

# City of Groveport

655 Blacklick St.  
Groveport, OH 43125  
614.830.2052  
[www.groveport.org](http://www.groveport.org)



## Meeting Minutes

**Monday, June 13, 2016**

**6:30 PM**

**Council Chambers**

### **City Council**

***Mayor Lance Westcamp***

***Council Members - Ed Rarey, Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky  
Hutson & Scott Lockett***

**I. Call to Order**

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

The Mayor asked everyone to join him in a moment of silence. Please remember the victims in Orlando and their families, Governor George Voinovich and Groveport's Police Officer.

**III. Pledge of Allegiance**

Chief Portier led the Pledge of Allegiance.

**IV. Roll Call**

*A motion was made by Council Member Hutson, seconded by Council Member Hilbert, to excuse Council Member Rarey from tonight's meeting. All in favor stated AYE, None Opposed. Motion passed. Council Member Rarey arrived at 6:35 p.m.*

**Present:** 6 - Shawn M. Cleary, Edward Dildine, Jean Ann Hilbert, Becky Hutson, Scott Lockett, and Ed Rarey

**V. Approval of Minutes - May 23, 2016**

Approved as submitted.

[#124-2016](#)

City Council Meeting Minutes 5-23-16

**Attachments:** [City Council Meeting Minutes 5-23-16.pdf](#)

**VI. Business of Guests**

*Council Member Cleary commented that Ramona James had stopped in before the start of tonight's meeting to express her gratitude to Council for the playground that has been installed in Founders Bend. Mayor Westcamp had talked to some of the residents in the neighborhood and all are very appreciative of the new equipment.*

**VII. Ordinances and Resolutions**

**A. 3rd Readings**[ORD. 16-027](#)

AN ORDINANCE AMENDING PART SEVEN - BUSINESS REGULATION CODE, CHAPTER 727 - PEDDLERS OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT

**Sponsors:** Hutson

**Attachments:** [ORD. 16-027 -Amend Chapter 727 Peddlers Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 16-027. A motion was made by Council Member Hutson, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

**Excused:** 1 - Rarey

**Yes:** 5 - Cleary, Dildine, Hilbert, Hutson and Lockett

**B. 2nd Readings**[ORD. 16-029](#)

AN ORDINANCE ACCEPTING AND DEDICATING AS A PUBLIC IMPROVEMENT, THE SANITARY SEWER LINE CONSTRUCTED ON THE GROVEPORT-MADISON HIGH SCHOOL SITE LOCATED AT 4475 SOUTH HAMILTON ROAD

**Sponsors:** Dildine

Clerk of Council Ross read by title Ordinance No. 16-029.

**C. 1st Readings**[ORD. 16-031](#)

AN ORDINANCE AMENDING *PART ONE - ADMINISTRATIVE CODE, CHAPTER 143, EMPLOYEES GENERALLY* OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT, OHIO

**Sponsors:** Lockett

**Attachments:** [ORD. 16-031 Amend 143 Employees Generally Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 16-031. This Ordinance was referred to the Committee of the Whole.

[ORD. 16-032](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A RIGHT-OF-WAY EASEMENT FROM THE GROVEPORT MADISON LOCAL SCHOOL DISTRICT AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Hutson

*Law Director Kevin Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date. This project is ongoing and the City has to have the ability to access this improvement. Administrator Marsha Hall added this pertains to the small sidewalk area in front of the elementary school that is a part of the Wirt Road Pedestrian Improvements project.*

**Clerk of Council Ross read by title Ordinance No. 16-032. A motion was made by Council Member Hutson, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

**A motion was made by Council Member Hutson, seconded by Council Member Hilbert, to adopt as emergency legislation. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

#### ORD. 16-033

AN ORDINANCE CREATING AND ESTABLISHING A BOARD TO ADMINISTER CLAIMS OF THE VOLUNTEER PEACE OFFICERS' DEPENDENTS FUND (VPODF) AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Cleary

*Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date. Staff is requesting emergency passage tonight because this law went into effect in March of this year.*

**Clerk of Council Ross read by title Ordinance No. 16-033. A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

**A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to adopt as emergency legislation. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

## **VIII. Reports**

**A. Mayor - Lance Westcamp**

*Mayor Lance Westcamp reported the 4th of July Committee held its last meeting. The City has a great group representing the 4th of July. The parade does not have a lot of participants as of yet, but Community Affairs Director Patty Storts is passing out more information and weather permitting it will be a good year. Patty Storts does a wonderful job getting everyone organized and they all know what they need to do. TurnPoint Church is a big part of the 4th of July event.*

**B. Administrator - Marsha Hall**

*Administrator Marsha Hall requested Council to consider going into executive session to discuss personnel issues and economic development matters. Ms. Hall asked for all four of the staff present to be included in the discussions.*

[#125-2016](#)

Adm Report to Council - June 13

Attachments: [Adm Report to Council - June 13.pdf](#)

**C. Chief of Police - Ralph Portier**

*Nothing to report.*

**D. Director of Finance - Jeff Green**

*Finance Director Jeff Green reported on a meeting with Stella & Dot. They want to know how they can get involved in the community. There are two groups that have come together who feel the company and the community have given them so much, they want to give back in different ways to the community. Staff is looking into ways to get them involved and started with telling them about the food pantry and human needs. Mr. Green plans to talk to all the department heads and would like to get other companies involved who have already expressed similar interests.*

*Mr. Green reported that on Wednesday, Council Member Scott Lockett will be hosting a group of 60 tourism Ambassadors at the golf course. Staff will speak on the City of Groveport's attractions and amenities. Tom Walker will talk about the golf course. Staff is excited about this opportunity.*

