

# City of Groveport

655 Blacklick St.  
Groveport, OH 43125  
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[www.groveport.org](http://www.groveport.org)



## Meeting Minutes

Monday, January 27, 2014

6:30 PM

Council Chambers

### City Council

*Mayor Lance Westcamp*

*Council Members - Ed Rarey, Jean Ann Hilbert,  
Donna Drury, Ed Dildine, Shawn Cleary & Becky Hutson*

**I. Call to Order**

*by Mayor Westcamp at 6:30 p.m.*

*Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police, Stephen Moore - Chief Building Official, Tom Walker - Director of Golf*

*Guests Present: The Guest Book is on file with the Clerk of Council.*

**II. Moment of Silence**

*The Mayor asked everyone to join him in a moment of silence.*

**III. Pledge of Allegiance**

*Chief Portier led the Pledge of Allegiance.*

**IV. Roll Call**

**A motion was made by Council Member Rarey, seconded by Council Member Hilbert, to excuse Council Member Drury from the meeting. All in favor say AYE. None opposed. Motion passed.**

**Excused:** 1 - Council Member Drury

**Present:** 5 - Council Member Cleary, Council Member Dildine, Council Member Hilbert, Council Member Hutson, and Council Member Rarey

**V. Approval of Minutes - January 13, 2014**

[#015-2014](#) Council Meeting Minutes 1-13-2014

**Attachments:** [Council Meeting Minutes 1-13-2014.pdf](#)

*Approved as submitted.*

**VI. Business of Guests****A. Presentation - "We're Changing How We Do Business" Jeff Green, Stephen Moore and Marsha Hall**

*Finance Director Green and Chief Building Official Moore*

*presented Council with "We're Changing How We Do Business". The City is looking at the development process from start to finish in order to find ways to streamline the development process and become more customer friendly to new businesses wanting to locate in the City, improve on customer service with new and established businesses and create a "Development Handbook" to provide potential businesses with an overview of Groveport's zoning and permitting processes. Administrator Hall stated it is a continuing process, there are short term items and long term items to address. Plans are to develop a survey for feedback from businesses and people who have used the City's services and marketing the new way of business to get the word out to the developers, business owners and property owners who will be working with the City.*

## **VII. Ordinances and Resolutions**

### **A. 3rd Readings**

#### [ORD. 13-062](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A ENERGY PROGRAM CONTRACT WITH DYNAMIX AND WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

**Sponsors:** Hilbert

**The Clerk of Council read by title Ordinance No. 13-062. A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:**

**Excused:** 1 - Drury

**Yes:** 5 - Cleary, Dildine, Hilbert, Hutson and Rarey

### **B. 2nd Readings - None**

### **C. 1st Readings**

#### [ORD. 14-001](#)

AN ORDINANCE ESTABLISHING IN SEASON GOLF FEES FOR THE LINKS AT GROVEPORT GOLF COURSE

**Sponsors:** Cleary

**Attachments:** [2014 Proposed Golf Rates.pdf](#)

*Law Director Shannon advised Council that this Ordinance was up for its first reading tonight, though for the record it was discussed at the previous Committee of the Whole meeting. Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings so the Ordinance could go into effect 30 days from tonight's meeting, thus allowing the rate changes to be in effect for the start of the golf season.*

**The Clerk of Council read by title Ordinance No.14-001. A motion was made by Council Member Hilbert, seconded by Council Member Rarey, to suspend the rules as to the three readings. The motion carried by the following vote:**

**Excused:** 1 - Drury

**Yes:** 5 - Cleary, Dildine, Hilbert, Hutson and Rarey

**A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:**

**Excused:** 1 - Drury

**Yes:** 5 - Cleary, Dildine, Hilbert, Hutson and Rarey

#### [ORD. 14-002](#)

AN ORDINANCE GRANTING A VARIANCE TO JOANNE CASSERLY AS TO THE PERMITTED USES IN THE ESTABLISHED ZONING DISTRICT FOR THE PROPERTY LOCATED AT 557 BLACKLICK STREET, CURRENTLY ZONED URBAN RESIDENTIAL ("R-6")

**Sponsors:** Drury

**Attachments:** [ORD. 14-002 Use Variance Casserly.pdf](#)

*Mayor Westcamp referred this Ordinance to Planning & Zoning in the absence of Sponsor Council Member Drury.*

**The Clerk of Council read by title Ordinance No.14-002. This Ordinance was referred to Planning & Zoning.**

#### [ORD. 14-003](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO EXECUTE AN EASEMENT INSTRUMENT WITH AT&T AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Dildine

*Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the*

*effective date. Administrator Hall verified this Ordinance pertained to the Towne Center Project.*

**The Clerk of Council read by title Ordinance No.14-003. A motion was made by Council Member Dildine, seconded by Council Member Cleary, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:**

**Excused:** 1 - Drury

**Yes:** 5 - Cleary, Dildine, Hilbert, Hutson and Rarey

**A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to adopt as emergency legislation. The motion carried by the following vote:**

