

CITY OF GROVEPORT
REPORT TO MAYOR AND COUNCIL

April 13, 2015

ADMINISTRATION – *Marsha Hall*

- Legislation

Transportation Department and Positions – In order to create the department and director position, we need legislation authorizing this. The pay grade for the director is recommended to be Grade 14, the same as our Director of Facilities Management.

As we move forward with implementing the workforce transportation program, other legislation will be needed – contracting for drivers, amending appropriations, etc.

Revising Previous Legislation Related to Leases – We have been informed by Huntington National Bank that we need to revise our previous legislation related to the purchase of equipment/vehicles through lease to update Huntington’s name and allow for reimbursements for the purchases made under the old name.

- Water Tank Rehabilitation

Caldwell Tanks will begin the rehab of the water tank at the water treatment plant site. They are coordinating their work with Kirk Brothers who are constructing the new water plant. We are making arrangements regarding meter readings while the antenna for the water meter system is removed during the rehab.

With the cooperation of Public Works, Facilities, Aquatics, the Engineer, and Water Billing, we are able to rehab the tank, fill the outdoor pool, continue the water treatment plant construction and handle water billings at the same time. A special thanks to Steve Farst for overseeing all of this.

- Future Building Needs

I have started meeting with both department heads and employees of the Public Works, Parks, Water and Facilities Departments regarding what to do with the old water treatment plant and other older structures on that site, what to do with items stored in those buildings, and what is needed in the future so that a long-term plan can be put into place. Currently each department’s personnel is putting together a list of current equipment and vehicles that need stored, which of those need heat, and what possible future pieces of additional equipment there may be. We can then determine the amount/size of structures that are needed, and how best to store them.

- Parking Along Older “Village” Streets

We are reviewing the parking issues on Elm Street from College Street to West Street, and should have a recommendation to Council at the upcoming Committee of the Whole

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meeting. We should discuss whether to review other older “Village” at that meeting since this is a time-consuming review. The review for parking on any street has to look at a number of items; width of street, access to properties, speed, length of blocks, and hydrant placement.

Meetings Attended:

Mar. 26 Mtg. at SWACO re. residential trash contract
Mar. 27 Mtg. with Food Pantry reps and Stephen re. Cherry St. building
Mar. 31, Apr 7 Mtgs re. future building needs
Apr. 2 MORPC Annual mtg.

Upcoming Meetings:

Apr. 16 SE Area Group mtg.
Apr. 17 Bid Opening for Street Maintenance Program
Apr. 23 Mtg. at SWACO re. residential contract