



City of Groveport
Human Resources Report to the Mayor and City Council
April 14th, 2026

Human Resources – Annie Short, Personnel Director and Shannon Waters, HR Generalist

- Recruiting:
 - Seasonal Maintenance Worker
 - Seasonal Golf Maintenance Worker
 - Lifeguard
 - Swim Instructor
- Hiring:
 - Lifeguard – 3 new hires, 5 rehire
 - Seasonal Golf Pro Shop Attendant – 7 new hires
 - Seasonal Maintenance Worker – 1 new hire
 - Seasonal Golf Cart Attendant – 2 rehire
 - Front Desk Attendant – 1 new hire, 1 rehire
 - Chief of Police – 1 new hire
 - Facility Supervisor – 1 new hire
- Projects:
 - Working on updating Policy and Procedures Handbook and Training Log Program with Lexipol – in review and final stages
 - New branding - changing all HR New Hire forms to new logo
 - Ordering swag for new hires with new branding on it
 - Starting badge printing for all employees with new logo on it
 - Fun Committee projects:
 - Mother's Day email

Please feel free to contact me if you have any questions.

Thank you,

Annie Short

Personnel Director