

City of Groveport

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Meeting Minutes

Monday, July 22, 2019

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel

I. Call to Order

by Mayor Westcamp at 6:42 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Ralph Portier - Chief of Police, Jeff Green - Asst. Admin. / Development Dir., Stephen Moore - Chief Building Official, Steve Farst - City Engineer

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Shawn M. Cleary, Edward Dildine, Chad T. Grashel, Jean Ann Hilbert, Becky Hutson, and Scott Lockett

V. Approval of Minutes - July 8, 2019

Approved as submitted.

[#167-2019](#) City Council Minutes 7.8.19

Attachments: [City Council Minutes 7.8.19.pdf](#)

VI. Business of Guests

None.

VII. Ordinances and Resolutions**A. 3rd Readings**

[ORD. 19-024](#)

AN ORDINANCE GRANTING A VARIANCE AS TO THE PERMITTED USES IN THE ESTABLISHED ZONING DISTRICT FOR THE PROPERTY LOCATED AT 341 MAIN STREET, PARCEL NO. 185-000204, CURRENTLY ZONED URBAN RESIDENTIAL (R-6), JEFFREY FINEGAN,

APPLICANT

Sponsors: Dildine

Attachments: [ORD. 19-024 Exhibit A.pdf](#)

Law Director Shannon requested Council to consider making a motion to amend this Ordinance in the second to the last line of Section 1, the first full paragraph after "provided that" all language would be stricken and the following language inserted: that the following conditions set forth by the Planning & Zoning Commission are satisfied:

1. When the proposed future parking lot is developed the required rear and west side buffers and parking lot landscaping shall be installed to comply with Chapter 1176 Landscaping Regulations.
2. A Site Development Plan shall be prepared and submitted to the City's Engineering Department and Building and Zoning Department for review and approval before any future site improvements on this property are constructed including but not limited to the addition of a new driveway and parking area.

Clerk of Council Ross read by title Ordinance No.19-024. A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to amend. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Dildine, seconded by Council Member Cleary, to adopt as amended. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

[#145-2019](#)

ORD. 19-024 Staff Report

Attachments: [ORD. 19-024 Staff Report.pdf](#)

[ORD. 19-025](#)

AN ORDINANCE AMENDING THE ZONING MAP AS TO APPROXIMATELY 24.03 ACRES, MORE OR LESS, OF THE FOLLOWING TRACT OF LAND, LOCATED WEST OF SOUTH HAMILTON ROAD, PARCEL NUMBER 185-001164 OWNED BY, LOWERY ASSET MANAGEMENT LP FROM SUBURBAN RESIDENTIAL (R-4) TO SELECT COMMERCIAL PLANNED DISTRICT (SCPD)

Sponsors: Grashel

Attachments: [ORD. 19-025 Exhibit A.pdf](#)
[ORD. 19-025 Exhibit B.pdf](#)

Clerk of Council Ross read by title Ordinance No.19-025. A motion was made by Council Member Grashel, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

[#146-2019](#)

ORD. 19-025 Staff Report

Attachments: [ORD. 19-025 Staff Report.pdf](#)

[ORD. 19-026](#)

AN ORDINANCE ACCEPTING AND DEDICATING AS PUBLIC IMPROVEMENTS, BEING A SANITARY SEWER LINE AND A SHOULDER IMPROVEMENT ALONG ROHR ROAD CONSTRUCTED WITH THE RICKENBACKER CENTRAL DEVELOPMENT, AT 2850 ROHR ROAD AND 6196 GREENPOINTE DRIVE SOUTH, PARCEL NUMBERS 185-002966 and 185-002967

Sponsors: Hilbert

Law Director Shannon requested Council to consider making a motion to amend this Ordinance. The address needs to read 6198 Greenpointe Drive South in the title and the whereas clause. The amendment changing 6196 to 6198 is based on the recommendation of City Engineer Steve Farst.

