

City of Groveport

655 Blacklick St.
Groveport, OH 43125
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Meeting Minutes

Monday, December 8, 2025

5:15 PM

Special Meeting

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Jack Rupp

I. Call to Order

Mayor Lance Westcamp called the City Council meeting to order at 6:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Kurt Blevins - Police Captain, Mindy Kay - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Captain Blevins led the Pledge of Allegiance.

IV. Roll Call

Absent: 1 - Edward Dildine

Present: 5 - Becky Hutson, Scott Lockett, Jack Rupp, Shawn M. Cleary, and Jean Ann Hilbert

V. Approval of Minutes

The June 30, 2025 City Council Minutes stand approved as submitted.

[#230-2025](#) June 30, 2025 City Council Special Meeting Minutes

Attachments: [2025.06.30 City Council Special Meeting Minutes.pdf](#)

VI. Notice of Special Meeting

Clerk of Council Kay read of the Notice of Special Meeting

[#231-2025](#) Notice of Special Meeting

Attachments: [Notice of Special Meeting.pdf](#)

VII. Certification of Notice

Clerk of Council Kay read of the Certification of Special Meeting

[#232-2025](#) Certification of Notice

Attachments: [Certification of Notice.pdf](#)

VIII. Ordinances and Resolutions

A. 3rd Readings

B. 2nd Readings

C. 1st Readings

[Ord. 2025-050](#)

AN ORDINANCE AMENDING ORDINANCE NO. 2025-006 (ADOPTED 2/24/2025), THE ANNUAL APPROPRIATION ORDINANCE FOR THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2025

Sponsors: Hutson

Attachments: [Ord. 2025-050 Exhibit A.pdf](#)

A motion was made by Council Member Hutson, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 5 - Hutson, Lockett, Rupp, Hilbert and Cleary

A motion was made by Council Member Hutson, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 5 - Hutson, Lockett, Rupp, Hilbert and Cleary

[Ord. 2025-051](#)

AN ORDINANCE AMENDING ORDINANCE NO. 2025-007 (ADOPTED 2/24/2025), AUTHORIZING THE TRANSFER OF CASH FUND BALANCES

Sponsors: Hilbert

Attachments: [Ord. 2025-051 Exhibit A.pdf](#)

A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 5 - Hutson, Lockett, Rupp, Hilbert and Cleary

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to adopt. The motion carried by the following vote:

Yes: 5 - Hutson, Lockett, Rupp, Hilbert and Cleary

IX. Finance Director Report

Finance Director Carr thanked Council for approving the two ordinances,

noting that they would help clean the books up for the end of the year. He expressed appreciation for waiving the readings due to the limited time remaining in the year to close everything out.

Mr. Carr then informed Council that they had found individuals to represent the City for the local Board of Tax Review under section 182.18 of the codified ordinances. Law Director Shannon explained that under the specific provisions of the City Charter, it indicates that Council may create such boards and commissions as it deems necessary and proper. It had been determined that the creation and maintaining of a Board of Tax Review was necessary under section 182.18.

A motion was made by Council Member Hutson, seconded by Council Member Cleary, to approve the creation of the Board of Tax Review. The motion carried by the following vote:

Yes: 5 - Hutson, Lockett, Rupp, Hilbert and Cleary

[#233-2025](#)

Finance Director Report

Mr. Shannon further requested that pursuant to revised code 182.1882.9, Council consider appointing two members to the board: Jeff Finnegan (business owner) and John Hougland (resident). Mr. Rupp inquired about the term length for these appointments, and Mr. Carr clarified that under section 182.18, members should serve for at least two years unless there is a vacancy or they resign.

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to appoint Jeff Finnegan and John Hougland to the Board of tax Review.. The motion carried by the following vote:

Yes: 5 - Hutson, Lockett, Rupp, Hilbert and Cleary

Mr. Shannon then noted that under section 182.18a2(b), the Mayor may appoint an employee of the City to the board. Mayor Westcamp recommended Administrator King.

A motion was made by Council Member Rupp, seconded by Council Member Cleary, to appoint Administrator King to the Board of Tax Review. The motion carried by the following vote:

Yes: 5 - Hutson, Lockett, Rupp, Hilbert and Cleary

Mayor Westcamp stated for the record that Council member Dildine joined the meeting at 5:26pm.

X. Other Business Deemed Appropriate and Necessary by Council

XI. Adjournment

Council Member Cleary made a motion, seconded by Council Member Rupp to adjourn at 5: 27 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Mindy Kay, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.