



MUNICIPAL BUILDING
655 Blacklick St.
Groveport, OH 43125
614.836.5301
www.groveport.org

City Administrator Report to Council
BJ King, City Administrator
February 26, 2024

Legislation Summary

3rd Readings

Ord. 2024-003 -Retitle and Reclassification of Fitness Coordinator position

The Recreation Center staffing structure includes positions that are listed as managers: Recreation Manager, Aquatics Manager, and Customer Service Manager. These positions are responsible for management of staff and management of programs and services provided at the Recreation Center. The Fitness Coordinator, as shown on the attached "Summary of Duties" handles many similar duties that other managers are responsible to handle. These include, but not limited to, management of staff, management of independent contractors, performance evaluations, "manager on duty" shifts, and budget preparation. Approval of this ordinance would retitle the Fitness Coordinator title and reclassify the compensation grade to be consistent with the other manager positions at the Recreation Center. This ordinance was recommended for approval during the February 19th Committee of the Whole meeting.

Ord. 2024-004 & Ord. 2024-005 – Re-Zoning & Final Development Plan and Final Plat

These are companion ordinances for the "Cold Storage Facility" that is proposed for property on Groveport Road. This project will also require annexation of a portion of the property. In 2023, this project was proposed. The Re-Zoning and Final Plat were submitted and considered by the Planning Commission. Additionally, annexation of the property was submitted and approved by the Franklin County Commissioners. The annexation then was in front of Council for consideration. The applicant requested postponement of Council action on the annexation twice in 2023. Ultimately, the annexation was indefinitely postponed, at which point the related legislation expired at the end of 2023. The applicant has come back to pursue this development once again. These two ordinances should be referred to the Planning & Zoning Commission. **These two ordinances should be postponed indefinitely.**

Ord. 2024-006 – Amendment of Golf Rates

Consideration has been given to increasing the rates at the Groveport Golf Course. If approved, this ordinance would authorize such increase. This ordinance was recommended for approval during the February 19th Committee of the Whole meeting.

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Ord. 2024-007 – Addition of Maintenance Worker – Parks

The approved 2024 includes funding for an additional maintenance worker in the Parks Division of the Public Services Department. Approval of this ordinance would authorize the addition of the funded position, thereby increasing the strength of staff. This ordinance was recommended for approval during the February 19th Committee of the Whole meeting.

1st Readings

Ord. 2024-009 – Rezoning for proposed cold storage facility property

In late 2023, City Council indefinitely postponed legislation for the same rezoning request. This request relates to a proposed development on Groveport Road to construct a cold storage facility. Several other steps will have to occur if this project is to proceed; including annexation of a parcel and final plat. This ordinance should be referred to the Planning and Zoning Committee.

Ord. 2024-010, Ord. 2024-011, Ord. 2024-012, Ord. 2024-013 – Debt issuance legislation

These four ordinances are companion legislation. Ord. 2024-010 is to roll the \$1,000,000 bond note that was previously issued for improvements to the Municipal Golf Course. Ord. 2024-011 is to roll the \$200,000 bond note previously issued to purchase equipment for the Public Services Department. Ord. 2024-012 is to authorize the issuance of \$1,400,000 for the construction of pickle ball courts at Groveport Park. Lastly, Ord. 2024-013 is a request to consolidate the three aforementioned debt issuances into a single bond issue.

Ord. 2024-014 – 2024 Budget Amendment

Each year, a proposed budget amendment is presented by the City Administration. The Finance Directors report includes specifics about the amendment requests. Additionally, department directors who have requested an amendment to their budget will attend the February 26th Council meeting to answer questions that may arise.

Ord. 2024-016 Acceptance of grant funding for body worn cameras and storage

Chief Adams has been notified that the Police Department received a grant, in the amount of \$35,736, from the Ohio Department of Public Safety, Office of Criminal Justice, for the purchase of body worn cameras and related cloud storage services. Approval of this ordinance will authorize the execution of the grant application and acceptance of the grant funds.

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Ord. 2024-017 – Municipal Parking Lot expansion and re-alignment

For several months, the City Administration and Council have discussed ways to address the parking shortage in our downtown. Approval of this ordinance would authorize the City Administrator to solicit bids and to enter into a contract for the re-alignment and expansion of the existing municipal parking lot located off of Wirt Road. This expansion would increase the parking capacity in the lot to approximately 100 spaces. There are currently a little over 50 spots, inclusive of those in the municipal lot and Kidspace. If approved, the plan associated with this project would include the demolition of Kidspace, and the closure of a portion of Cherry Street, to combine these properties with the existing municipal parking lot property. This ordinance should be referred to the March 18th Committee of the Whole meeting.

Ord. 2014-018 – Buildout of second floor in the Rarey's Port Building

Approval of this ordinance would authorize the City Administrator to execute a contract with Leukco Construction for the buildout of the second floor located in the Rarey's Port building. The space is proposed to be used as the new location of Kidspace activities, as well as, conference room space. Leukco Construction successfully completed the buildout of the Lizzy Bee's Clothing Boutique and the Choptank Digital Marketing Firm spaces on the first floor of the Rarey's Port building. This ordinance should be referred to the March 18th Committee of the Whole meeting.

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