Clerk of Council Ross read by title Ordinance No.19-026. A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to amend. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to adopt as amended. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

[ORD. 19-028](#)

AN ORDINANCE DESIGNATING A SCHOOL ZONE WITHIN THE CITY OF GROVEPORT AT GROVEPORT MADISON HIGH SCHOOL ON STATE ROUTE 317

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No.19-028. A motion was made by Council Member Lockett, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

[ORD. 19-029](#)

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF GROVEPORT - ***PART THREE - TRAFFIC CODE, TITLE SEVEN, CHAPTER 351, SECTION 351.17, TRUCK PARKING IN RESIDENTIAL AREAS*** AND THE DECLARATION OF AN EMERGENCY

Sponsors: Dildine

Attachments: [ORD. 19-029 Exhibit A.pdf](#)

Law Director Shannon clarified that the City adds emergency language whenever making a change to the City's traffic code, in this instance for enforcement purposes, so officers can take immediate action without the referendum period. Council Member Dildine wanted the Ordinance to go through its three readings and decide at its third reading whether Council would consider adopting as emergency legislation or waiting for the 30 day period.

Clerk of Council Ross read by title Ordinance No.19-29. A motion was made by Council Member Dildine, seconded by Council Member Lockett, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 5 - Cleary, Dildine, Grashel, Hutson and Lockett

No: 1 - Hilbert

B. 2nd Readings

None

C. 1st Readings

[ORD. 19-031](#)

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF AN EMPLOYEE WITHHOLDING FUND

Sponsors: Grashel

Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings in this matter. As an appropriations ordinance, this legislation would go into effect immediately tonight which is what the Finance Director is requesting. Finance Director Jason Carr stated the City has had employees who sign up for the Christmas Club. The City's books have never had a separate fund to account for these funds that are kept in a separate bank account.

Clerk of Council Ross read by title Ordinance No. 19-031. A motion was made by Council Member Grashel, seconded by Council Member Hilbert, to suspend the rules as to the three readings. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Grashel, seconded by Council Member Cleary, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

[ORD. 19-032](#)

AN ORDINANCE AMENDING ORDINANCE NO. 18-046 (ADOPTED 11/13/2018), THE ANNUAL APPROPRIATION ORDINANCE FOR THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2019 AND FURTHER AMENDING ORDINANCE NO. 19-016 (ADOPTED 4/8/2019) WHICH AMENDED THE SAME

Sponsors: Hilbert

Attachments: [ORD. 19-032 EXHIBIT A .pdf](#)

Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings.

Clerk of Council Ross read by title Ordinance No. 19-032. A motion was made by Council Member Hilbert, seconded by Council Member Lockett, to suspend the rules as to the three readings. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

[ORD. 19-033](#)

AN ORDINANCE PROHIBITING PARKING AND AUTHORIZING THE INSTALLATION OF NO PARKING SIGNS ON THE FIRE HYDRANT SIDE OF AMALGAMATED PLACE, TO INCLUDE THE CUL-DE-SAC, IN THE CITY OF GROVEPORT, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Hutson

In consideration of enforcing the no parking issues on Amalgamated Place, Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date.

Clerk of Council Ross read by title Ordinance No. 19-033. A motion was made by Council Member Hutson, seconded by Council Member Grashel, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Hutson, seconded by Council Member Dildine, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

ORD. 19-034

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS IN CONJUNCTION WITH THE WEST BIXBY ROAD PAVEMENT REHABILITATION (PHASE II) PROJECT

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No. 19-034. This Ordinance was referred to the Committee of the Whole.

ORD. 19-036

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS IN CONJUNCTION WITH THE SOUTH HAMILTON ROAD / HIGGINS BOULEVARD / DIRECTORS BOULEVARD INTERSECTION IMPROVEMENT (PHASE II) PROJECT

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No. 19-036. This Ordinance was referred to the Committee of the Whole.

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp thanked Administrator Marsha Hall and Chief Ralph Portier for the roundtable discussion on First Tuesday. The event is drawing in big crowds. The discussion generated some good ideas. The City is going to fence off one part of the school to try to keep the public from crossing Main Street. The purpose is to get people to utilize the crosswalk to alleviate a dangerous situation. Mr. Green added the idea is to funnel people down to the traffic light because people are crossing anywhere they want and it is hard for the police officers to enforce anything. The barrier will push the people to Wirt Road where they can cross more safely since vehicles already have to come to a complete stop and then to the crosswalk at the traffic light. There will be a police officer at the Wirt Road intersection. A big draw is expected for this next event. The Humane Society will be on hand with

adoptable dogs along with pet groomers and other kinds of pet related booths.

