

City of Groveport

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Groveport, OH 43125
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Meeting Minutes

Monday, July 26, 2021

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & John Hougland

I. Call to Order

by Mayor Lance Westcamp at 6:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Casey Adams - Chief of Police, Jeff Green - Development Director, Ruthanne Sargus Ross - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Adams led the Pledge of Allegiance.

IV. Roll Call

A motion was made by Council Member Cleary, seconded by Council Member Hutson, to excuse Council Member Ed Dildine from tonight's meeting. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hougland, Hutson and Lockett

V. Approval of Minutes - July 12, 2021

The July 12, 2021 City Council Minutes stand approved as submitted.

[#197-2021](#) City Council Meeting Minutes

Attachments: [City Council Meeting Minutes 7.12.2021.pdf](#)

VI. Business of Guests

None.

VII. Ordinances and Resolutions**A. 3rd Readings**

None

B. 2nd Readings

[Ord. 2021-029](#)

AN ORDINANCE CREATING THE POSITION OF DIRECTOR OF INFORMATION TECHNOLOGY, ACCEPTING THE POSITION DESCRIPTION AND ESTABLISHING THE PAY GRADE

Sponsors: Dildine

Attachments: [Ord. 2021-029 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 2021-029.

[Ord. 2021-030](#)

AN ORDINANCE AMENDING THE PAY GRADE FOR THE ECONOMIC DEVELOPMENT DIRECTOR CLASSIFICATION IN THE ECONOMIC DEVELOPMENT DEPARTMENT AND THE HUMAN RESOURCES CLERK CLASSIFICATION IN THE HUMAN RESOURCES DEPARTMENT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 2021-030.

[Ord. 2021-031](#)

AN ORDINANCE CREATING THE POSITION OF DIRECTOR OF TRANSPORTATION & SENIOR SERVICES IN THE DEPARTMENT OF TRANSPORTATION, ACCEPTING THE POSITION DESCRIPTION AND ESTABLISHING THE PAY GRADE, AND REMOVING THE POSITION OF DIRECTOR OF TRANSPORTATION IN THE DEPARTMENT OF TRANSPORTATION, FURTHERMORE, CREATING THE POSITION OF ENGINEERING COORDINATOR IN THE ENGINEERING DEPARTMENT AND REMOVING THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE ENGINEERING DEPARTMENT

Sponsors: Hutson

Attachments: [Ord. 2021-031 DOT+SS Exhibit A.pdf](#)
[Ord. 2021-031 EC Exhibit B.pdf](#)

Clerk of Council Ross read by title Ordinance No. 2021-031.

C. 1st Readings

[Ord. 2021-033](#)

AN ORDINANCE AMENDING ORDINANCE NO. 2020-036 (ADOPTED 11/09/2020), THE ANNUAL APPROPRIATION ORDINANCE FOR THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2021 AND FURTHER AMENDING ORDINANCE NO. 2021-007 (ADOPTED 2/8/2021) AND ORDINANCE NO. 2021-011 (ADOPTED 3/22/2021) WHICH

AMENDED THE SAME

Sponsors: Lockett

Attachments: [Ord. 2021-033 2021 Budget EXHIBIT A .pdf](#)
[2021 Budget EXHIBIT A 21-033_Correct.pdf](#)

Law Director Kevin Shannon requested Council to consider making a motion to suspend the rules as to the three readings. This being an appropriations Ordinance, if passed, it would go into immediately.

Clerk of Council Ross read by title Ordinance No. 2021-033. A motion was made by Council Member Lockett, seconded by Council Member Hougland, to suspend the rules as to the three readings. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hougland, Hutson and Lockett

A motion was made by Council Member Lockett, seconded by Council Member Hougland, to adopt. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hougland, Hutson and Lockett

[Ord. 2021-034](#)

AN ORDINANCE AUTHORIZING AND DIRECTING THE ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH CULTIVATE FOR THE PURPOSE OF IMPLEMENTING AN ENTREPRENEURSHIP SUPPORT PROGRAM IN THE CITY OF GROVEPORT

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No. 2021-034. This Ordinance was referred to the Committee of the Whole.

[Ord. 2021-035](#)

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A LOCAL FISCAL RECOVERY FUND AND THE DECLARATION OF AN EMERGENCY

Sponsors: Cleary

Law Director Kevin Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date.

