

City of Groveport

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Meeting Minutes

Tuesday, November 12, 2019

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Kurt Blevins - Police Captain

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Captain Blevins led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Shawn M. Cleary, Edward Dildine, Chad T. Grashel, Jean Ann Hilbert, Becky Hutson, and Scott Lockett

V. Approval of Minutes - October 28, 2019

Approved as submitted.

[#277-2019](#) City Council Minutes 10.28.19

Attachments: [City Council Minutes 10.28.19.pdf](#)

VI. Business of Guests

None.

VII. Ordinances and Resolutions**A. 3rd Readings**

[ORD. 19-045](#)

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2020

Sponsors: Dildine

Attachments: [ORD. 19-045 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No.19-045. A motion was made by

Council Member Dildine, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

ORD. 19-046

AN ORDINANCE AMENDING ORDINANCE NO. 15-007 (ADOPTED 02/23/2015), PART ONE - ADMINISTRATIVE CODE, TITLE NINE - TAXATION, OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT BY AMENDING *CHAPTER 181 - INCOME TAX, SECTION 181.15 - ALLOCATION OF FUNDS* AND FURTHER AMENDING ORDINANCE NO. 16-049 (ADOPTED 11/28/2016) WHICH AMENDED THE SAME

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No.19-046. A motion was made by Council Member Grashel, seconded by Council Member Lockett, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

ORD. 19-047

AN ORDINANCE AMENDING THE RECREATION CENTER CAPITAL ACCOUNT FUND AND RESCINDING RESOLUTION NO. 2007-002 (ADOPTED 3/26/2007)

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No.19-047. A motion was made by Council Member Hutson, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

ORD. 19-048

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PROVISION OF HEALTH SERVICES WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No.19-048. A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

B. 2nd Readings

ORD. 19-049

AN ORDINANCE GRANTING A VARIANCE AS TO THE PERMITTED

USES IN THE ESTABLISHED ZONING DISTRICT FOR THE PROPERTY LOCATED AT 525 MAIN STREET, PARCEL NO. 185-000044, CURRENTLY ZONED COMMUNITY COMMERCIAL (CC), HAROLD SCOTT LOCKETT, APPLICANT

Sponsors: Cleary

Attachments: [ORD. 19-049 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No.19-049.

[#279-2019](#)

ORD. 19-049 Staff Reports

Attachments: [ORD. 19-049 Staff Reports.pdf](#)

[ORD. 19-050](#)

AN ORDINANCE AMENDING ORD. 18-053 ALLOWING THE CURRENT POSITION OF ASSISTANT GOLF SUPERINTENDENT IN THE DEPARTMENT OF GOLF TO BE FILLED AS THE STATED POSITION OR AS A GOLF MAINTENANCE WORKER

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No.19-050.

C. 1st Readings

[ORD. 19-051](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO APPLY FOR AND ACCEPT A GRANT FROM THE FRANKLIN COUNTY COMMISSION ON AGING SENIOR OPTIONS GRANT PROGRAM FOR THE SENIOR TRANSPORTATION PROGRAM, AND FURTHER AUTHORIZING THE ADMINISTRATOR TO EXECUTE ANY AGREEMENT NECESSARY TO RECEIVE SAID GRANT FUNDING AND THE DECLARATION OF AN EMERGENCY

Sponsors: Dildine

Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date. Staff is requesting emergency action because of the timeline that needs met each year.

Clerk of Council Ross read by title Ordinance No.19-051. A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

ORD. 19-052

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF TWO (2) POLICE CRUISERS, INCLUDING ANCILLARY EQUIPMENT FOR THE POLICE DEPARTMENT

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No.19-052. This Ordinance was referred to the Committee of the Whole.

ORD. 19-053

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A PICK-UP TRUCK FOR THE PARKS DEPARTMENT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No.19-053. This Ordinance was referred to the Committee of the Whole.

ORD. 19-054

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A SCAG MOWER FOR THE PARKS DEPARTMENT

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No.19-054. This Ordinance was referred to the Committee of the Whole.

ORD. 19-055

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A TRUCK FOR THE FACILITIES MANAGEMENT DEPARTMENT

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No.19-055. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-056](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A TRACTOR FOR THE GOLF MAINTENANCE DEPARTMENT AT THE LINKS AT GROVEPORT

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No.19-056. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-057](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A MOWER FOR THE GOLF MAINTENANCE DEPARTMENT AT THE LINKS AT GROVEPORT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No.19-057. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-058](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE STATE ROUTE 317 AND MAIN STREET INTERSECTION SAFETY PROJECT

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No.19-058. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-059](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE OLD HAMILTON ROAD RESURFACING PROJECT, PHASE 1

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No.19-059. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-060](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE OLD HAMILTON ROAD RESURFACING PROJECT, PHASE 2

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No.19-060. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-061](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE WEST BIXBY ROAD REHABILITATION PROJECT, PHASE 2

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No.19-061. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-062](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE SOUTH HAMILTON ROAD AT HIGGINS BOULEVARD PROJECT, PHASE 1

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No.19-062. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-063](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE SOUTH HAMILTON ROAD AT HIGGINS BOULEVARD PROJECT, PHASE 2

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No.19-063. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-064](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE ADA IMPROVEMENTS AT MAIN STREET AND COLLEGE STREET PROJECT

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No.19-064. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-065](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST

