



MUNICIPAL BUILDING
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To: Mayor, Members of City Council and Administrator

From: Jason Carr, CPA, Finance Director

Date: June 8, 2020

RE: Council Report

Towne Park Transportation Costs

The Finance Department, working in conjunction with the Transportation Services Department, has taken advantage of the “Cost Reduction Program for Towne Park’s Hospitality Clients” which allowed the City to experience a significant cost savings when compared to the prior period. This program allowed the City to pre-pay the cost of services for June 2020 – September 2020 and once paid, we will receive a 10% discount on the prepaid amount.

Month	2020	2019	Estimated Annual Cost Savings
June	\$25,000.00	\$27,600.25	\$2,600.25
July	25,000.00	29,170.70	4,170.70
August	25,000.00	29,317.21	4,317.21
September	25,000.00	26,468.22	1,468.22
Discount	(10,000.00)	0	10,000.00
Totals	\$90,000.00	\$112,556.38	\$22,556.38

Utility Department Update

The City has received approximately 100 Automated Clearing House (ACH) Utility Payment forms which were mailed recently. As a result of this mailing, we are receiving return letters from old or open accounts some of which have outstanding balances. The Accounting Clerk is currently undertaking the project to address these return letters and reach out to current residents and have their account information updated and address any outstanding balances.

2021 Tax Budget

Resolution 2020-002 complies with the City’s requirement to prepare and adopt a tax budget which is subsequently submitted to the Franklin County Auditor’s Office. The 2020-2022 revenue and expenditure amounts are estimates and are subject to change.

CARES Act Legislation

The Administration was “premature” in proposing the passage of **Resolution 2020-001** which would allow the City of Groveport to receive CARES Act federal funds related to COVID-19. Based on the passage of Ohio Senate Bill No. 310, a draft resolution was provided to all local governments and upon the recommendation of the Law Director, **Resolution 2020-001** should be repealed by emergency (via **Resolution 2020-003**) and replaced with the adoption of **Resolution 2020-004** by emergency. This will allow the City of Groveport to receive these federal funds once submitted to the State Director of Office of Budget and Management and the Franklin County Auditor.

Ordinance 2020-026 approves the creation of a Local Coronavirus Relief Fund which is required in order to account for receipts and expenditures associated with the COVID-19 virus. The City is projected to receive \$103,077.95 in relief funds which will be distributed in two installments. The Finance Department will begin compiling all eligible expenditures paid from March 1, 2020.