

# City of Groveport

655 Blacklick St.  
Groveport, OH 43125  
614.830.2052  
[www.groveport.org](http://www.groveport.org)



## Meeting Minutes

**Monday, April 8, 2019**

**6:30 PM**

**Council Chambers**

### **City Council**

***Mayor Lance Westcamp***

***Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel***

**I. Call to Order**

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

The Mayor asked everyone to join him in a moment of silence.

**III. Pledge of Allegiance**

Chief Portier led the Pledge of Allegiance.

**IV. Roll Call**

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to excuse Council Member Dildine from the meeting. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

**V. Approval of Minutes - March 25, 2019**

Approved as submitted.

[#068-2019](#)

City Council Meeting Minutes 3.25.19

Attachments: [City Council Meeting Minutes 3.25.19.pdf](#)

**VI. Business of Guests****A. US Census Bureau - Mark Boyd, Partnership Specialist**

*Mark Boyd, Partnership Specialist, with the United States Census Bureau gave a PowerPoint presentation on the 2020 Census Briefing. The presentation covered the importance of communities getting involved and the impact the 2020 Census will have on not just the local communities but the State of Ohio as well.*

**B. Sharon Whitten**

*Sharon Whitten, 5298 Solomon Avenue, thanked everyone for the prom. It was a great evening of fun for the 50 or so people who attended.*

## VII. Ordinances and Resolutions

### A. 3rd Readings

#### [ORD. 19-009](#)

AN ORDINANCE AUTHORIZING THE GROVEPORT SPECIAL OLYMPICS OHIO COLLECTION FOR CHARITABLE DONATIONS

**Sponsors:** Hutson

Clerk of Council Ross read by title Ordinance No.19-009. A motion was made by Council Member Hutson, seconded by Council Member Lockett, to adopt. The motion carried by the following vote:

**Excused:** 1 - Dildine

**Yes:** 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

#### [ORD. 19-010](#)

AN ORDINANCE AMENDING THE CITY'S CLASSIFICATION PLAN

**Sponsors:** Hilbert

**Attachments:** [ORD. 19-010 Assistant Administrator Development Director.pdf](#)

Clerk of Council Ross read by title Ordinance No.19-010. A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to adopt. The motion carried by the following vote:

**Excused:** 1 - Dildine

**Yes:** 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

### B. 2nd Readings

#### [ORD. 19-011](#)

AN ORDINANCE ACCEPTING THE CITY'S NEW ZONING CODE

**Sponsors:** Lockett

**Attachments:** [ORD. 19-011 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No.19-011.

#### [#067-2019](#)

2019 Summary - Zoning Code Changes

**Attachments:** [ORD. 19-011 2019 Summary - Zoning Code Changes.pdf](#)

#### [ORD. 19-012](#)

AN ORDINANCE AMENDING PART THIRTEEN - BUILDING CODE, CHAPTER 1322 - ENGINEERING REVIEW AND INSPECTION FEES OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT

**Sponsors:** Cleary

**Attachments:** [ORD. 19-012 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No.19-012.

**C. 1st Readings**

[ORD. 19-016](#)

AN ORDINANCE AMENDING ORDINANCE NO. 18-046 (ADOPTED 11/13/2018), THE ANNUAL APPROPRIATION ORDINANCE FOR THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2019

**Sponsors:** Hutson

**Attachments:** [ORD. 19-016 Exhibit A.pdf](#)

*Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings.*

Clerk of Council Ross read by title Ordinance No.19-016. A motion was made by Council Member Hutson, seconded by Council Member Cleary, to suspend the rules as to the three readings. The motion carried by the following vote:

**Excused:** 1 - Dildine

**Yes:** 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Hutson, seconded by Council Member Grashel, to adopt. The motion carried by the following vote:

**Excused:** 1 - Dildine

**Yes:** 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

[ORD. 19-017](#)

