



MUNICIPAL BUILDING
 655 Blacklick St.
 Groveport, OH 43125
 614.836.5301
www.groveport.org

City Administrator Report to Council
City Council
BJ King, City Administrator
April 12, 2021

Legislative items

• **Ord. 2021-015 – Golf Course – Credit Card Convenience Fees**

Approval of this ordinance would authorize charging a 4.5% convenience fee for transactions at the Municipal Golf Course. In 2020, Council approved legislation to pass credit card convenience fees along to customers at other City facilities. Prior to 2020, the City paid convenience fees for credit card transactions at any City facility. Last year, the decision was made to not assess the credit card convenience fee at the golf course since we accepted only credit card payments to avoid handling cash. With transitioning back to accepting both cash and card payments, it seems appropriate to begin assessing the convenience fee patrons of the golf course, consistent with how credit card convenience fees are handled at other City facilities. Provided below is a calculation of credit card convenience fees that have been paid by the City of Groveport for card transactions at the golf course between 2016-2020.

CITY OF GROVEPORT CREDIT CARD FEES - GOLF COURSE JANUARY 1, 2016 - DECEMBER 31, 2020				
YEAR	CREDIT CARD SALES	TOTAL SALES	CREDIT CARD FEES	% CREDIT CARD FEES TO CC SALES
2020 *	476,549.31	482,503.10	21,908.84	4.6%
2019 *	376,519.67	576,577.41	16,510.18	4.4%
2018 *	311,317.52	475,724.33	14,639.04	4.7%
2017 *	348,513.93	457,117.60	14,497.00	4.2%
2016	419,307.98	549,972.45	13,073.39	3.1%
Totals	1,932,208.41	2,541,894.89	80,628.45	4.2%

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- **Ord 2021-017 – C.A.Ventures Economic Development Agreement**

C.A. Ventures is pursuing the purchase, and annexation into Groveport, of land located at the intersection of Hayes and Pontius Roads. C.A. Ventures plans to build a 640,000 SF warehouse on the property. Related to this warehouse development, C.A. Ventures has requested a CRA property tax abatement. Approval of Ordinance 2021-017 would authorize the City Administrator to execute an economic development agreement, including the CRA tax abatement, with C.A. Ventures dependent on the successful annexation and rezoning of the subject property.

- **Ord. 2021-019 Creation of Recreation Manager Position**

Approval of this ordinance would create the new position of Recreation Manager at the Recreation Center. If approved, the Recreation Manager would replace the currently vacant positions of Sports & Fitness Manager and Recreation Coordinator. The majority of the duties of the two positions being replaced would become the responsibility of the Recreation Manager. Additionally, of the duties would also be assigned to existing staff at the Recreation Center. The Recreation Manager position would be placed in Pay Grade 12. Depending on the pay level the new employee was hired in, implementing this approach would result in a cost savings of \$57,752 to \$75, 179 (wages and benefits). The Administration requests that this ordinance be passed as an emergency so the position can be advertised and filled as quickly as possible.

Attended Meetings and Events

- March 30 – Weekly buildings construction update
- March 31 – Metro Parks Discussion
- April 1 – MORPC State of the Region (virtual)
- April 2 – Mid-Ohio Managers Association monthly meeting (virtual)
- April 8 – MORPC monthly commission meeting (virtual)

Upcoming Meetings and Events

- April 12 – City Council
- April 13 – Weekly buildings construction update
- April 14 – Bi-weekly Managers Meeting
- April 15 – Bi-weekly Public Services Director meeting

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