

# City of Groveport

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## Meeting Minutes

**Monday, September 26, 2016**

**6:30 PM**

**Council Chambers**

### **City Council**

***Mayor Lance Westcamp***

***Council Members - Ed Rarey, Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky  
Hutson & Scott Lockett***

**I. Call to Order**

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

The Mayor asked everyone to join him in a moment of silence.

**III. Pledge of Allegiance**

Captain Blevins led the Pledge of Allegiance.

**IV. Roll Call**

**Present:** 6 - Shawn M. Cleary, Edward Dildine, Jean Ann Hilbert, Becky Hutson, Scott Lockett, and Ed Rarey

**V. Approval of Minutes - September 12, 2016**

Approved as submitted.

[#223-2016](#)

City Council Meeting Minutes 9-12-16

**Attachments:** [City Council Meeting Minutes 9-12-16.pdf](#)

**VI. Proclamation**

*Mayor Westcamp read the Energy Action Month Proclamation and presented the proclamation to Brandi Whetstone, Mid-Ohio Regional Planning Commission. Ms. Whetstone thanked the Mayor and City Council for being a member of MORPC and tonight's proclamation. MORPC has joined 11 other local communities in recognizing Energy Action Month. MORPC is a provider of the income-eligible home weatherization programs funded by Columbia Gas of Ohio, AEP and the State Development Services Agency. These programs provide services to homes all across Franklin County to income-eligible households. In 2015, MORPC spent approximately \$30,000 providing those services in Groveport. The services include home energy inspections, safety checks of gas appliances and furnaces. Clients can receive a new furnace, water heater, insulation in attic and walls, energy saving lighting and appliances and other benefits. Making homes more comfortable and safer and lowering homeowners monthly*

energy costs. Ms. Whetstone announced the 2016 Home Weatherization Showcase will be a home in Groveport. Each fall, MORPC hosts a Home Weatherization Showcase so community leaders and public officials can observe the process of weatherizing a home. The showcase opens up a client's home so city officials can get an inside look at the work MORPC does in the home to make it more energy efficient and to learn about the benefits to that homeowner. Invitations will be going out to Groveport's Mayor and City Council.

[#225-2016](#)

Energy Action Month October 2016 Proclamation

Attachments: [Energy Action Month October 2016 Proclamation.pdf](#)

**VII. Business of Guests**

**a. Tim Kraft - State of Ohio Auditor's Office**

Tim Kraft with the Office of the Auditor of State presented Finance Director Jeff Green with the Auditor of State Award with Distinction. To qualify for the Auditor of State's highest award an entity must file timely financial reports with the Auditor of State's office in the form of a CAFR (Comprehensive Annual Financial Report) and the audit report does not contain any findings for recovery, material citations, material weaknesses, significant deficiencies, single audit findings or questioned costs. Mr. Kraft commented about how hard it is to receive this award. The office audits over 5,800 public entities throughout the State of Ohio. Out of the 5,800 public entities only 5% receive this award every year. This award is being presented to Jeff Green and his staff for the third year in a row. Mr. Green accepted the award along with Senior Accountant Anna Krigbaum.

**VIII. Ordinances and Resolutions**

**A. 3rd Readings**

[RES. 16-002](#)

A RESOLUTION AMENDING THE RULES OF COUNCIL

Sponsors: Lockett

Attachments: [Rules of Council 2016 FINAL with amendments.pdf](#)

Law Director Shannon requested Council to consider making a motion to amend the front cover to reflect the actual adoption date of the Resolution which is today's date, September 26, 2016, as this Resolution will go into effect tonight per Groveport Charter. Another amendment is being requested in the Section that pertains to the Powers of Council. In previous rules the Rules of Council Committee

*has listed all the various functions of Council, but through the years some powers were left in and some omitted. This year the committee made an amendment under ARTICLE IV - POWERS; Section A: Powers of Council. to read: 1. For powers of Council refer to Groveport Charter Section 3.01 (A). This covers everything Council can do under the Groveport Charter.*

**Clerk of Council Ross read by title Resolution No.16-002. A motion was made by Council Member Dildine, seconded by Council Member Cleary, to amend. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

**A motion was made by Council Member Cleary, seconded by Council Member Lockett, to adopt as amended. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

### [RES. 16-003](#)

A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE GROVEPORT TAX INCENTIVE REVIEW COUNCIL RELATING TO VARIOUS CITY OF GROVEPORT TAX INCENTIVES

**Sponsors:** Hutson

**Attachments:** [RES. 16-003 TIRC Meeting Minutes 8-10-2016.pdf](#)

**Clerk of Council Ross read by title Resolution No.16-003. A motion was made by Council Member Hutson, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

## **B. 2nd Readings**

### [ORD. 16-041](#)

AN ORDINANCE CLARIFYING AND/OR DESIGNATING EXEMPT AND NON-EXEMPT POSITIONS IN THE CITY OF GROVEPORT

**Sponsors:** Cleary

**Attachments:** [ORD. 16-041 Exempt Employees 2016 Exhibit A.pdf](#)

**Clerk of Council Ross read by title Ordinance No. 16-041.**

### [ORD. 16-042](#)

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PROVISION OF HEALTH SERVICES WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT

**Sponsors:** Rarey

**Clerk of Council Ross read by title Ordinance No. 16-042.**

[ORD. 16-043](#)

AN ORDINANCE ESTABLISHING THE PAY GRADE OF THE PART-TIME RECEPTIONIST POSITION IN THE POLICE DEPARTMENT

**Sponsors:** Dildine

Clerk of Council Ross read by title Ordinance No. 16-043.

