



City of Groveport
Human Resources Report to the Mayor and City Council
February 3, 2023

Human Resources – Joyce Myers, Personnel Director

- Hiring:
 - Receptionist/Clerk Part-Time – Edith James – Hired – Starts 2/6
 - Grounds Maintenance Worker – Parks –Hired – Sadie Pruitt – Starts 3/2
 - Rec Leader – Hired 1 position
- Recruiting:
 - Rec Manager – Recruiting – Reposted – due to no qualified candidates
 - Lifeguard positions – Recruiting
 - Rec Leader positions – Recruiting
 - Front Desk Attendant – Recruiting
 - Aquatics Supervisor – Recruiting
 - Assistant Golf Professional - Recruiting
- Projects:
 - Internal I-9 Audit – In process
 - 2023 Compensation Study/Survey – Meeting scheduled with Clemons & Nelson 2/21
 - Christmas Club for 2023 – sign ups complete
 - Total Compensation Statement Completed for all full-time employees and mailed with W-2's.

Please feel free to contact me if you have any questions.

Thank you,

Joyce