B. Administrator - Marsha Hall

Nothing further to report.

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Adm Report to Council - July 22

Attachments: [Adm Report to Council - July 22.pdf](#)

C. Chief of Police - Ralph Portier

Nothing further to report.

D. Director of Finance - Jason Carr

Finance Director Jason Carr added that the audit for 2018 will be released tomorrow and will be public record.

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Finance Report to Council - July 22

Attachments: [Finance Report to Council - July 22.pdf](#)

E. Director of Law - Kevin Shannon

Nothing further to report.

F. Asst. Admin. / Development Dir. - Jeff Green

Asst. Admin. / Development Director Jeff Green announced the City has signed a Memorandum of Understanding (MOU) and agreement with the Economic Community Development Institute (ECDI) out of Columbus to provide training and technical assistance to small businesses. There will be 2 two-hour workshops leading up to a twelve-week program. The value of this agreement is that ECDI has an excellent training program and loan program it administers to access funding. ECDI fills a gap in the credit industry by offering small business loans ranging from \$750 to \$350,000.

Mr. Green visited a facility in Grove City called Cultivate - Grove City run by Matt Yerkes. Matt Yerkes has a facility in London, Ohio and is opening a third one in Pickerington. Mr. Yerkes would like to open another facility in Groveport. Cultivate is a small business incubator in a co-working space. The first floor of the Grove City site is retail and a café, coffee shop, juices, smoothies, etc. They offer shared workspace

for small businesses: cubicles, private offices and anything in between with shared meeting space, office equipment and other amenities and resources. Mr. Green is trying to set up a field trip to the facility for anyone who would be interested in seeing the facility first hand. Mr. Yerkes was in Groveport last week to look around the community. He is excited about Groveport.

G. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel

Council Member Lockett commented about the great ambassadors out there on behalf of the City. The 4-H Club was at the Franklin County Fair and the Groveport Fighting Fish were at Denison for a Regional Swim Meet. Both represented Groveport well.

H. Clerk of Council - Ruthanne Sargus Ross

Nothing to report.

I. Standing Committees

Trees & Decorations Committee:

Council Member Dildine announced the next Trees & Decorations Committee meeting is scheduled for August 5th. Mr. Dildine will be unable to attend and has gone over some items with Patty Storts. He was mistaken in thinking there was an arched Groveport sign at Williams Road and Hamilton Road. The Committee, along with the Parks and Facility Maintenance Department, will be looking into adding some type of signage in that area and throughout the City. They would concentrate in the downtown/historic area this year and branch out over the next couple of years. Administrator Hall asked that Steve Farst be contacted in regards to those signs. Staff had looked into the possibility of a sign along South Hamilton Road and there were a number of issues with ODOT. Mr. Farst had put a package together addressing the matter. Jeff Green interjected that he would also like to be contacted on this matter. He is meeting with a sign company to look into placing identification signs to distinguish historic downtown Groveport. The City hopes to add some way-finding signs and signs to designate the district to better define the historic areas.

IX. Other Business

a. Elmont Place HOA

Council Member Cleary and Administrator Marsha Hall met with the Elmont Place HOA gentleman and answered a lot of his questions and concerns. The matter will not appear under new business on the agenda for the Committee of the Whole. Ms. Hall did an excellent job addressing the gentleman's concerns and he seemed pretty happy when he left the meeting.

b. Executive Session

Law Director Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) To consider the employment of a public official or employee. To include all members of Council, the Chief of Police, himself, the Administrator, and the Mayor.

A motion was made by Council Member Cleary, seconded by Council Member Dildine, to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) To consider the employment of a public official or employee at 7:10 p.m. To include all members of Council, the Chief of Police, the Law Director, the Administrator, and the Mayor. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to come out of Executive Session at 7:41 p.m. with no action taken. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

X. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hilbert to adjourn at 7:42 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, CMC
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.