

CITY OF GROVEPORT
REPORT TO MAYOR AND COUNCIL

September 12, 2016

ADMINISTRATION – Marsha Hall

Legislation

Apply for Accept Senior Options Grant for Senior Transportation Program (3rd Reading)

This is the normal annual request for funding toward our senior transportation program. This can be referred to the Committee of the Whole for recommendation.

Resolution to Amend Rules of Council (2nd Reading)

Recommendations from Rules Committee.

Resolution Accepting Recommendations of the Groveport TIRC (2nd Reading)

This accepts the annual review of the Groveport Tax Incentive Review Council held on August 10, 2016.

Amend List of Exempt Job Descriptions (1st Reading)

This is to update the list to 1) include any exempt positions added since 2005; 2) remove those positions that will be affected by the new December 1, 2016 FSLA rules that require any exempt position with a salary of less than \$47,476 to be paid overtime; and 3) remove the Senior Center Coordinator position from the exempt list because that position doesn't meet the requirements to be considered as an exempt employee.

Authorize the Franklin County Public Health Services Contract for 2017 (1st Reading)

The contract includes a 5\$ increase to \$44,215.56.

Amend the Pay Scale (1st Reading)

When the Part-time Police Receptionist position was created and budgeted in Dec. 2014, a change to the pay grade was not done. The pay grade is Grade 5, same as a full-time Receptionist, because of additional assignments and duties, such as LEADS.

Miscellaneous

Executive Session

Please consider going into executive session for potential land acquisition.

Salary Survey

The City's Compensation Plan includes a wage survey of benchmark positions for comparable jurisdictions to be done every five years. We are currently having the survey performed to be effective in 2017 instead of waiting to perform the survey in January because it would be helpful to have any new pay grade minimums in place before we begin hiring seasonal employees in February.

Dental Insurance

We've received word that 2017 premiums will remain the same as they have been in 2015 and 2016.

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2017 Christmas Holidays

It seems a little early; however, we need to develop our 2017 meeting and holiday calendar yet this year. Our holiday policy is to observe the holiday on Monday if the holiday falls on Sunday. Next year, Christmas Eve (a City holiday) falls on Sunday; however, Monday is another holiday, Christmas Day. I discussed with the department heads and we have decided to observe Christmas on Tuesday, December 26. Our two observed Christmas holidays will be on Monday, December 25 and Tuesday, December 26.

Meetings; Events

Meetings Attended:

08/25 4th of July Thank You event
08/29 9-11 Ruck Run planning meeting
09/07 Mtg. re. reserve officers
09/08 Bell Inc Ribbon Cutting

Upcoming Meetings/Events