AN ORDINANCE AUTHORIZING THE TRANSFER OF CASH FUND BALANCES

**Sponsors:** Lockett

**Attachments:** [ORD. 19-017 Exhibit A.pdf](#)

*Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings.*

Clerk of Council Ross read by title Ordinance No.19-017. A motion was made by Council Member Lockett, seconded by Council Member Hilbert, to suspend the rules as to the three readings. The motion carried by the following vote:

**Excused:** 1 - Dildine

**Yes:** 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

**A motion was made by Council Member Lockett, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:**

**Excused:** 1 - Dildine

**Yes:** 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

[ORD. 19-018](#)

AN ORDINANCE ESTABLISHING MEMBERSHIP FEES FOR THE RECREATION CENTER THEREBY AMENDING THE FEE SCHEDULE SET FORTH IN ORDINANCE NO. 13-005

**Sponsors:** Cleary

**Attachments:** [ORD. 19-018 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No.19-018. This Ordinance was referred to the Committee of the Whole.

**VIII. Reports**

**A. Mayor - Lance Westcamp**

*Mayor Lance Westcamp had nothing to report.*

**B. Administrator - Marsha Hall**

*Administrator, Marsha Hall, reminded everyone that she will be unavailable by phone starting Friday, April 12th through Thursday, April 25th. She will be out of the country. Jeff Green will be available during her absence.*

[#069-2019](#)

Adm Report to Council - April 8

**Attachments:** [Adm Report to Council - April 8.pdf](#)

**C. Chief of Police - Ralph Portier**

*Nothing to report.*

**D. Director of Finance - Jeff Green**

*Finance Director, Jeff Green, thanked Council for approving tonight's appropriations ordinances. Mr. Green noted that funds were added to the Economic Development budget since this will now be occupied. Funds were moved for advertising to campaign to build more awareness of Groveport, especially the downtown area. Throughout the year there will be 4 half-page ads in Columbus CEO, 4 half-page ads in Columbus Monthly, 6 quarter-page ads in Business First and 14 Sunday ads in the business section of the Columbus Dispatch. The advertisements will promote the properties Groveport has available and some will advertise what the City of Groveport has to offer.*

**E. Director of Law - Kevin Shannon**

*Law Director Shannon stated he will request Council to consider going into Executive Session under the Other Business line item on the agenda.*

**F. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel**

*Nothing to report.*

**G. Clerk of Council - Ruthanne Sargus Ross**

*Clerk of Council, Ruthanne Sargus Ross, requested Council to consider making a motion to appoint her as their designee for the Certified Public Records training she will be taking in April.*

**A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to appoint Clerk of Council, Ruthanne Ross, as their designee for certified public records training. The motion carried by the following vote:**

**Excused:** 1 - Dildine

**Yes:** 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

**H. Standing Committees**

*Council Member Cleary mentioned now is the time to be thinking of the 2020 Charter Review Committee.*

**IX. Other Business**

**A. Executive Session**

*Law Director Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to consider the appointment, compensation of a public employee; to consider economic development issues; and discussions with an attorney to discuss potential imminent litigation. To include all members of Council, the Mayor, himself, the Administrator, and the Finance Director.*

**A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to consider the appointment, compensation of a public employee; to consider economic development issues; and discussions with an attorney to discuss potential imminent litigation at 7:08 p.m. To include all members of Council, the Mayor, the Law Director, the Administrator, and the Finance Director. The motion carried by the following vote:**

**Excused:** 1 - Dildine

**Yes:** 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

**A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to come out of Executive Session at 7:59 p.m. with no action taken. The motion carried by the following vote:**

**Excused:** 1 - Dildine

**Yes:** 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

## **X. Adjournment**

**A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to adjourn at 7:59 p.m. The motion carried by the following vote:**

**Excused:** 1 - Dildine

**Yes:** 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

---

Lance Westcamp, Mayor

---

Ruthanne Sargus Ross, CMC  
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A  
RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S

OFFICE DURING REGULAR BUSINESS HOURS.