

City of Groveport

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Meeting Minutes

Monday, November 8, 2021

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & John Hougland

I. Call to Order

by Mayor Lance Westcamp at 6:30 p.m.

Staff Present: Kevin Shannon - Law Director, Jason Carr - Director of Finance, Casey Adams - Chief of Police, Jeff Green - Development Director, Ruthanne Sargus Ross - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Adams led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Shawn M. Cleary, Edward Dildine, Jean Ann Hilbert, John Hougland, Becky Hutson, and Scott Lockett

V. Approval of Minutes - October 25, 2021

The October 25, 2021 City Council Minutes stand approved as submitted.

[#280-2021](#)

City Council Meeting Minutes 10.25.2021

Attachments: [City Council Meeting Minutes 10.25.2021.pdf](#)

VI. Business of Guests

None.

VII. Ordinances and Resolutions**A. 3rd Readings**

[Ord. 2021-050](#)

AN ORDINANCE AUTHORIZING THE ISSUANCE OF BONDS IN AN AMOUNT NOT TO EXCEED \$1,200,000 FOR THE PURPOSE OF CONSTRUCTING, FURNISHING, EQUIPPING AND IMPROVING THE RAREY'S PORT AND WERT'S GROVE BUILDINGS, WITH RELATED SITE IMPROVEMENTS AND APPURTENANCES THERETO, AND APPROVING RELATED MATTERS

Sponsors: Lockett

Finance Director Jason Carr and Development Director Jeff Green met with the tenants and acquired quotes from three different vendors to construct the interior of the two new buildings. The 2022 budget includes the 1.2 million dollars. The City will not move forward until it has firm numbers of construction costs of the interiors of both the Rarey's Port and the Wert's Grove buildings. Council can approve this Ordinance as written and amend it when Finance brings amendments to the appropriation carryover balances (which are estimates on Exhibit A) back to Council in February 2022. At the request of the Finance Director, Law Director Kevin Shannon requested that Council consider a motion directing the Finance Director to not disburse any of the bond monies until February 2022. Mr. Carr added that he could not recommend that the City have debt transactions until there is a firm number. 1.2 million dollars is an estimate. The City will pay itself back internally over 20 years; therefore, the Finance Director has to have a firm principle number to do a debt transaction. If the costs exceed the final debt transaction, the matter will come back to Council to consider any increases. Mr. Hougland interjected that if he were a potential tenant, it would be a concern to sign a lease when the City hadn't appropriated monies for the interior construction of the buildings. A discussion ensued where some expressed concerns about having no leases or contracts signed before passing this Ordinance.

Clerk of Council Ross read by title Ordinance No. 2021-050. A motion was made by Council Member Lockett, seconded by Council Member Hougland, to adopt. The motion carried by the following vote:

Yes: 5 - Dildine, Hilbert, Hougland, Hutson and Lockett

No: 1 - Cleary

Law Director Kevin Shannon requested Council to consider making a motion to direct the Finance Director to not disburse the proceeds of the bond issuance as authorized in Ordinance 2021-050 until February 2022. This motion is not an amendment to Ordinance 2021-050.

A motion was made by Council Member Lockett, seconded by Council Member Hougland, to direct the Finance Director to not disburse the proceeds of the bond issuance as authorized in Ordinance 2021-050 until February 2022. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hougland, Hutson and Lockett

[Ord. 2021-051](#)

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2022

Sponsors: Cleary

Attachments: [2022 Budget EXHIBIT A 21-051.pdf](#)

Clerk of Council Ross read by title Ordinance No. 2021-051. A motion was made by Council Member Cleary, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hougland, Hutson and Lockett

[Ord. 2021-052](#)

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH KAREN E. SHEFFER TO SERVE AS MAGISTRATE FOR THE CITY OF GROVEPORT

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No. 2021-052. A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hougland, Hutson and Lockett

B. 2nd Readings

[Ord. 2021-053](#)

AN ORDINANCE AUTHORIZING AN ANNUAL DONATION IN THE AMOUNT OF \$25,000.00 TO MOTTS MILITARY MUSEUM, A PRIVATE NON PROFIT CORPORATION, FOR A PERIOD NOT TO EXCEED FIVE YEARS, APPROPRIATING SAID SUM FROM THE GENERAL FUND IN LEGISLATIVE 101.10.52401, COMMUNITY SERVICE GRANTS, TO FINANCE THE DONATION

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 2021-053.

[Ord. 2021-054](#)

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PROVISION OF HEALTH SERVICES WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT

Sponsors: Hougland

Clerk of Council Ross read by title Ordinance No. 2021-054.

[Ord. 2021-055](#)

AN ORDINANCE AMENDING ORDINANCE NO. 18-050 (ADOPTED 12/17/2018) WHICH ESTABLISHED IN SEASON GOLF RATES FOR THE GROVEPORT MUNICIPAL GOLF COURSE

Sponsors: Hutson

Attachments: [Ord. 2021-055 Exhibit A.pdf](#)

Council Member Houglan pointed out that there are times that overlap on the attached exhibit that will need amended.

