

CITY OF GROVEPORT
REPORT TO MAYOR AND COUNCIL

April 8, 2019

ADMINISTRATION – Marsha Hall

Legislation

Ord. 19-009 Special Olympics Cash Drop (3rd Reading)

This is the Groveport Special Olympics' annual request to allow collection of donations on Main Street. This year they are requesting to be allowed to be at a fourth intersection, Main and Front Streets.

Ord. 19-010 Amend Classification Plan to Include Assistant Administrator/Development Director Job Description (3rd Reading)

Until 2011 there were two positions; Economic Development Director and Finance Director. In 2011, the Economic Development Director was made the Interim Finance Director when the then-current Finance Director resigned. Directing the Finance Department was in addition to his other duties overseeing economic development and acting as assistant administrator when required. In 2012, those duties became permanent. As the City has made advances to concentrate on the downtown, office and the city's Gateway districts, we believe that it's in the city's best interest to once again go back to two positions so that development can have the attention it requires. The proposed Assistant Administrator/Development Director position will retain the current pay grade of 21 for an Assistant Administrator position. Because this particular combination of responsibilities is a new position, it is required to be approved by Council. The job description for the Finance Director just requires some minor adjustments, remains at the same pay grade, so therefore is not required to be approved by Council.

19-012 Engineering Review and Inspection Fees (2nd Reading)

Changes to fees as recommended by Chief Building Official, Engineer and Administrator.

19-016 and 19-017 Appropriation Amendments and Transfer of Cash Balances (1st Reading)

Information provided by Finance Director. Staff requests three readings at tonight's meeting.

Miscellaneous

Executive Session

Please consider going into executive session for a discussion related to economic development.

Out of Office

I will be out of the office for vacation from April 11 through April 26, and will miss the April 15 and 22 meetings. Because I'll be out of the country, I'll be on a different time schedule so any emails or texts I may answer will be at odd times. Jeff will be available.

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Meetings; Events

Meetings/Events Attended

03/26 Meeting with Burnham & Flowers re HRA/FSA
03/27 Staff meeting
03/27 Police Awards
03/28 RITA Taxpayer Assistance Day
04/01 P&Z meeting
04/02 Meeting re Rec Center rates
04/04 Meeting re. fiber project
04/04 Meeting re. Area C
04/08 MB staff meeting

Upcoming Meetings/Events

04/10 Dept. Head staff meeting