

# City of Groveport

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Groveport, OH 43125  
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[www.groveport.org](http://www.groveport.org)



## Meeting Minutes

**Tuesday, October 11, 2016**

**6:30 PM**

**Council Chambers**

### **City Council**

***Mayor Lance Westcamp***

***Council Members - Ed Rarey, Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky  
Hutson & Scott Lockett***

**I. Call to Order**

by Mayor Westcamp at 6:30 p.m.

Staff Present: Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

The Mayor asked everyone to join him in a moment of silence, especially to remember the Smith family. Former Council Member Robert E. "Bob" Smith passed away last week.

**III. Pledge of Allegiance**

Chief Portier led the Pledge of Allegiance.

**IV. Roll Call**

**Present:** 6 - Shawn M. Cleary, Edward Dildine, Jean Ann Hilbert, Becky Hutson, Scott Lockett, and Ed Rarey

**V. Approval of Minutes - September 26, 2016**

Approved as submitted.

[#226-2016](#)

City Council Meeting Minutes 9-26-16

**Attachments:** [City Council Meeting Minutes 9-26-16.pdf](#)

**VI. Proclamation**

*Mayor Lance Westcamp read the 2016 Fire Prevention Week Proclamation. The Proclamation was presented to Council Member Ed Dildine. Mr Dildine noted on Sunday, October 9, 2016, Station 182 had an open house celebrating Fire Prevention Week, bringing in the largest crowd the station has ever seen. The Madison Township Fire Department offers a temporary smoke alarm program. If a resident does not have a smoke alarm, the department installs one temporarily until it is replaced with a permanent smoke alarm.*

[#227-2016](#)

2016 Fire Prevention Week Proclamation

**Attachments:**     [2016 Fire Prevention Week Proclamation.pdf](#)

**VII.     Business of Guests**

*None.*

**VIII.    Ordinances and Resolutions**

**A.     3rd Readings**

[ORD. 16-041](#)

AN ORDINANCE CLARIFYING AND/OR DESIGNATING EXEMPT AND NON-EXEMPT POSITIONS IN THE CITY OF GROVEPORT

**Sponsors:**        Cleary

**Attachments:**     [ORD. 16-041 Exempt Employees 2016 Exhibit A.pdf](#)

**Clerk of Council Ross read by title Ordinance No. 16-041. A motion was made by Council Member Cleary, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:**

**Yes:**   6 -   Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

[ORD. 16-042](#)

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PROVISION OF HEALTH SERVICES WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT

**Sponsors:**        Rarey

**Clerk of Council Ross read by title Ordinance No. 16-042. A motion was made by Council Member Hutson, seconded by Council Member Cleary, to adopt. The motion carried by the following vote:**

**Yes:**   6 -   Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

[ORD. 16-043](#)

AN ORDINANCE ESTABLISHING THE PAY GRADE OF THE PART-TIME RECEPTIONIST POSITION IN THE POLICE DEPARTMENT

**Sponsors:**        Dildine

**Clerk of Council Ross read by title Ordinance No. 16-043. A motion was made by Council Member Dildine, seconded by Council Member Hutson, to adopt. The motion carried by the following vote:**

**Yes:**   6 -   Cleary, Dildine, Hilbert, Hutson, Lockett and Rarey

**B.     2nd Readings**

[ORD. 16-044](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT FOR THE HENDRON ROAD RECONSTRUCTION PROJECT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER

**Sponsors:** Lockett

Clerk of Council Ross read by title Ordinance No. 16-044.

**ORD. 16-045**

AN ORDINANCE ACCEPTING AND DEDICATING AS A PUBLIC IMPROVEMENT THE INFRASTRUCTURE/IMPROVEMENTS CONSTRUCTED IN CONJUNCTION WITH ROHR ONE DEVELOPMENT, PHASE 2

**Sponsors:** Hilbert

Clerk of Council Ross read by title Ordinance No. 16-045.

**ORD. 16-046**

AN ORDINANCE ACCEPTING AND DEDICATING AS A PUBLIC IMPROVEMENT THE ROHR ROAD WIDENING IMPROVEMENT CONSTRUCTED IN CONJUNCTION WITH RICKENBACKER GLOBAL LOGISTICS PARK

**Sponsors:** Hutson

Clerk of Council Ross read by title Ordinance No. 16-046.

