

City of Groveport

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Meeting Minutes

Tuesday, November 13, 2018

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

*Council Member Ed Dildine will be arriving late to tonight's meeting.
Mr. Dildine arrived at 6:52 p.m.*

Present: 6 - Shawn M. Cleary, Edward Dildine, Chad T. Grashel, Jean Ann Hilbert, Becky Hutson, and Scott Lockett

V. Approval of Minutes - October 22, 2018

Approved as submitted.

[#267-2018](#) City Council Meeting Minutes 10.22.18

Attachments: [City Council Meeting Minutes 10.22.18.pdf](#)

VI. Business of Guests

None.

VII. Ordinances and Resolutions**A. 3rd Readings**

[ORD. 18-045](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO APPLY FOR AND ACCEPT A GRANT FROM THE FRANKLIN COUNTY COMMISSION ON AGING SENIOR OPTIONS GRANT PROGRAM FOR THE SENIOR TRANSPORTATION PROGRAM, AND FURTHER AUTHORIZING THE ADMINISTRATOR TO EXECUTE ANY

AGREEMENT NECESSARY TO RECEIVE SAID GRANT FUNDING

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No.18-045. A motion was made by Council Member Grashel, seconded by Council Member Lockett, to adopt. The motion carried by the following vote:

Yes: 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

[ORD. 18-046](#)

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2019

Sponsors: Lockett

Attachments: [ORD. 18-046 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No.18-046. A motion was made by Council Member Lockett, seconded by Council Member Hutson, to adopt. The motion carried by the following vote:

Yes: 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

B. 2nd Readings

[ORD. 18-047](#)

AN ORDINANCE INCREASING THE WATER USAGE RATES

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No. 18-047.

[ORD. 18-048](#)

AN ORDINANCE SETTING THE ANNUAL COST OF LIVING ADJUSTMENT FOR THE COMPENSATION OF THE EMPLOYEES OF THE CITY OF GROVEPORT

Sponsors: Hilbert

Attachments: [ORD. 18-048 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 18-048.

[ORD. 18-049](#)

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PROVISION OF HEALTH SERVICES WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No. 18-049.

C. 1st Readings

[ORD. 18-050](#)

AN ORDINANCE AMENDING ORDINANCE NO. 18-008 (ADOPTED 3/12/2018) WHICH ESTABLISHED IN SEASON GOLF RATES FOR THE LINKS AT GROVEPORT GOLF COURSE

Sponsors: Grashel

Attachments: [ORD. 18-050 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 18-050. This Ordinance was referred to the Committee of the Whole.

[ORD. 18-051](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A SANITARY SEWER EASEMENT FROM BIXFORD GREEN ASSOCIATION, INC., PARCEL NUMBER 185-002050

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No. 18-051. This Ordinance was referred to the Committee of the Whole.

[ORD. 18-052](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE LIEUTENANT(S) OF THE CITY OF GROVEPORT POLICE DEPARTMENT WHO ARE ALSO MEMBERS OF THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Hutson

Law Director Kevin Shannon advised that if Council elects to consider making a motion to suspend the rules as to the three readings and the effective date at this time, since there are only five Council Members present at this point in the meeting, it will take an affirmative vote from all five members for the motion to pass. Staff is requesting emergency legislation so this contract can be put into place immediately.

Clerk of Council Ross read by title Ordinance No.18-052. A motion was made by Council Member Hutson, seconded by Council Member Hilbert, to suspend the

rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

The actual vote to adopt as emergency legislation was set aside until Council Member Dildine was present.

A motion was made by Council Member Hutson, seconded by Council Member Cleary, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

[ORD. 18-053](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ADD THE POSITION OF ASSISTANT GOLF SUPERINTENDENT IN THE DEPARTMENT OF GOLF

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No. 18-053. This Ordinance was referred to the Committee of the Whole.

[ORD. 18-054](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF TWO (2) POLICE CRUISERS, INCLUDING ANCILLARY EQUIPMENT FOR THE POLICE DEPARTMENT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 18-054. This Ordinance was referred to the Committee of the Whole.

[ORD. 18-055](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A LEAF VACUUM FOR THE PUBLIC WORKS DEPARTMENT

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No. 18-055. This Ordinance was referred to the Committee of the Whole.

[ORD. 18-056](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A SCAG MOWER FOR THE PARKS AND FACILITIES MANAGEMENT DEPARTMENT

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No. 18-056. This Ordinance was referred to the Committee of the Whole.

