



City of Groveport
Human Resources Report to the Mayor and City Council
April 11, 2017

Human Resources - Sue E Wadley, Personnel Director

- Continuing to meet with Department Heads to determine their Human Resources and training needs
- Met with Representative at Bureau of Workers Compensation ensure compliance requirements for premium reduction programs: Group- Drug-Free Safety Program, transitional work bonus, Industry-specific safety
- Attended “Train the Trainer” training for employee education requirements for our Drug Free program
- Completing back ground requirement for Rec Center coaching volunteers
- Recruiting to fill Aquatics Manager position
- On-boarding seasonal employees
- On-going process to audit employee personnel files and other related employment files

If you should have any questions, please feel free to contact me regarding any Human Resources needs or issues.

Thank you,

Sue