**C. 1st Readings**

**ORD. 16-047**

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2017

**Sponsors:** Dildine

**Attachments:** [ORD. 16-047 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 16-047. This Ordinance was referred to the Committee of the Whole

**XI. Reports**

**A. Mayor - Lance Westcamp**

Mayor Lance Westcamp thanked Council for representing him at the Groveport Madison vs. Canal Winchester high school football game on Friday night. The Groveport-Madison Cruisers brought the Ohio & Erie Canal Champion Cup trophy back home to Groveport.

The Mayor acknowledged what a successful day it was for the City of Groveport on Saturday, October 8th with the Apple Butter Day event. Mayor Westcamp personally thanked Community Affairs Director Patty Storts, the volunteers, the City of Groveport and the Groveport Heritage & Preservation Society. The event has come so far and has spread out about as nice as it can get. The event had great attendance with great weather. Patty Storts goes above and beyond with what she does for the event. Public Works and Parks & Facilities Maintenance crews all contribute to make it a great day for Groveport.

The Mayor reported he, along with Chief Portier and Captain Blevins, talked to approximately 13 or 14 students in the Positive Alternative Learning for Students (PALS) Program. The program is primarily for students who get into trouble at school causing them not to be ready for the mainstream because of those issues. The YMCA of Central Ohio's Positive Alternative Learning for Students Program and Truancy Program serves as a structured and supervised environment for 6th to 12th grade students who have been suspended from school. Mayor Westcamp publicly thanked Chief Portier for his contributions to this program.

## **B. Administrator - Marsha Hall**

Administrator Marsha Hall was on vacation. Finance Director / Assistant Administrator Jeff Green wanted to make sure everyone received their budget packets. He and Administrator Marsha Hall wanted Council to have time to review the proposed budget before the next Committee of the Whole meeting. Mr. Green reminded everyone the meeting on October 17th will start at 5:30 p.m.

Mr. Green reported staff had its first training on the new City website. There was some misunderstanding on the Recreation Center website. The company had designed the Rec Center as a department header instead of a subsite. The Rec Center currently has a standalone website, with their own web address. There will be a little more design work involved to separate the Rec Center as a subsite. Staff is shooting for December 1, 2016 as the launch date for the new website.

Mayor Westcamp commented Mr. Green is doing three jobs now, but he took care of a problem on Rohr Road yesterday. Mr. Green stated City Engineer Steve Farst had been contacted to look into the matter. The construction company doing the infrastructural work on the new building on Rohr Road apparently hit the City's sewer force main. The force main backed up and caused a pond to over flow the contents

*across Rohr Road. The contractor was contacted and informed Mr. Farst he could not do anything because he was back in Cincinnati. Mr. Farst told the contractor he had to do something. Public Works Superintendent Dennis Moore was contacted and he, Pat Wears and Dane Hudson shut off the force main and placed hay bales around the pond trying to contain the spill. The construction company was back first thing the next morning to get everything fixed.*

[#228-2016](#)

Adm Report to Council - Oct 11

Attachments:     [Adm Report to Council - Oct 11.pdf](#)

**C.     Chief of Police - Ralph Portier**

*Chief of Police Ralph Portier advised everyone to mark their calendars for November 6, 2016. 2016 marks the 50th year of the Groveport Police Department. The department will have an open house on that Sunday from 2:00 p.m. to 5:00 p.m. Formal invitations will be mailed out to the public.*

**D.     Director of Finance - Jeff Green**

**E.     Director of Law - Kevin Shannon**

*Nothing to report.*

**F.     Council Members - Ed Rarey, Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson and Scott Lockett**

*Council Member Cleary commented on the Cruiser's victory on Friday night. It was a great game and a lot of fun for the Council Members who went out onto the field to receive the Ohio & Erie Canal Champion Cup.*

**G.     Clerk of Council - Ruthanne Sargus Ross**

*Nothing to report.*

**H.     Standing Committees**

*None.*

**X.     Other Business**

*None.*

## **XI. Adjournment**

Council Member Hutson made a motion, seconded by Council Member Cleary to adjourn at 6:49 p.m. All in favor stated AYE, None Opposed. Motion passed.

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Lance Westcamp, Mayor

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Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.