

# City of Groveport

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[www.groveport.org](http://www.groveport.org)



## Meeting Minutes

**Monday, September 12, 2016**

**6:30 PM**

**Council Chambers**

### **City Council**

***Mayor Lance Westcamp***

***Council Members - Ed Rarey, Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky  
Hutson & Scott Lockett***

**I. Call to Order**

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

The Mayor asked everyone to join him in a moment of silence.

**III. Pledge of Allegiance**

Chief Portier led the Pledge of Allegiance.

**IV. Roll Call**

**Present:** 6 - Shawn M. Cleary, Edward Dildine, Jean Ann Hilbert, Becky Hutson, Scott Lockett, and Ed Rarey

**V. Approval of Minutes - August 22, 2016**

Approved as submitted.

[#206-2016](#)

City Council Meeting Minutes 8-22-16

**Attachments:** [City Council Meeting Minutes 8-22-16.pdf](#)

**VI. Business of Guests****a. Swearing In of New Police Officer**

*Police Chief Ralph Portier introduced Officer Clark Manning. Officer Manning has been with the department since 2013 as a reserve police officer. Law Director Kevin Shannon administered the oath of office to the newest City of Groveport police officer Robert "Clark" Manning. Congratulations Officer Manning.*

**b. Dan Risko - State of Ohio Treasurer's Office - Launch of Ohio Checkbook**

*Dan Risko with the State of Ohio Treasurer's Office announced the City of Groveport is now live on OhioCheckbook.com. The City's checkbook is now accessible online. The information is updated every month so taxpayers can now see how Groveport spends its money.*

*Mr. Risko provided a demonstration of the website and how to access Groveport's checkbook. OhioCheckbook.com was launched in 2014 by Ohio Treasurer Josh Mandel to provide more financial transparency for the taxpayers.*

## **VII. Ordinances and Resolutions**

### **A. 3rd Readings**

#### [ORD. 16-040](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO APPLY FOR AND ACCEPT A GRANT FROM THE FRANKLIN COUNTY COMMISSION ON AGING SENIOR OPTIONS GRANT PROGRAM FOR THE SENIOR TRANSPORTATION PROGRAM, AND FURTHER AUTHORIZING THE ADMINISTRATOR TO EXECUTE ANY AGREEMENT NECESSARY TO RECEIVE SAID GRANT FUNDING

**Sponsors:** Hilbert

**Clerk of Council Ross read by title Ordinance No. 16-040. A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

### **B. 2nd Readings**

#### [RES. 16-002](#)

A RESOLUTION AMENDING THE RULES OF COUNCIL

**Sponsors:** Lockett

**Attachments:** [Rules of Council 2016 RED - LINE .pdf](#)

**Clerk of Council Ross read by title Resolution No. 16-002.**

#### [RES. 16-003](#)

A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE GROVEPORT TAX INCENTIVE REVIEW COUNCIL RELATING TO VARIOUS CITY OF GROVEPORT TAX INCENTIVES

**Sponsors:** Hutson

**Attachments:** [RES. 16-003 TIRC Meeting Minutes 8-10-2016.pdf](#)

**Clerk of Council Ross read by title Resolution No. 16-003.**

**C. 1st Readings****[ORD. 16-041](#)**

AN ORDINANCE CLARIFYING AND/OR DESIGNATING EXEMPT AND NON-EXEMPT POSITIONS IN THE CITY OF GROVEPORT

**Sponsors:** Cleary

**Attachments:** [ORD. 16-041 Exempt Employees 2016 Exhibit A.pdf](#)

**Clerk of Council Ross read by title Ordinance No.16-041. This Ordinance was referred to the Committee of the Whole.**

**[ORD. 16-042](#)**

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PROVISION OF HEALTH SERVICES WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT

**Sponsors:** Rarey

**Clerk of Council Ross read by title Ordinance No.16-042. This Ordinance was referred to the Committee of the Whole.**

**[ORD. 16-043](#)**

AN ORDINANCE ESTABLISHING THE PAY GRADE OF THE PART-TIME RECEPTIONIST POSITION IN THE POLICE DEPARTMENT

**Sponsors:** Dildine

**Clerk of Council Ross read by title Ordinance No.16-043. This Ordinance was referred to the Committee of the Whole.**

**[RES. 16-004](#)**

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Hutson

**Attachments:** [RES. 16-004 attachment A.pdf](#)  
[RES. 16-004 attachment B.pdf](#)

*Finance Director Jeff Green explained this resolution pertains to the outcome of the tax budget that is done every year.*

**Clerk of Council Ross read by title Resolution No.16-004. A motion was made by Council Member Hutson, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

A motion was made by Council Member Dildine, seconded by Council Member Hutson, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

## **VIII. Reports**

### **A. Mayor - Lance Westcamp**

*Mayor Lance Westcamp reported on the recent activities he had attended with Council and thanked Administration for keeping them busy. Thursday they attended the ribbon cutting ceremony at Bell Inc. Sunday morning was the Run, Ruck, Remember race at Groveport Park. The weather was good, participation numbers were low and Administrator Marsha Hall was present during the entire event. Sunday afternoon the Mayor and Council attended Motts Military Museum's 911 Memorial Event. The event was well attended. The Southeast Franklin County Chamber of Commerce will hold the Hometown Car Show on Sunday, September 18, 2016 at the Groveport Recreation Center.*

### **B. Administrator - Marsha Hall**

*Nothing further to report.*

[#207-2016](#)

Adm Report to Council - Sept 12

Attachments: [Adm Report to Council - Sept 12.pdf](#)

### **C. Chief of Police - Ralph Portier**

*Nothing further to report.*

### **D. Director of Finance - Jeff Green**

*Finance Director Jeff Green reported this week he and Administrator Hall will start meeting with department heads to work on the 2017 appropriations.*

### **E. Director of Law - Kevin Shannon**

*Nothing further to report.*

**F. Council Members - Ed Rarey, Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson and Scott Lockett**

*Council Member Hutson reported she had attended the inductee ceremony this week at the Groveport Madison High School. The Groveport Madison Cruiser Athletic Hall of Fame named five new inductees on Friday, September 9, 2016. Council Member Dildine thanked everyone from the City for their support on Sunday for the 911 Memorial ceremony at Motts Military Museum. Council Member Cleary reported he attended a meeting at the American Legion Post. The post is growing and actively pursuing new memberships.*

**G. Clerk of Council - Ruthanne Sargus Ross**

*Nothing to report.*

**H. Standing Committees**

*Council Member Dildine reported he attended a Street, Trees and Decorations Committee meeting tonight and will report once he is provided a draft of the meeting minutes.*

**IX. Other Business**

**Executive Session**

*Law Director Shannon requested Council to consider making a motion to go into Executive Session to discuss economic development, land acquisition pursuant to Ohio Revised Code Section 121.22(G) to include all members of Council, the Mayor, the Administrator, the Finance Director and himself.*

**A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to go into Executive Session at 7:06 p.m. pursuant to Ohio Revised Code Section 121.22(G) to discuss economic development, land acquisition, to include all members of Council, the Mayor, the Administrator, the Finance Director and the Law Director. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

**A motion was made by Council Member Rarey, seconded by Council Member Cleary, to come out of Executive Session at 7:35 p.m. with no action taken.**

**X. Adjournment**

Council Member Cleary made a motion, seconded by Council Member Hutson to adjourn at 7:35 p.m. All in favor stated AYE, None Opposed. Motion passed.

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Lance Westcamp, Mayor

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Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.