Clerk of Council Ross read by title Ordinance No. 2021-055.

[Ord. 2021-056](#)

AN ORDINANCE AMENDING ORDINANCE NO. 2021-032 (ADOPTED 7/12/2021) WHICH ESTABLISHED MEMBERSHIP FEES AND RULES FOR THE OUTDOOR AQUATIC CENTER, AND RELATED PROVISIONS

Sponsors: Lockett

Attachments: [Ord. 2021-056 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 2021-056.

C. 1st Readings

[Ord. 2021-058](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE LIEUTENANT(S) OF THE CITY OF GROVEPORT POLICE DEPARTMENT WHO ARE ALSO MEMBERS OF THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Dildine

Law Director Kevin Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date so this legislation can go into effect immediately as negotiations have been finalized as it relates to the lieutenants.

Clerk of Council Ross read by title Ordinance No. 2021-058. A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Houglan, Hutson and Lockett

A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hougland, Hutson and Lockett

[Ord. 2021-059](#)

AN ORDINANCE PROHIBITING PARKING AND AUTHORIZING THE INSTALLATION OF NO PARKING SIGNS ON THE FIRE HYDRANT SIDE OF WEST STREET IN THE CITY OF GROVEPORT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 2021-059. This Ordinance was referred to the Committee of the Whole.

[Ord. 2021-060](#)

AN ORDINANCE CREATING THE POSITION OF EXECUTIVE ASSISTANT IN THE COMMUNITY AFFAIRS DEPARTMENT, ESTABLISHING THE PAY GRADE THEREFORE, AND ABOLISHING THE POSITION OF PUBLIC RELATIONS COORDINATOR/EXECUTIVE ASSISTANT IN THE ADMINISTRATION DEPARTMENT, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Hougland

Administrator BJ King indicated to Law Director Kevin Shannon that he would like this matter referred to the Committee of the Whole for discussion. Staff is not seeking any action on this item tonight.

Clerk of Council Ross read by title Ordinance No. 2021-060. This Ordinance was referred to the Committee of the Whole.

[Ord. 2021-061](#)

AN ORDINANCE CREATING THE POSITION OF AQUATICS SUPERVISOR IN THE RECREATION DEPARTMENT, ACCEPTING THE POSITION DESCRIPTION AND ESTABLISHING THE PAY GRADE, AND ABOLISHING THE POSITION OF ASSISTANT AQUATICS MANAGER IN THE RECREATION DEPARTMENT

Sponsors: Hutson

Attachments: [Aquatics Supervisor Job Description.pdf](#)

Clerk of Council Ross read by title Ordinance No. 2021-061. This Ordinance was referred to the Committee of the Whole.

[Ord. 2021-062](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LICENSING AGREEMENT WITH MARONDA HOMES AND THE DECLARATION OF AN EMERGENCY

Sponsors: Lockett

Law Director Kevin Shannon requested Council to consider making a

motion to suspend the rules as to the three readings and the effective date for the City to enter into the stated licensing agreement. There are postal regulations that are changing mandating cluster mailboxes that Maronda Homes will install in the City's right-of-way, therefore necessitating the licensing agreement.

Clerk of Council Ross read by title Ordinance No. 2021-062. A motion was made by Council Member Lockett, seconded by Council Member Dildine, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hougland, Hutson and Lockett

A motion was made by Council Member Lockett, seconded by Council Member Dildine, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hougland, Hutson and Lockett

[Res. 2021-004](#)

A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE GROVEPORT TAX INCENTIVE REVIEW COUNCIL RELATING TO VARIOUS CITY OF GROVEPORT TAX INCENTIVES AND THE DECLARATION OF AN EMERGENCY

Sponsors: Cleary

Attachments: [Res. 2021-004 TIRC attachment.pdf](#)

Law Director Kevin Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date for the City to meet the deadline set forth by the Franklin County Auditor.

Clerk of Council Ross read by title Resolution No. 2021-004. A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hougland, Hutson and Lockett

A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hougland, Hutson and Lockett

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp congratulated Mr. Dildine, Mrs. Hutson, Mr.

Lockett, and the new Council Member Mr. Jack Rupp on the election outcome. The Mayor and City staff is looking forward to working with Mr. Rupp, especially City Council.

Everything is all set for Thursday's Veterans Day Ceremony. Hopefully, everyone can make it. The ceremony starts at 11:00 a.m., and a lot of state dignitaries are to attend the event.

Mayor Westcamp announced that Mr. Rupp will continue to serve on the City's Personnel Board of Review until the end of 2021. The Mayor recommended Jeff Fasone to fill the unexpired term (12/31/2021) of Sheilah Flad.

A motion was made by Council Member Cleary, seconded by Council Member Hutson, to appoint Jeff Fasone to serve the unexpired term (12/31/2021) of Sheilah Flad on the Personnel Board of Review. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hougland, Hutson and Lockett

B. Administrator - BJ King

Administrator BJ King was not present.

