



## City of Groveport

655 Blacklick St.  
Groveport, OH 43125  
614.830.2052  
www.groveport.org

### Meeting Agenda Committee of the Whole

*Mayor Lance Westcamp*

*Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary,  
Becky Hutson, Scott Lockett & Jim Beidler*

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Monday, November 20, 2017

5:30 PM

Council Chambers

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**I. Call to Order**

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

**V. Approval of Minutes - October 16, 2017**

[#571-2017](#) COTW Minutes 10-16-17

**Attachments:** [COTW Minutes 10-16-17.pdf](#)

**VI. Business of Guests**

**a. Madison Township Fire Chief Bates - Monthly Update**

[#572-2017](#) MTFD Monthly Report

**Attachments:** [MTFD Monthly Report.pdf](#)

**VII. New Business**

**VIII. Unfinished Business**

**IX. Ordinances and Resolutions**

**A. 3rd Readings**

**None**

**B. 2nd Readings**[ORD. 17-043](#)

AN ORDINANCE CREATING THE POSITION OF PART-TIME HUMAN RESOURCES CLERK, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE

**Sponsors:** Beidler

**Attachments:** [ORD. 17-043 HR Clerk.pdf](#)

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-044](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ADD THE POSITION OF BUILDING MAINTENANCE TECHNICIAN IN THE DEPARTMENT OF PARKS AND FACILITIES MANAGEMENT

**Sponsors:** Cleary

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-045](#)

AN ORDINANCE ABOLISHING THE POSITION OF PART-TIME PROPERTY MAINTENANCE INSPECTOR, AND CREATING THE POSITION OF PROPERTY MAINTENANCE INSPECTOR/CODE COMPLIANCE OFFICER, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE, POSITION IN THE BUILDING AND ZONING DEPARTMENT

**Sponsors:** Dildine

**Attachments:** [ORD. 17-045 Property Maintenance-Code Compliance Inspect](#)

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-046](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF TWO (2) POLICE CRUISERS, INCLUDING ANCILLARY EQUIPMENT FOR THE POLICE DEPARTMENT

**Sponsors:** Hilbert

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-047](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO SOLICIT BIDS FOR THE PURCHASE OF TWO (2) POLICE CRUISERS WITH ANCILLARY EQUIPMENT AND/OR WAIVE COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

**Sponsors:** Hutson

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-048](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A 61 INCH SCAG MOWER FOR THE PARKS DEPARTMENT

**Sponsors:** Lockett

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-049](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A PICKUP TRUCK WITH BLADE FOR THE PARKS DEPARTMENT

**Sponsors:** Beidler

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-050](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF TWO (2) PICKUP TRUCKS FOR THE PUBLIC WORKS DEPARTMENT

**Sponsors:** Cleary

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-051](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A RANGE PICKER FOR THE LINKS AT GROVEPORT

**Sponsors:** Dildine

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-052](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A SIDEWINDER ROUGH MOWER FOR THE LINKS AT GROVEPORT

**Sponsors:** Hilbert

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-053](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH DYNAMIX FOR THE REHABILITATION OF THE POLICE BUILDING HVAC SYSTEM AS PART OF THE CITY'S ENERGY PROGRAM AND WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

**Sponsors:** Hutson

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-054](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH DYNAMIX FOR THE REHABILITATION OF THE MUNICIPAL BUILDING HVAC SYSTEM AS PART OF THE CITY'S ENERGY PROGRAM AND WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

**Sponsors:** Lockett

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-055](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE 2018 STREET MAINTENANCE PROGRAM

**Sponsors:** Beidler

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-056](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE HANSTEIN ADDITION WATER MAIN IMPROVEMENTS PROJECT

**Sponsors:** Cleary

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-057](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE MISCELLANEOUS WATER SERVICES PROJECT

**Sponsors:** Dildine

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-058](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE GLENDENING SANITARY SEWER REHABILITATION PROJECT

**Sponsors:** Hilbert

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-059](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE HENDRON DITCH AND PUMP STATION IMPROVEMENT PROJECT

**Sponsors:** Hutson

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-060](#)

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF THE GOLF COURSE RECOVERY FUND

**Sponsors:** Lockett

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-061](#)

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF THE STATE TRAINING / POLICE FUND

**Sponsors:** Beidler

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-062](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT PROPOSALS AND TO ENTER INTO A CONTRACT FOR AN ARBORIST

**Sponsors:** Cleary

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-063](#)

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH KAREN E. SHEFFER TO SERVE AS MAGISTRATE FOR THE CITY OF GROVEPORT AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Dildine

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-064](#)

AN ORDINANCE AMENDING PART ONE - ADMINISTRATIVE CODE, CHAPTER 143, EMPLOYEES GENERALLY OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT, OHIO

**Sponsors:** Hilbert

**Attachments:** [ORD. 17-064 Amend 143 Employees Generally Exhibit A.pdf](#)

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

[ORD. 17-065](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A WATER LINE EASEMENT FROM ROGER W. AND PATTY ADAMS, PARCEL NUMBERS 185-001471 and 185-001472

**Sponsors:** Hutson

**Legislative History**

11/13/17 City Council referred to the Committee of the Whole

## **X. Financial Report**

The Finance Report will be made available at the next City Council meeting.

## **XI. Other Business**

None

## **XII. Reports**

### **A. Mayor - Lance Westcamp**

### **B. Administrator - Marsha Hall**

[#573-2017](#) Adm Report to Council - Nov 20

**Attachments:** [Adm Report to Council - Nov 20.pdf](#)

### **C. Director of Law - Kevin Shannon**

### **D. Director of Finance - Jeff Green**

**E. Chief of Police - Ralph Portier**

[#574-2017](#) PD Council Report

**Attachments:** [PD Council Report.pdf](#)

**F. Public Works Superintendent - Dennis Moore**

[#575-2017](#) PW Council Report

**Attachments:** [PW Council Report.pdf](#)

**G. Chief Building Official - Stephen Moore**

[#576-2017](#) B&Z Council Report

**Attachments:** [B&Z Council Report.pdf](#)

**H. Director of Golf - Tom Walker**

[#577-2017](#) GOLF Council Report

**Attachments:** [GOLF Council Report.pdf](#)

**I. Recreation Director - Kyle Lund**

[#578-2017](#) REC Council Report

**Attachments:** [REC Council Report.pdf](#)

[The Connection Dec. 2017.pdf](#)

**J. Community Affairs Director - Patty Storts**

[#579-2017](#) CA Council Report

**Attachments:** [CA Council Report.pdf](#)

[A Heritage Holiday 2017 flyer.pdf](#)

**K. Director of Parks & Facilities Management - Tom Byrne**

[#580-2017](#) P&FM Council Report

**Attachments:** [P&FM Council Report.pdf](#)



**L. City Engineer - Steve Farst**

[#581-2017](#)      ENG Council Report

**Attachments:**    [ENG Council Report.pdf](#)

**M. Director of Transportation - Bob Dowler**

[#582-2017](#)      DOT Council Report

**Attachments:**    [DOT Council Report.pdf](#)

**N. Personnel Director - Sue Wadley**

[#583-2017](#)      HR Council Report

**Attachments:**    [HR Council Report.pdf](#)

**O. Clerk of Council - Ruthanne Sargus Ross****P. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson,  
Scott Lockett and Jim Beidler****XIII. Adjournment**