

City of Groveport

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Meeting Minutes

Monday, May 14, 2018

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Shawn M. Cleary, Edward Dildine, Chad T. Grashel, Jean Ann Hilbert, Becky Hutson, and Scott Lockett

V. Approval of Minutes - April 23, 2018 and April 9, 2018

April 9, 2018 City Council Special Meeting Minutes were approved as submitted.

April 23, 2018 City Council Meeting Minutes were approved as submitted.

[#111-2018](#)

City Council Minutes 4.23.18

City Council Special Meeting Minutes 4.9.18

Attachments: [City Council Minutes 4.23.18.pdf](#)

[City Council Special Meeting Minutes 4.9.18.pdf](#)

VI. National Police Week Proclamation

Mayor Lance Westcamp read the National Police Week Proclamation and Sgt. Casey Adams accepted the proclamation on behalf of the City of Groveport.

[#113-2018](#)

2018 National Police Week

Attachments: [2018 National Police Week.pdf](#)

VII. Business of Guests

None.

VIII. Ordinances and Resolutions

A. 3rd Readings

None

B. 2nd Readings

[ORD. 18-026](#)

AN ORDINANCE AMENDING PART NINE - STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE FIVE - OTHER PUBLIC SERVICES, CHAPTER 941 PARKS, OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT

Sponsors: Hilbert

Attachments: [ORD. 18-026 Amend Park Rules 941.03.pdf](#)

Clerk of Council Ross read by title Ordinance No.18-026.

C. 1st Readings

[ORD. 18-027](#)

AN ORDINANCE DEFINING AND ESTABLISHING MEMBERS OF THE CLASSIFIED AND UNCLASSIFIED SERVICE FOR EMPLOYEES OF THE CITY OF GROVEPORT

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No.18-027. This Ordinance was referred to the Committee of the Whole.

[ORD. 18-028](#)

AN ORDINANCE AUTHORIZING PARTICIPATION IN THE ODOT WINTER CONTRACT (018-19) FOR ROAD SALT AND THE DECLARATION OF AN EMERGENCY

Sponsors: Dildine

The City had already passed an ordinance to participate in ODOT's road salt contract with the language the City has always used in the past. Shortly after Council passed Ordinance 18-015, the City received an email from ODOT stating that it had changed its procedures. This piece of legislation has the specific language required by ODOT to participate in the contract. Staff requested emergency language

because of the deadline to submit to ODOT. Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date.

Clerk of Council Ross read by title Ordinance No. 18-028. A motion was made by Council Member Dildine, seconded by Council Member Cleary, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Cleary, seconded by Council Member Dildine, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

ORD. 18-029

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LICENSING AGREEMENT WITH ORCHARD GROVE APARTMENT COMPLEX LLC

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No. 18-029. This Ordinance was referred to the Committee of the Whole.

RES. 18-001

A RESOLUTION ADOPTING THE TAX BUDGET FOR THE CALENDAR YEAR 2019

Sponsors: Lockett

Attachments: [RES-18-001 2019 Tax Budget attachment.pdf](#)

Clerk of Council Ross read by title Resolution No. 18-001. This Ordinance was referred to the Committee of the Whole.

IX. Reports**A. Mayor - Lance Westcamp**

Mayor Lance Westcamp reported that he, Marsha Hall, and Jean Ann Hilbert were asked to serve on the community committee for Groveport Madison Local Schools' next Superintendent. Last Thursday's meeting went well and hopefully the school board will make the right decision for this community and its schools.

The Mayor reminded Council that the Chamber luncheon honoring Groveport Madison High School's nine (9) valedictorians is Wednesday.

Saturday is the Alumni Banquet and the ceremony for the closing of the Groveport High School is from 2:00 p.m. to 4:00 p.m.

Mayor Westcamp handed out an invitation to the graduation ceremony to all the Council Members.

B. Administrator - Marsha Hall

Nothing further to report.

[#112-2018](#)

Adm Report to Council - May 14

Attachments: [Adm Report to Council - May 14.pdf](#)

C. Chief of Police - Ralph Portier

Chief Portier thanked the Mayor, Council and Administration for the Proclamation honoring National Police Week. It means a lot to the Chief and his officers, especially with the loss of the two police officers in Westerville. The City displaying blue lights at all its facilities shows the dedication the City has to the officers that show their dedication to Groveport every day. He is proud of his department and they are very proud of what they do.

He thanked the Personnel Board of Review for approving the potential officer candidate list that will be valid for one year. The number of new recruits going into law enforcement is getting less and less every year. It is going to get more difficult to hire new police officers.

D. Director of Finance - Jeff Green

Director of Finance, Jeff Green, reported that the Community

Improvement Corporation (CIC) had its kickoff meeting with Jay Schlinsog from Downtown Professionals Network last week. The work session was a start to the 6 or 7 month process of performing an extensive marketing analysis for Groveport's downtown and gateway areas. The CIC and Downtown Professionals Network are looking into the development of marketing strategies for the downtown area to build the demographic that is more than just roof tops. The CIC is also looking for ways to attract businesses into Groveport that will brand Groveport's downtown. All of Council will be involved at some point but the community will be getting involved in July with an on-line survey the CIC will be conducting. In 2003 the City had about a 37% return on mail-ins from its survey. Hopefully, the on-line returns will be even greater. Mr. Green will update Council as the process moves forward.

E. Director of Law - Kevin Shannon

Nothing further to report.

F. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel

Council Member Lockett, on behalf of all of Council, wished Mayor Westcamp a Happy Birthday. Council Member Hilbert announced there will be a follow-up meeting on Wednesday night for the opioid conference at 6:30 p.m. at 4400 Marketing Place. She thanked everyone for their support. Council Member Grashel thanked everyone who took the time out of their day a couple of weeks ago to give him the grand tour of Groveport and its facilities, especially Administrator Marsha Hall and Sgt. Casey Adams.

G. Clerk of Council - Ruthanne Sargus Ross

Nothing to report.

H. Standing Committees

Council Member Cleary reported the Cemetery Committee is just about done with its pamphlets and are working on updating the cemetery webpage.

X. Other Business

None.

XI. Adjournment

Council Member Hutson made a motion, seconded by Council Member Dildine to adjourn at 6:47 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.