

City of Groveport

655 Blacklick St.
Groveport, OH 43125
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Meeting Minutes

Monday, January 25, 2016

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

***Council Members - Ed Rarey, Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky
Hutson & Scott Lockett***

I. Call to Order

by Mayor Westcamp at 6:34 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Shawn M. Cleary, Edward Dildine, Jean Ann Hilbert, Becky Hutson, Scott Lockett, and Ed Rarey

V. Approval of Minutes - January 11, 2016

Approved as submitted.

[#029-2016](#)

City Council Meeting Minutes 1-11-16

Attachments: [City Council Meeting Minutes 1-11-16.pdf](#)

VI. Business of Guests**a. American Legion - Tom Simons & Rick Compton**

Mayor Westcamp had asked Clerk of Council Ross to put the American Legion on tonight's agenda under Business of Guests. Tom Simons and Rick Compton were not present at the meeting. The Mayor commented Rick Compton is now in charge of the Groveport American Legion Post. Tom Simons has obtained a job with the national organization. Council Member Dildine stated the organization had an executive board meeting at 6:00 p.m. tonight. It is possible they may still be in that meeting.

VII. Ordinances and Resolutions

A. 3rd Readings[ORD. 15-087](#)

AN ORDINANCE APPROVING THE CITY OF GROVEPORT'S FINAL PLAT FOR WIRT ROAD

Sponsors: Dildine

Attachments: [#2015-14 Final Plat - 0 Wirt Rd - Application Exhibit A.pdf](#)
[#2015-14 Statement of Justification - 0 Wirt Rd Exhibit B.pdf](#)
[#2015-14 Plans - Wirt Rd Exhibit C.pdf](#)

Clerk of Council Ross read by title Ordinance No. 15-087. A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

[#006-2016](#)

ORD. 15-087 2015-14 Engineer Report

Attachments: [ORD. 15-087 2015-14 Engineer Report.pdf](#)

B. 2nd Readings[ORD. 16-001](#)

AN ORDINANCE TO LEVY A MUNICIPAL MOTOR VEHICLE LICENSE FEE PURSUANT TO OHIO REVISED CODE SECTION 4504.172

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No. 16-001.

[#007-2016](#)

Franklin County Fee Schedule

Attachments: [Franklin County Fee Schedule.pdf](#)

[ORD. 16-002](#)

AN ORDINANCE CREATING THE POSITION OF CUSTOMER SERVICE COORDINATOR IN THE RECREATION DEPARTMENT AND ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE

Sponsors: Dildine

Attachments: [Customer Service Coordinator.pdf](#)

Clerk of Council Ross read by title Ordinance No. 16-002.[ORD. 16-003](#)

AN ORDINANCE CREATING THE POSITION OF RECREATION CENTER CLERK, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE

Sponsors: Hilbert

Attachments: [Clerk - Recreation Center.pdf](#)

Clerk of Council Ross read by title Ordinance No. 16-003.[ORD. 16-004](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO RENAME THE PARKS AND RECREATION DEPARTMENT AND TO ADD AND/OR ABOLISH CERTAIN POSITIONS IN THE VARIOUS DEPARTMENTS IN THE CITY OF GROVEPORT

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No. 16-004.[ORD. 16-005](#)

AN ORDINANCE ACCEPTING AND DEDICATING AS A PUBLIC IMPROVEMENT THE INFRASTRUCTURE/IMPROVEMENTS CONSTRUCTED IN CONJUNCTION WITH ROHR ONE DEVELOPMENT

Sponsors: Rarey

Law Director Shannon advised Council that the developer is asking Council to consider making a motion to suspend the rules as to the three readings for passage tonight. The developer understands the Ordinance will not go into effect for thirty days. The developer has a bond that is up on this matter with respect to these improvements. They are seeking a release of that bond. City Engineer Farst stated the specific infrastructure this relates to is a public watermain on the north side of Rohr Road extending from Opus to the east. It provides fire protection and water service to the new building constructed by VanTrust Realty. There was a delay on the developer's part in establishing a stormwater agreement. The infrastructure includes a public sewer that is already in service.

Clerk of Council Ross read by title Ordinance No. 16-005. A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to suspend the rules as to the three readings. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

[ORD. 16-006](#)

AN ORDINANCE AMENDING THE CITY OF GROVEPORT CODE OF PERSONNEL PRACTICES AND PROCEDURES

Sponsors: Cleary

Attachments: [POLICY Section 3.05 Evaluation of Applicants.pdf](#)

Clerk of Council Ross read by title Ordinance No. 16-006.