**C. 1st Readings**

[ORD. 16-044](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT FOR THE HENDRON ROAD RECONSTRUCTION PROJECT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER

**Sponsors:** Lockett

Clerk of Council Ross read by title Ordinance No. 16-044. This Ordinance was referred to the Committee of the Whole.

[ORD. 16-045](#)

AN ORDINANCE ACCEPTING AND DEDICATING AS A PUBLIC IMPROVEMENT THE INFRASTRUCTURE/IMPROVEMENTS CONSTRUCTED IN CONJUNCTION WITH ROHR ONE DEVELOPMENT, PHASE 2

**Sponsors:** Hilbert

Clerk of Council Ross read by title Ordinance No. 16-045. This Ordinance was referred to the Committee of the Whole.

[ORD. 16-046](#)

AN ORDINANCE ACCEPTING AND DEDICATING AS A PUBLIC IMPROVEMENT THE ROHR ROAD WIDENING IMPROVEMENT CONSTRUCTED IN CONJUNCTION WITH RICKENBACKER GLOBAL LOGISTICS PARK

**Sponsors:** Hutson

Clerk of Council Ross read by title Ordinance No. 16-046. This Ordinance was referred to the Committee of the Whole.

**IX. Reports**

**A. Mayor - Lance Westcamp**

*Mayor Lance Westcamp reported the Ohio & Erie Canal Champion Cup is coming up, which is the football game between Groveport Madison and Canal Winchester High Schools. A lot of the members of Council take pride in Groveport Madison athletic events. Mayor*

*Westcamp will be unavailable to attend the football game but will be at the City's Apple Butter Day event on Saturday, October 8, 2016. The Mayor designated Shawn Cleary to represent the City that night and as keeper of the trophy for the game.*

**B. Administrator - Marsha Hall**

*Administrator Marsha Hall reported on the Groveport United Methodist Church, Faith in Action Sunday. Pastor Chip Koch had contacted Ms. Hall about Faith in Action Sunday where the church shortens a Sunday service to go out into the community to do good works. Pastor Koch commented the church always finds a lot of things in other communities that the city needs done but Groveport city employees take care of everything in their community so nicely there wasn't much for the church to do. The City of Groveport did find something for the church members to do for Groveport. They spread mulch at the base of 110 trees at Groveport Park and re-stained 8 picnic tables. City staff reported they did a wonderful job. Groveport really appreciates the work they had done and will make sure they are thanked properly. There was another group of employees from Stella & Dot who wanted to volunteer to do something for the City of Groveport. On Friday the group did a very nice job of staining the stage at Heritage Park to get it ready for Apple Butter Day. Ms. Hall noted it is great to have people who want to work within our community and help the City in any way they can. Mayor Westcamp commented it proves someone doesn't have to live in Groveport to appreciate the community. The Mayor will thank the Groveport United Methodist Church on Sunday but asked Ms. Hall to prepare a letter to Stella & Dot. Photos of both groups at work are available on the City of Groveport's Facebook page.*

*Administrator Hall updated Council on the status of the new City of Groveport website.*

[#224-2016](#)

Adm Report to Council - Sept 26

Attachments: [Adm Report to Council - Sept 26.pdf](#)

**C. Chief of Police - Ralph Portier**

*Captain Kurt Blevins was in attendance at tonight's meeting and reported the last Groveport Madison football game went smooth. Sgt. Josh Short had received some compliments on how smoothly everything went even with all the construction. Mayor Westcamp asked for the reason other agency officers worked the game. Capt. Blevins responded the department had trouble getting officers because of injuries and unable to work, so they had to go outside of our agency to bring officers in to work the football game.*

**D. Director of Finance - Jeff Green**

*Director of Finance Jeff Green was congratulated on the award.*

**E. Director of Law - Kevin Shannon**

*Nothing further to report.*

**F. Council Members - Ed Rarey, Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson and Scott Lockett**

*Nothing to report.*

**G. Clerk of Council - Ruthanne Sargus Ross**

*Nothing to report.*

**H. Standing Committees**

*None.*

**X. Other Business**

*None.*

**XI. Adjournment**

Council Member Cleary made a motion, seconded by Council Member Hilbert to adjourn at 6:55 p.m. All in favor stated AYE, None Opposed. Motion passed.

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Lance Westcamp, Mayor

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Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.