[#281-2021](#)

Admin report to Council

Attachments: [Admin report to Council November 8 2021.pdf](#)

C. Chief of Police - Casey Adams

Chief Adams met with the new State Representative Latyna Humphrey, House District 26, to discuss training opportunities for law enforcement. Tax dollars will fund some of the mandated training in 2022. They had an open discussion on issues facing law enforcement and society as a whole. Ms. Humphrey looks forward to meeting with Chief Adams and the City Council to see how she can help the City of Groveport.

The Chief announced that Sergeant Lou Chan, who started as a reserve officer with the Groveport Police Department in 1995, turned in his letter of retirement, effective January 5, 2022. Sergeant Chan served on third shift for 23 or 24 years of his 25 years of full-time employment. He made a lot of sacrifices for the City of Groveport and his family.

Chief Adams announced that Shellie Rimmer is now stateside at Fort Bliss in El Paso, Texas. The Department anticipates it will take two to three weeks for her military post in Cleveland to give Officer Rimmer her final military clearance. The Department hopes to see her back in Groveport in early December. Everyone is anxious to have her back.

Officer Rimmer will be coming back to three new officers on the force. Shellie Rimmer's deployment started 13 months ago.

The State of Ohio requires all newly appointed Chiefs of Police to have 40 hours of training. After hearing the struggles of other municipalities, Chief Adams realizes how fortunate he is to work for Groveport.

Council Member Cleary inquired if the City needs to reinstate the Volunteer Peace Officers' Dependents Fund Board since the Police Department now has a reserve police officer. Law Director Kevin Shannon will get with Clerk of Council Ross to review the State requirements to get the Board back in place.

Chief Adams mentioned that he monitored the parked cars on West Street before tonight's meeting. A neighbor parked one vehicle in front of Michael Ream's house. Mayor Westcamp wants Mr. Ream notified that Council will discuss the ordinance for West Street at next week's Committee of the Whole. Council directed Mrs. Ross to mail out letters to the residents on West Street of the legislation on the Committee's agenda on Monday, November 15, 2021, for discussion. Chief Adams will provide Mrs. Ross with the addresses.

D. Director of Finance - Jason Carr

Director of Finance Jason Carr participated in a webinar with the Regional Income Tax Agency (RITA) on House Bill 197 that gave updates on the impact of COVID-19 on income tax collections. RITA covered a gamut of topics and made several recommendations for all members. When available, Mr. Carr will share the number of tax returns filed and placed on hold by the individuals requesting a refund based on how COVID-19 impacted their principal place of work.

E. Director of Law - Kevin Shannon

Law Director Kevin Shannon had nothing further to report.

F. Development Director - Jeff Green

Development Director Jeff Green is meeting with real estate developers looking for more land for industrial development. The City will be talking more about Area C and the City's sewer contract. Another study would determine the costs involved in extending infrastructure. The City would then decide whether it is economically infeasible to move forward or estimate the costs of development and what Groveport can expect in return by developing Area C. Groveport has no more available land.

Developers are willing to come to the table with money. Metro Parks has been purchasing land; it is buying land on Braun Road. Property owners are not ready to sell.

G. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and John Houglan

Council Member Lockett commended the Police Department on Trick or Treat night. It couldn't have been better with the officers out all over the place and engaging and interacting with everyone.

Council Member Hutson thanked everyone for their congratulations, she is thankful to serve another term.

Council Member Dildine thanked everyone for their congratulations. Mr. Dildine did not campaign during this last election. Once the Franklin County Board of Elections certifies the results, he hopes to learn which precincts are voting on City matters. He wants to see if the City disseminates information adequately and know where the boundaries are of each precinct to review which precincts' voters are engaged and which are not. It will show the areas that need more information.

Mr. Dildine would like a formal swearing-in at the first City Council meeting in January 2022 and invite the newly elected and re-elected members' families to attend.

Mayor Westcamp commented taking events to the backyard of the new developments will get new residents involved. Mr. Dildine suggested the City utilize its neighborhood parks and City-owned properties to hold events to include all the precincts.

H. Clerk of Council - Ruthanne Sargus Ross

Clerk of Council Ruthanne Sargus Ross had nothing to report.

I. Standing Committees

Trees & Decorations Committee

Council Member Dildine reported that the Trees & Decorations Committee meeting on November 8, 2021, was canceled. John Detty reached out to Lisa Bowers, the City's State Forester, concerning the Committee's six meetings a year. Due to COVID-19, the City's Trees & Decorations Committee does not need to meet for this 6th meeting since nothing was on the agenda. The Committee can start fresh in 2022 with the replacement of Patty Storts so that Jessica Wyke or whoever will serve the Committee is up to speed. Therefore, the City is not in violation of its Tree City USA status.

Jason Carr added that the Trees & Decorations Committee had discussions this past year on benches. Those benches are in, and John Detty will pick them up to take them back to the shop.

IX. Other Business

None.

X. Adjournment

A motion was made by Council Member Dildine, seconded by Council Member Hutson, to adjourn at 7: 27 p.m. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hougland, Hutson and Lockett

Lance Westcamp, Mayor

Ruthanne Sargus Ross, CMC
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.