleary, Dildine, Hilbert, Hutson and Lockett

Lance Westcamp, Mayor

Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.