**Excused:** 1 - Drury

**Yes:** 5 - Cleary, Dildine, Hilbert, Hutson and Rarey

[ORD. 14-004](#)

AN ORDINANCE AMENDING SEWER USAGE RATES

**Sponsors:** Hilbert

**The Clerk of Council read by title Ordinance No.14-004. This Ordinance was referred to the Committee of the Whole.**

[ORD. 14-005](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A DEVELOPMENT AND INCENTIVE AGREEMENT WITH GWYNNIE BEE PURSUANT TO O.R.C. SECTION 718.15 AS AUTHORIZED BY ARTICLE VIII, SECTION 13 OF THE OHIO CONSTITUTION, AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Hutson

*Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date.*

**The Clerk of Council read by title Ordinance No.14-005. A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:**

**Excused:** 1 - Drury

**Yes:** 5 - Cleary, Dildine, Hilbert, Hutson and Rarey

**A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to adopt as emergency legislation. The motion carried by the following vote:**

**Excused:** 1 - Drury

**Yes:** 5 - Cleary, Dildine, Hilbert, Hutson and Rarey

**RES. 14-001**

A RESOLUTION AUTHORIZING THE USE OF A PORTION OF THE PROCEEDS OF BONDS OR BOND ANTICIPATION NOTES OF THE CITY OF GROVEPORT, IN THE ESTIMATED PRINCIPAL AMOUNT OF NOT TO EXCEED \$2,187,900.00, TO BE ISSUED FOR THE PURPOSE OF CONSTRUCTING A NEW CITY WATER TREATMENT FACILITY WITH RELATED SITE IMPROVEMENTS AND APPURTENANCES THERETO, TO REIMBURSE THE CITY'S GENERAL, PERMANENT IMPROVEMENT, OR BOND CONSTRUCTION FUND FOR MONEYS PREVIOUSLY ADVANCED FOR SUCH PURPOSE

**Sponsors:** Rarey

**The Clerk of Council read by title Resolution No.14-001. This Resolution was referred to the Committee of the Whole.**

**VIII. Reports**

**A. Mayor - Lance Westcamp**

*The Mayor thanked Dennis Moore's crew for the job well done fighting the elements during this inclement weather.*

**1. Appointment of Boards and Commissions**

*Mayor Westcamp recommended the re-appointment of Scott Clinger to the Personnel Board of Review for a three year term.*

**A motion was made by Council Member Cleary, seconded by Council Member Rarey, to approve the appointment of Scott Clinger to Personnel Board of Review for a three year term. All in favor stated AYE, None Opposed. Motion passed.**

*Mayor Westcamp recommended the appointment of Shawn Cleary to the Cemetery Committee.*

**A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to approve the appointment of**

**Council Member Cleary as Council representation to the Cemetery Committee. All in favor stated AYE, None Opposed. Motion passed.**

*Mayor Westcamp recommended the appointment of Jan Stoots as a resident of Groveport to the Cemetery Committee.*

**A motion was made by Council Member Dildine, seconded by Council Member Cleary, to approve the appointment of Jan Stoots as a resident of Groveport to the Cemetery Committee. All in favor stated AYE, None Opposed. Motion passed.**

**B. Administrator - Marsha Hall**

*Administrator Hall reported the status of the City's salt supply. Residents need to be made aware of the short supply due to difficulties with the deliveries of salt. The State is rationing the salt but will provide all municipalities in need for emergencies.*

[#016-2014](#)

Adm Report to Council

**Attachments:** [Adm Report to Council - Jan 27.pdf](#)

**C. Chief of Police - Ralph Portier**

*Chief Portier noted there were major crime units in Groveport executing a raid on a facility in the City's business area and these agencies greatly appreciated our Department's assistance. Chief Portier also informed Council of a notice he received from Franklin County Dispatch informing the Department of a .52 cent decrease per call.*

**D. Director of Finance - Jeff Green**

*Nothing further to report.*

**E. Director of Law - Kevin Shannon**

*Nothing further to report.*

**F. Council Members - Ed Rarey, Jean Ann Hilbert, Donna Drury, Ed Dildine, Shawn Cleary & Becky Hutson**

*Council Member Cleary reminded everyone to check on your neighbors during this severe weather. Mayor Westcamp commented on the great job the police department is doing on checking on the citizens of Groveport.*

**G. Clerk of Council - Ruthanne Sargus Ross**

*Clerk of Council Ross requested Council to consider making a motion to appoint her as Council's designee for Certified Public Records Training. A motion will put the appointment on the record for auditing purposes.*

**A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to approve the appointment of Clerk of Council, Ruthanne Sargus Ross as Council's designee for Certified Public Records Training. All in favor stated AYE, None Opposed. Motion passed.**

**H. Standing Committees**

*None*

**IX. Other Business**

*None*

**X. Adjournment**

**Council Member Rarey made a motion, seconded by Council Member Cleary to adjourn at 7:04 p.m. All in favor stated AYE, None Opposed. Motion passed.**

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**Lance Westcamp, Mayor**

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**Ruthanne Sargus Ross, Clerk of Council**

**PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.**