C. 1st Readings

[ORD. 16-008](#)

AN ORDINANCE AMENDING THE POSITION OF EXECUTIVE ASSISTANT BY RE-NAMING IT PUBLIC RELATIONS COORDINATOR/EXECUTIVE ASSISTANT, AMENDING THE POSITION DESCRIPTION, AND MODIFYING THE PAY GRADE THEREFORE, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Hilbert

Attachments: [Public Relations Communications Coordinator.pdf](#)

Administrator Marsha Hall stated this position had been discussed with Council regarding changing the job duties of the Executive Assistant to allow the main duties to be public relations coordinator. The Public Relations Coordinator / Executive Assistant will get information out to both local and Central Ohio communities. A description of the job position duties and the pay grade have been submitted to Council. Council had suggested Ms. Hall get this change in place as soon as possible and add emergency language to the legislation. Ms. Hall clarified for Council Member Cleary, this is not a newly created position, it changes the title, duties and pay grade of the existing Executive Assistant position.

Clerk of Council Ross read by title Ordinance No. 16-008. A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

A motion was made by Council Member Cleary, seconded by Council Member Dildine, to adopt as emergency legislation.

The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

[ORD. 16-009](#)

AN ORDINANCE GRANTING A VARIANCE AS TO THE PERMITTED USES IN THE ESTABLISHED ZONING DISTRICT FOR PARCEL NO. 185-000254, CURRENTLY ZONED URBAN RESIDENTIAL (R-6), TIM SARGENT, 540 BLACKLICK ST LLC, APPLICANT

Sponsors: Hutson

Attachments: [540 Blacklick St - Use Variance Application- #2016-01 Exhibit A.pdf](#)
[540 Blacklick St - Site Plan - #2016-01 Exhibit B.pdf](#)

Clerk of Council Ross read by title Ordinance No. 16-009.

This Ordinance was referred to the Planning & Zoning Commission.

[ORD. 16-010](#)

AN ORDINANCE TO AMEND ORDINANCE NO. 2006-013 IN ORDER TO CLARIFY REAL PROPERTY TAX EXEMPTION PRIORITY FOR CERTAIN REAL PROPERTY LOCATED IN THE CITY OF GROVEPORT, OHIO, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Cleary

Law Director Shannon requested Council to consider making a motion to add Ordinance 16-010 to tonight's agenda for passage as emergency legislation. This matter came to the City from two different fronts. The Auditor's Office advised Finance Director Jeff Green that the City's original Ordinance (ORD. 2006-0113) had a typographical error in Section 1 as it relates to the appropriate Section Codes that were referenced; the Auditor's Office wanted the error corrected. The other matter the Auditor's Office wanted was for the City to be absolutely clear as to where the tax exemption priority would stand with respect to the tax exemption, that it would be subordinate to any other type of economic incentive currently out there. The Auditor's Office wanted it clarified. A developer interested in the property wants those types of assurances as well. The City's Special Counsel at Bricker & Eckler made contact with the relevant parties and sent this legislation to Mr. Shannon late Friday afternoon after the agenda had been posted.

For that reason Mr. Shannon is requesting that Council consider making a motion to add Ordinance 16-010 to tonight's agenda which is: AN ORDINANCE TO AMEND ORDINANCE NO. 2006-013 IN ORDER TO CLARIFY REAL PROPERTY TAX EXEMPTION PRIORITY FOR CERTAIN REAL PROPERTY LOCATED IN THE CITY OF GROVEPORT, OHIO, AND THE DECLARATION OF AN EMERGENCY

A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to add item to the agenda. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date.

Law Director Shannon read Ordinance No.16-010 in its entirety. A motion was made by Council Member Dildine, seconded by Council Member Hutson, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

VIII. Reports

A. Mayor - Lance Westcamp

Nothing further to report.

B. Administrator - Marsha Hall

Nothing further to report.

[#030-2016](#)

Adm Report to Council - Jan 25

Attachments: [Adm Report to Council - Jan 25.pdf](#)

C. Chief of Police - Ralph Portier

Nothing further to report.

D. Director of Finance - Jeff Green

Nothing further to report.

E. Director of Law - Kevin Shannon

Nothing further to report.

F. Council Members - Ed Rarey, Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson and Scott Lockett

Council Member Cleary reported he will be getting with Mr. Clinger and Chuck Barr this week regarding a discussion they had about their neighborhood. He will then meet with Administrator Hall. It is nothing big but a good idea he will move forward with after meeting with everyone. Mr. Cleary hinted it is in regards to the bicycle path.

G. Clerk of Council - Ruthanne Sargus Ross

Nothing further to report.

H. Standing Committees

None.

IX. Other Business

Executive Session

Law Director Kevin Shannon requested Council consider going into executive session pursuant to Ohio Revised Code Section 121.22(G) (8), as it relates to economic development matters. Specifically to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply. Being the conditions as set forth in Sections and "A" and "B". He invited the Mayor, Council, Administrator, Finance Director and himself.

A motion was made by Council Member Cleary, seconded by

Council Member Dildine, to go into Executive Session at 6:55 p.m. pursuant to Ohio Revised Code Section 121.22(G)(8), as it relates to economic development matters. To include the Mayor, Council, Administrator, Finance Director and Law Director. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

Executive Session

A motion was made by Council Member Cleary, seconded by Council Member Dildine, to come out of Executive Session at 7:20 p.m. with no action taken. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

X. Adjournment

Council Member Rarey made a motion, seconded by Council Member Hilbert to adjourn at 7:21 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.