ORD. 18-057

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A UTILITY VEHICLE FOR THE PARKS AND FACILITIES MANAGEMENT DEPARTMENT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 18-057. This Ordinance was referred to the Committee of the Whole.

ORD. 18-058

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A PICK-UP TRUCK FOR THE PARKS AND FACILITIES MANAGEMENT DEPARTMENT

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No. 18-058. This Ordinance was referred to the Committee of the Whole.

ORD. 18-059

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A STARCRAFT ALLSTAR 12 + 2 SHUTTLE FOR THE TRANSPORTATION DEPARTMENT

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No. 18-059. This Ordinance was referred to the Committee of the Whole.

ORD. 18-060

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE 2019 STREET MAINTENANCE PROGRAM

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No. 18-060. This Ordinance was referred to the Committee of the Whole.

ORD. 18-061

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE EAST BIXBY ROAD PAVEMENT REHABILITATION PROJECT

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No. 18-061. This Ordinance was referred to the Committee of the Whole.

ORD. 18-062

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE BIXFORD GREEN SANITARY PUMP STATION STAND-BY GENERATOR PROJECT

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No. 18-062. This Ordinance was referred to the Committee of the Whole.

ORD. 18-063

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE ELMONT PLACE FORCE MAIN REPLACEMENT PROJECT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 18-063. This Ordinance was referred to the Committee of the Whole.

ORD. 18-064

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO AN EASEMENT AGREEMENT WITH ZELLER-401 FC TIC, LLC AND TO ACCEPT THE GRANT OF A SANITARY SEWER EASEMENT FOR A SANITARY SEWER LOCATED AT 6840 PONTIUS ROAD, PARCEL NUMBER 185-002951

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No. 18-064. This Ordinance was referred to the Committee of the Whole.

ORD. 18-065

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO WAIVE COMPETITIVE BIDDING AND ENTER INTO A CONTRACT WITH AXON ENTERPRISE, INC. FOR THE PURCHASE OF A BODY CAMERA SYSTEM FOR THE POLICE DEPARTMENT

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No. 18-065. This Ordinance was referred to the Committee of the Whole.

ORD. 18-066

AN ORDINANCE AMENDING THE PAY SCALE

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No. 18-066. This Ordinance was referred to the Committee of the Whole.

ORD. 18-067

AN ORDINANCE WAIVING COMPETITIVE BIDDING FOR THE FRONT ENTRANCE BARN PROJECT AT THE LINKS OF GROVEPORT AND AUTHORIZING DESIGN-BUILD DELIVERY METHOD AND DESIGN-BUILDER SELECTION

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No. 18-067. This Ordinance was referred to the Committee of the Whole.

ORD. 18-068

AN ORDINANCE ACCEPTING AND DEDICATING AS A PUBLIC IMPROVEMENT, A SANITARY SEWER LINE CONSTRUCTED IN THE

AIR EAST DEVELOPMENT, AT 6766 PONTIUS ROAD AND 6840 PONTIUS RD, PARCEL NUMBERS 185-002951 and 185-002791

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 18-068. This Ordinance was referred to the Committee of the Whole.

[RES. 18-009](#)

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE A MASTER LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION

Sponsors: Cleary

Clerk of Council Ross read by title Resolution No. 18-009. This Resolution was referred to the Committee of the Whole.

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp expressed his appreciation to Marsha Hall and City staff for the preparation of all the new legislation on tonight's agenda. If Council passes this many items at the end of a year it makes the first meeting in January much easier.

Mayor Westcamp and Council Member Cleary attended the meeting about the so called fight incident at the high school. He feels the school superintendent and staff did an excellent job explaining what had happened. All his questions were answered and he appreciated the School Superintendent calling the meeting so quickly to nip the matter in the bud.

The Mayor attended the Groveport Madison High School play. Groveport has some very talented kids and the play gave the school a chance to showcase the new auditorium.

Mayor Westcamp commented the Veterans Day event went very well. He thought the program went on too long but it will be worked on for next year. The City of Groveport will be behind anything that can be done to show its veterans are appreciated. Mayor Westcamp thanked Larry Dowler; everyone appreciates what he's done. Veterans Day means a lot to the people of Groveport and it is good to know that all the Council Members were present.