Clerk of Council Ross read by title Ordinance No. 2021-035. A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hougland, Hutson and Lockett

A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to adopt as emergency legislation. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hougland, Hutson and Lockett

[Ord. 2021-036](#)

AN ORDINANCE REMOVING 43.909 ACRES FROM COMMUNITY REINVESTMENT AREA NO. 3, AND ADDING THE SAME 43.909 ACRES OF NEWLY ANNEXED TERRITORY INTO THE CITY OF GROVEPORT

Sponsors: Hilbert

Attachments: [Ord. 2021-036 Exhibit A.pdf](#)
[Ord. 2021-036 Exhibit B.pdf](#)

Clerk of Council Ross read by title Ordinance No. 2021-036. This Ordinance was referred to the Committee of the Whole.

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Westcamp and Chief Adams will be making promotions to the rank of sergeant in the Police Department. The Mayor and the Chief are interviewing applicants for patrol officers. Chief Adams will introduce the officers to Council.

The Mayor mentioned everyone knows about the groundbreaking tomorrow on which Economic Development Director Green will expound.

B. Administrator - BJ King

Administrator BJ King will contact each Council Member this week or next to discuss budget priorities; it's time to start the budget process.

Mr. King requested a brief Executive Session at the end of tonight's agenda to discuss personnel issues.

Mr. King will attend the Groveport Heritage and Preservation Society meeting tomorrow evening. Kathy Nelson will be present to talk about canal days.

[#198-2021](#)

Admin Report to Council

Attachments: [Admin report to Council July 26, 2021.pdf](#)

C. Chief of Police - Casey Adams

Chief Adams spoke to residents across the street from Mr. Ream about the parking issues. Both were very cooperative, and both suggested changing the parking to their side of West Street. Owners removed two of the three trucks parked in front of Mr. Ream's house. The ex-wife of one of the individuals will pick up the third truck. Mr. Shannon advised Council will need to decide on parking on West Street as well as on other streets. In the short run, the City is getting compliance on the immediate issue.

Council Member Houglund noted that supposedly there is an auto body repair shop operating out of a residence. Mr. King notified the Building & Zoning Department to look into the matter.

D. Director of Finance - Jason Carr

Finance Director Jason Carr referred Council to the Mid-Year Financial Forecast included in their agenda packet. Part of the budget amendment approved tonight relates to the higher income tax collections the City expects to receive. An item Council should consider is raising the cap for the City's Rainy Day Fund. The maximum balance is 2 million dollars which the City will meet in the calendar year 2022.

The Termination Fund, which accounts for the City's severance payments, will probably see significant increases for the 2022 budget. The increases are based on expected future retirements next year and probably by the end of this year. The mid-year report includes the Capital Projects Fund, a significant Fund now that the City allocates money for capital projects. The Debt Service Fund reflects the new debt the City has taken on and the outstanding debt the City has in total.

[#199-2021](#)

Finance Director Memos

Attachments: [Groveport Mid Year Forecast 2021.pdf](#)
 [Finance Director Report 07 26 2021.pdf](#)

E. Director of Law - Kevin Shannon

Law Director Kevin Shannon had nothing further to report.

F. Development Director - Jeff Green

Economic Development Director Jeff Green reported the City is getting some interest from professionals for the downtown. Miller-Valentine put out a press release on their website, in Columbus Business First and other outlets. There is so much potential in historic downtown Groveport that Mr. Green expects a significant transformation.

G. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and John Hougland

Council Members had nothing further to report.

H. Clerk of Council - Ruthanne Sargus Ross

Clerk of Council Ruthanne Ross had nothing further to report.

I. Standing Committees

None.

IX. Other Business**A. Executive Session**

Law Director Kevin Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment of public employees. To include all members of Council, the Mayor, himself, the Administrator, and the Finance Director.

A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment of public employees at 6:56 p.m. To include all members of Council, the Mayor, the Law Director, the Administrator, and the Finance Director. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hougland, Hutson and Lockett

A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to come out of Executive Session at 7:16 p.m. with no action taken. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hougland, Hutson and Lockett

X. Adjournment

Council Member Cleary made a motion, seconded by Council Member Lockett to adjourn at 7: 16 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, CMC

Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.