

CITY OF GROVEPORT  
REPORT TO MAYOR AND COUNCIL

November 28, 2016

**ADMINISTRATION – *Marsha Hall***

***Legislation***

Increase of Rainy Day Fund Allocation and Maximum and Increase of Debt Service Fund (3<sup>rd</sup> Reading)

As recommended by Council, the Rainy Day Fund annual allocation will be increased from \$100,000 to \$150,000 and the fund maximum will be increased from \$1,500,000 to \$2,000,000. The Debt Service Fund will be increased from 15% of the net Income Tax revenue to 20%.

Amend the Position of Personnel Coordinator to Personnel Director (3<sup>rd</sup> Reading)

As recommended in the 2017 Appropriations. We would like to fill this position Feb; 2017 due to the upcoming retirement of the current Personnel Coordinator.

Add Grounds Maintenance Worker I Position to Parks/Facilities Department (3<sup>rd</sup> Reading)

As recommended in the 2017 Appropriations. We would like to fill this position shortly after the first of the year so that the new employee is fully trained prior to Spring's busy period.

Enter into a Lease Agreement with Huntington Public Capital Corporation to Finance the Purchase of a Golf Cart Fleet (2<sup>nd</sup> Reading)

It is currently our intention to lease the fleet through Huntington. Should we lease from the vendor we will amend at the third reading.

Enter into a Lease Agreement with Huntington Public Capital Corporation to Finance the Purchase of a Golf Course Sprayer (2<sup>nd</sup> Reading)

Included in 2017 Appropriations.

Solicit Bids and Enter into a Contract with Lowest Responsive and Responsible Bidder for the East Bixby Road Rehabilitation Project (2<sup>nd</sup> Reading)

Included in 2017 Appropriations.

Solicit Bids and Enter into a Contract with Lowest Responsive and Responsible Bidder for the Annual Street Maintenance Program (2<sup>nd</sup> Reading)

Included in 2017 Appropriations.

Solicit Bids and Enter into a Contract with Lowest Responsive and Responsible Bidder for the Indoor Pool Painting Project (2<sup>nd</sup> Reading)

Included in 2017 Appropriations.

Enter into a Land Lease Agreement with New Par, dba Verizon Wireless (2<sup>nd</sup> Reading)

This will allow us to move forward with the Verizon cellular tower on our water treatment plant site. It approves an easement for access as well as the actual tower and a lease agreement. We have agreed to a location (toward the southwest side of the property) which would allow us to construct another City building on the site. They will share access with us, and have a security fence around the actual tower.

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The terms of the lease are an initial five year term, with five consecutive five-year automatic renewals; an annual rental to the City of \$10,800.00 in monthly payments of \$900.00. We have reviewed other communities and found this to be similar. The lease requires Verizon to allow other companies the use of their tower if we so request, and to resolve any frequency conflicts with our utility system on top of our water tower at the same site. They will be moving our police radio system to their site for better service. We are asking for this as emergency legislation since the police department has continued to have trouble with their Verizon service.

Acceptance of Easements for West Bixby Road Reconstruction Project (1<sup>st</sup> Reading)

This emergency legislation will allow us to accept the easements from three property owners needed for the upcoming West Bixby Road Reconstruction Phase I Project. We are requesting that Council have all three readings at tonight's meeting so that we can proceed.

***Miscellaneous***

Out of Office

I will be out of the office December 1, 2 and 5.

***Meetings; Events***

Meetings/Events Attended:

Upcoming Meetings/Events

12/08	MORPC
12/16	Employee Luncheon