

# City of Groveport

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[www.groveport.org](http://www.groveport.org)



## Meeting Minutes

Monday, April 27, 2020

6:30 PM

Council Chambers

## City Council

*Mayor Lance Westcamp*

*Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel*

**I. Call to Order**

by Mayor Lance Westcamp at 6:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Kurt Blevins - Police Captain, Jeff Green - Asst. Admin. / Development Dir.

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

*The Mayor asked everyone to join him in a moment of silence.*

**III. Pledge of Allegiance**

*Captain Blevins led the Pledge of Allegiance.*

**IV. Roll Call**

*Council Member Hilbert and Council Member Lockett were present via Zoom App.*

**Present:** 6 - Shawn M. Cleary, Edward Dildine, Chad T. Grashel, Jean Ann Hilbert, Becky Hutson, and Scott Lockett

**V. Approval of Minutes - April 13, 2020**

*Approved as submitted.*

[#087-2020](#) City Council Minutes 4.13.2020

**Attachments:** [City Council Minutes 4.13.2020.pdf](#)

**VI. Business of Guests**

*None.*

**VII. Ordinances and Resolutions****A. 3rd Readings**

[Ord. 2020-012](#)

AN ORDINANCE TO LEVY A MUNICIPAL MOTOR VEHICLE LICENSE FEE PURSUANT TO OHIO REVISED CODE SECTION 4504.173

**Sponsors:** Hutson

*Law Director Kevin Shannon requested Council to consider making a motion to suspend the review of this Ordinance at a Committee of the Whole meeting.*

**Clerk of Council Ross read by title Ordinance No. 2020-012. A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to suspend the review of this Ordinance at a Committee of the Whole meeting. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

*Council Member Cleary wanted to know how much annual revenue this fee would generate for the City. Finance Director, Jason Carr responded that the Mid-Ohio Regional Planning Commission (MORPC) estimates the amount to be an additional \$67,000 a year. Council's discussion concluded with a motion to postpone this Ordinance indefinitely.*

**A motion was made by Council Member Dildine, seconded by Council Member Hutson, to postpone indefinitely . The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

#### [Ord. 2020-018](#)

AN ORDINANCE AMENDING PART ONE - ADMINISTRATIVE CODE, TITLE FIVE, CHAPTER 137, BOARD OF CEMETERY TRUSTEES

**Sponsors:** Cleary

**Attachments:** [Ord. 2020-018 Exhibit A.pdf](#)

*Council Member Cleary commented that the City is losing money on burials.*

**Clerk of Council Ross read by title Ordinance No. 2020-018. A motion was made by Council Member Cleary, seconded by Council Member Lockett, to adopt. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

#### [Ord. 2020-021](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT FOR THE PURCHASE OF PARCEL NO. 185-000224 LOCATED AT 480 MAIN STREET

**Sponsors:** Dildine

**Clerk of Council Ross read by title Ordinance No. 2020-021. A motion was made by Council Member Dildine, seconded by Council Member Hutson, to adopt. The motion carried by the following vote:**

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

**B. 2nd Readings**

None

**C. 1st Readings**

None

**VIII. Reports**

**A. Mayor - Lance Westcamp**

*Mayor Lance Westcamp thanked everyone who participated in Friday's Arbor Day ceremony, especially Scott Clinger. Mr. Clinger brought the idea of moving forward with the tree plantings to Mayor Westcamp.*

**B. Administrator - BJ King**

*Administrator BJ King reported that Administration is making preparations for employees to return to work on Monday, May 4th. Staff will meet tomorrow to make sure all the bases have been covered and nothing has been missed to ensure the employees are returning to a safe environment. The outdoor pool is full and being prepared to open in the event the City can get any portion of a pool season in this year. The City will be moving forward with the second round of interviews for the position of Public Service Director.*

[#088-2020](#)

Admin report to Council April 27, 2020

**Attachments:** [Admin report to Council April 272020.pdf](#)

**C. Chief of Police - Ralph Portier**

*Chief of Police Ralph Portier was not present. Captain Blevins had nothing to report.*

**D. Director of Finance - Jason Carr**

*Finance Director Jason Carr reported on the 2019 audit. Mayor Westcamp and Council need to be on the lookout for an email from the*

*auditor regarding a follow-up questionnaire related to fraud and illegal acts. The City water bond anticipation note is scheduled to close on Wednesday. The City's interest rate was higher than last year's, not because of the City's credit quality, but rather because of how the market has fluctuated in the last couple of months.*

**E. Director of Law - Kevin Shannon**

*Law Director Kevin Shannon advised Council that the Charter Review Commission is charged with the responsibility of getting recommendations back to City Council as to any potential changes before June 1st. Given the delay the City is dealing with at this time, the Charter also has a provision which gives Council the authority to extend that deadline on June 1st, which makes sense at this point. Mr. Shannon and Mr. King are working on getting notices out to the Charter Review Commission and ramp up the Commission's meeting schedule so the review of the charter can move forward. Mr. Shannon wanted Council to be aware that at some point in time Council will be asked to consider by oral motion to extend the June 1st deadline for the reasons stated.*

**F. Asst. Admin. / Development Dir. - Jeff Green**

*Asst. Administrator / Development Director Jeff Green received word that Jay Schlinsog of Downtown Professionals Network, who did the City's market studies and strategies, has launched an initiative called "Reopen Main Street". Mr. Schlinsog and some partners are assembling some strategies and tips for not only small businesses throughout communities but for local governments and officials to help navigate through these times. The website "reopenmainstreet.com" is about navigating a new reality together. Groveport is looking to implement some of the ideas and working with other communities to figure out best practices and what is working to help local businesses to get back on track.*

**G. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel**

*Council Member Hilbert wanted to know what the latest date would be to submit any charter revisions to the Franklin County Board of Elections to have them placed on the November 2020 general election ballot. Mr. Shannon responded that the City would have until the early part of July to have legislation in effect. He believes it is within 45 days of the final deadline of the Board of Elections in August for items to get on the*

*ballot. Any legislation to put Charter amendments on the ballot goes into effect immediately after its third reading and passage by Council.*

**H. Clerk of Council - Ruthanne Sargus Ross**

*Nothing to report.*

**I. Standing Committees**

*None.*

**IX. Other Business**

*None.*

**X. Adjournment**

**A motion was made by Council Member Cleary, seconded by Council Member Hutson, to adjourn. at 7:13 p.m. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

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Lance Westcamp, Mayor

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Ruthanne Sargus Ross, CMC  
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.