B. Administrator - Marsha Hall

Nothing further to report.

[#268-2018](#)

Adm Report to Council - Nov. 13

Attachments: [Adm Report to Council - Nov. 13.pdf](#)

C. Chief of Police - Ralph Portier

Chief Portier reported a new police officer will be sworn-in at the November 26, 2018 regular City Council meeting. Mayor Westcamp added that the Chief did a wonderful job at the school meeting.

D. Director of Finance - Jeff Green

Finance Director Jeff Green reported income tax is back in the positive; the City is up by 3% for the year.

Mr. Green provided Council with a timeline regarding the City's marketing and branding strategy. He also provided two new designs for the City seal. The City wants to bring all the departments' logos under the same banner. The idea is to have people recognize what amenities actually belong to the City. An open discussion ensued with Council Members offering suggestions and ideas for a new City seal and City marketing logos. Town Hall is the most recognizable and marketable iconic feature of Groveport's past, present and future. It would be a great landmark image to launch Groveport forward in its endeavors to bring retail businesses to the downtown area. The seal is what is used on official City documents. Mr. Green will bring some new material back to Council.

[#283-2018](#)

Seal designs & Marketing strategy timeline

Attachments: [SEALS.pdf](#)
[marketing strategies timeline.pdf](#)

E. Director of Law - Kevin Shannon

Law Director Shannon reminded the Mayor and Council that they needed to review for third reading and update Mr. Dildine with respect to Ordinance 18-052 as it relates to the contract with the police lieutenant. Mr. Shannon advised Mr. Dildine that there has been a third reading on the ordinance and a motion to suspend the rules as to the

three readings and effective date in order to have the legislation go into effect immediately. That motion was passed by Council 5 to 0. Mr. Cleary wanted to wait for the final vote as to enacting the ordinance as emergency legislation until Mr. Dildine was present.

F. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel

Council Member Lockett thanked the group that put on the Blacklick Haunted Park event. They had horrible weather with it raining from Friday to Sunday. Despite the weather, attendance wasn't bad. Community Affairs Director, Patty Storts, should have a final count on the number of patrons at next week's Committee of the Whole meeting.

Council Member Cleary commented that we are coming towards the end of the year, and Council often waits until the end of the year to thank people for what they have done because it is the common thing to do. But tonight he wanted to talk about Ruthanne Ross. She has received her certification, she is always here for us, and she does an excellent job. He would take her over anybody. On behalf of Council, Mr. Cleary wanted her to know that they thank her and really appreciate her.

Council Member Grashel informed everyone there will be a basketball game played in the new high school gym on Saturday night. It will be Red and Black night where alumni who played basketball sign up to play. Girls start at 5:00 p.m. This is the third year for the event.

G. Clerk of Council - Ruthanne Sargus Ross

Clerk of Council, Ruthanne Ross, thanked Council for the kind words and all their comments. She will provide everyone with the new Rules of Council book at next week's Committee of the Whole meeting.

H. Standing Committees

Council Member Cleary reported on the Cemetery Committee. He had passed out the current handbook for the Cemetery Rules and Regulations and new pamphlets. The handbook is now on the City's website with pictures of Groveport's cemetery. Mr. Cleary thanked Jan Stoots for all her work on the handbook and pamphlets.

Council Member Dildine announced the Trees and Decorations Committee meeting scheduled for tonight has been canceled and rescheduled for November 26.

Jeff Green provided a sample of the tabletop Christmas trees that the City will be delivering trees to 106 housebound Groveport seniors and

folks with disabilities on Giving Tuesday. Marsha Hall commented staff was looking to do something for the community this year that was different than the usual food and gift drives. Staff will be delivering the trees on Giving Tuesday, November 27th.

IX. Other Business

Executive Session

Law Director Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to discuss economic development. To include all members of Council, the Mayor, himself, the Administrator, and the Finance Director.

A motion was made by Council Member Cleary, seconded by Council Member Dildine, to go into Executive Session at 7:24 p.m. pursuant to Ohio Revised Code Section 121.22(G) to discuss economic development. To include all members of Council, the Mayor, the Law Director, the Administrator, and the Finance Director. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Cleary, seconded by Council Member Hutson, to come out of Executive Session at 7:58 p.m. with no action taken. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

X. Adjournment

Council Member Hilbert made a motion, seconded by Council Member Hutson to adjourn at 7:59 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, CMC
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.