**E. Director of Law - Kevin Shannon**

*Law Director Shannon referred Council to Ordinance 16-033, the creating and establishing of a board to administer claims of the Volunteer Peace Officers' Dependents Fund (VPODF). There is a requirement that City Council appoint two members to that board that are members of the legislative authority. Two members elected by the City of Groveport volunteer police officers auxiliary unit with the Groveport Police Department; Chief Portier can handle that aspect of the matter. Once these four members are elected and hold their first organizational meeting, all four will elect the final member who has to be an elector of the City. This last member cannot be a public employee, member of the legislative authority, or police officer of the City, but must be a resident of the City who is registered to vote.*

*Mayor Westcamp opened the floor to nominations from Council for the appointment of two of its members to the VPODF Board.*

*Council Member Dildine, seconded by Council Member Hilbert, nominated Council Member Cleary.*

*Council Member Cleary, seconded by Council Member Hilbert, nominated Council Member Dildine.*

**A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to close the nominations. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

**A motion was made by Council Member Hilbert, seconded by Council Member Lockett, to appoint Council Member Cleary and Council Member Dildine to the Volunteer Peace Officers' Dependents Fund Board. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

*Law Director Shannon stated the next step is for the Chief to have the department's auxiliary unit elect their two members. Once this occurs all four members will get together for the first organizational meeting to appoint a citizen of Groveport, who can vote, to the board. This last member cannot be an employee, another elected official or a police officer. This board needs to be in place within 30 days of the effective date of passage of the legislation. 30 days from the effective date of today, June 13, 2016 is July 13, 2016. Council Member Cleary asked if the meetings of this board are to be public meetings. Mr. Shannon advised he believes they are public meetings but he will look into the matter. Administrator Hall commented she believes they are public meetings, minutes will need to be taken and the new board will have to select a secretary. The secretary will be selected out of the five*

*board members.*

**F. Council Members - Ed Rarey, Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson and Scott Lockett**

*Council Member Lockett reported he has been attending the monthly meetings at the Senior Center. They are a fine group of people who do a lot of good things. Mr. Lockett talked to the members about how Council could help them. There is no specific need at this time but he assured them to let him know if they ever need anything.*

*Council Member Cleary would like to hold a Rules of Council meeting on June 27, 2016. Mr. Cleary nominated Council Member Dildine and Council Member Lockett to be appointed to the Rules of Council Committee. No vote was needed as the positions are voluntary. After discussion on the matter the Rules of Council Committee will meet on July 11, 2016 at 5:30 p.m.*

*Council Member Cleary commented on the sidewalk along Wirt Road. It looks good and the contractor is working really quickly on the project. The school will not put the fence back up until after the 4th of July event.*

**G. Clerk of Council - Ruthanne Sargus Ross**

*Nothing to report.*

**H. Standing Committees**

*Council Member Dildine reported on the Street, Trees & Decorations Committee meeting held on April 11, 2016. The committee discussed the Main Street and City beautification process; the greenhouse plants and flowers, the flags etc. The American Flags are up on the poles and it was suggested the American Flag be displayed from Memorial Day through Veterans Day. Council Member Cleary asked about the City having a series of seasonal flags. Mr. Dildine advised the light poles on Main Street are not strong enough to fly banners. Light poles are slowly being replaced with poles that will support banners on an as needed basis. There was some discussion on getting Groveport's historical facts out there on different mediums; such as, the digital marque signs. The committee is looking into adding more Historical Markers throughout the City, these markers have to go through the Ohio Historical Society for approval. For Earth Day the City ended up with 50 tulip trees and 100 viburnums. The 50 tulip trees were planted around Cruiser Park and other parks. The 100 viburnums will be planted in large pots behind the water plant to allow them to grow larger to be planted where needed. Arbor Day at the elementary school had Mayor Westcamp reading a proclamation and Mrs. Donna Drury reading a poem. The committee has ordered more two-sided,*

screen printed Groveport City flags to be displayed at various locations still to be determined and one-sided Groveport City flags for interested local businesses. The committee is looking into getting the City flag displayed throughout the City. Arbor Day Flags (Tree City flags) were ordered to be given to businesses and schools if they would like to fly one. The committee would like to see the Tree City flags flown at all City parks. Placards with the names of the apple trees in the apple orchard have not yet been placed. Two Dogwood trees have been placed in front of the Municipal Building. Trees are going to be replaced behind Ace Hardware. Four (4) weeping willows were planted around Palms Pond, 7600 flower seedlings have been planted in the greenhouse and hosta plants have been purchased for under the trees at the Log House.

## **IX. Other Business**

### **Executive Session**

*Law Director Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to discuss under (1) the appointment, employment of a public employee or official, and under (8) matters as it relates to economic development; to include the Chief of Police, the Finance Director, the Administrator, all Council Members, the Mayor and himself.*

**A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to go into Executive Session at 6:59 p.m. pursuant to Ohio Revised Code Section 121.22(G) to discuss under (1) the appointment, employment of a public employee or official, and under (8) matters as it relates to economic development; to include the Chief of Police, the Finance Director, the Administrator, all Council Members, the Mayor and the Law Director. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

**A motion was made by Council Member Cleary, seconded by Council Member Dildine, to come out of executive session at 7:35 p.m. with no action taken. All in favor stated AYE, None Opposed. Motion passed.**



**X. Adjournment**

Council Member Cleary made a motion, seconded by Council Member Hutson to adjourn at 7:36 p.m. All in favor stated AYE, None Opposed. Motion passed.

---

Lance Westcamp, Mayor

---

Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.