RESPONSIVE AND RESPONSIBLE BIDDER FOR THE CURB RAMP
UPGRADES ON MAIN STREET PROJECT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No.19-065. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-066](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT
BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST
RESPONSIVE AND RESPONSIBLE BIDDER FOR THE ANNUAL STREET
MAINTENANCE PROGRAM

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No.19-066. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-067](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT
BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST
RESPONSIVE AND RESPONSIBLE BIDDER FOR THE AQUATICS
ALTERNATE WATER SUPPLY PROJECT

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No.19-067. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-068](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ISSUE
REQUESTS FOR QUALIFICATIONS AND ENTER INTO A CONTRACT
WITH THE MOST DESIRABLE COMPANY OR FIRM, TO ENGINEER,
DESIGN, AND ESTIMATE CONSTRUCTION COSTS FOR THE
ELEVATED WATER TANK PROJECT

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No.19-068. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-069](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT
BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST
RESPONSIVE AND RESPONSIBLE BIDDER FOR THE PUMP STATION
STANDY-BY GENERATOR PROJECT

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No.19-069. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-070](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ADD THE POSITION OF GROUNDS MAINTENANCE WORKER I IN THE PARKS DEPARTMENT

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No.19-070. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-071](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE FILTRATION ROOM VENTILATION SYSTEM AT THE RECREATION CENTER

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No.19-071. This Ordinance was referred to the Committee of the Whole.

[ORD. 19-072](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR ELEVATOR REPLACEMENT PARTS AT TOWN HALL

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No.19-072. This Ordinance was referred to the Committee of the Whole.

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp thanked Administrator Marsha Hall and staff for getting all this legislation together so this Council can have a good start in January 2020. Mayor Westcamp commented that the City's Veterans Day Ceremony made for another great day in the City of Groveport. He personally thanked Warren Motts. The Mayor also acknowledged the Groveport Police Department, Community Affairs Director Patty Storts for putting the program together, Terri Christensen for singing the national anthem and everything else that was asked of her, and Council for being well represented at the event. He thanked Scott Lockett for all his involvement with this year's brick honorees. Mr. Lockett commented he was approached by a lot of people asking about

getting bricks for next year. The American Legion Robert Dutro Post 486 participated with the flag raising. A reception immediately followed at Motts Military Museum.

Administrator Marsha Hall will be retiring this year and the City has already advertised the position with Monday, December 2, 2019 as the deadline for submitting resumes.

The Franklin County Engineer's Office will be hosting a Public Meeting to discuss proposed improvements on SR-317 at Rohr Road on November 13, 2019 between 4:30 pm and 6:30 pm, at the Franklin County Engineer East Maintenance Facility, 4801 Hendron Road.

B. Administrator - Marsha Hall

Nothing further to report.

[#278-2019](#)

Adm Report to Council - Nov 12

Attachments: [Adm Report to Council - Nov 12.pdf](#)

C. Chief of Police - Ralph Portier

Chief Portier was not present. Captain Kurt Blevins took the opportunity to publicly thank Marsha Hall. It has been a pleasure and an honor to work with her as Administrator for the City of Groveport.

Captain Blevins informed Council that today is Officer Tiffany Roe's last day with the City of Groveport Police Department. Officer Roe has taken a position with the FCSO. Tiffany Roe has been with the City for 7 years and will be sorely missed.

Mayor Westcamp will be involved in the interviewing process of five candidates for police officers.

D. Director of Finance - Jason Carr

Nothing further to report.

E. Director of Law - Kevin Shannon

Law Director Shannon informed Council that he will not be at the next Committee of the Whole meeting. Mr. Shannon is scheduled for a surgical procedure on Friday and will be out of the office next Monday.

F. Asst. Admin. / Development Dir. - Jeff Green

Not present.

G. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel

Council Member Shawn Cleary reminded Council that their Groveport gear order is due by Friday, November 15th.

The City will be participating in Giving Tuesday again this year. Mr. Cleary asked if Council wanted to contribute individually or as a whole. Donations are due by Monday, November 18th.

Council Member Ed Dildine mentioned the Friday night football game. The Cruisers' 18-17 win over Hilliard Davidson in the Division 1 Regional Quarterfinals game was played at Cruiser Stadium in Groveport on November 8.

H. Clerk of Council - Ruthanne Sargus Ross

Nothing to report.

I. Standing Committees

Council Member Shawn Cleary - Cemetery Committee

Mr. Cleary reported there was a Cemetery Committee meeting last week to wrap up the year. The Committee is moving forward with the information gathered for constructing a podium at the Groveport Cemetery. The goal is to have the podium up before the City's Memorial Day event.

The tours at the Groveport Cemetery and the Hendren Cemetery have had such good responses that the Committee would like to hold another one at Hendren Cemetery during daylight hours. Public Works Superintendent Dennis Moore has agreed to do the same type of tour as the one at the Groveport Cemetery. The cemeteries in Groveport hold a great deal of the City's history.

Council Member Ed Dildine - Trees & Decorations Committee

Mr. Dildine reported on today's Trees & Decoration Committee meeting. Topics for 2020 purchases included military banners, street signs and decorations. The Committee looks to establish a tree replacement policy with the help of Law Director Kevin Shannon and Finance Director Jason Carr. The Parks Department got all the high decorations put up while the weather was still nice. The ground decorations are to follow as weather permits.

IX. Other Business

None.

X. Adjournment

Council Member Dildine made a motion, seconded by Council Member Hilbert to adjourn at 7:01 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, CMC
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.