



MUNICIPAL BUILDING
655 Blacklick St.
Groveport, OH 43125
614.836.5301
www.groveport.org

**City Administrator Report to Council
Council Meeting
BJ King, City Administrator
March 9, 2020**

Pending Legislation

1st Readings

Ord. 2020-016 – 1st Reading – Amendment to Compensation Plan

The City adopted a Compensation Plan in 2012, which was subsequently amended in 2017. As part of the recently completed Wage Study, Clemans Nelson & Associates reviewed the City's current Compensation Plan. They made recommendations to amend the current plan structure to provide employees to progress through pay steps 1-3 on an annual basis (Traditional step increase process). After step 3/year 3, any pay increases would be based solely on a merit system. Information about this recommended amendment can be found in my memo to Council about the recommendations from the Wage Study.

Ord. 2020-017 – 1st Reading – Amendment to Pay Scale

Clemans Nelson & Associates recently completed the regularly scheduled Wage Study. Clemans Nelson reviewed the City's current pay structure, positions, and Compensation Plan. Several recommendations came out of the recent study. Those recommendations are outlined in my Wage Study memo to Council.

Ord. 2020-018 – 1st Reading – Amendment Groveport Cemetery Rates

The Cemetery Committee has recommended that the rates for the Groveport Cemetery be increased to be more aligned with rates for cemeteries in surrounding communities. Groveport's rates are significantly lower than those for other cemeteries and have not been adjusted in many years.

The Cemetery Committee recommends adjusting the rates as follows:

	<u>Current</u>	<u>Recommended</u>
Lot for grave:	\$600	\$1,000
Opening/closing cost	\$500	\$1,000
Cremation burial	\$0	\$600
Weekends/holidays opening/	\$0	\$1,250

Town Hall 648 Main Street, Groveport, OH 43125
Groveport Recreation & Aquatic Center 7370 Groveport Road, Groveport, OH 43125
Public Works Facility 7400 Groveport Road, Groveport, OH 43125
Groveport Municipal Golf Course 1005 Richardson Road, Groveport, OH 43125
Police Department 5690 Clyde Moore Drive, Groveport, OH 43125

closing

Headstone foundations \$0.57 Sq. Inch \$1.50 Sq. Inch

Ord. 2020-019 – 1st Reading – Pay Scale - Cost of Living Increase

A recommendation of the Clemans Nelson & Associates wage study was the application of a 2% cost of living increase across the wage scale. The COLA would apply to all pay grades on the wage scale.

2nd Readings

Ord. 2020-009- 2nd Reading – Solicit Proposals and enter into contract for cold beverages service at the Recreation Center

This ordinance would authorize the Administration to solicit proposals to provide cold beverage service at the Recreation Center. The current agreement was entered into on August 1, 2014 for a three year period, with two one-year renewals initiated. The existing agreement has expired, and an extension until July 31, 2020 has been executed to allow time to solicit proposals for this service.

Ord. 2020-012- 2nd Reading - Enact collection of additional \$5.00 from vehicle registration fees

The passage of House Bill 62 by the State Legislation includes a provision that local governments can collect an additional \$5 tax on motor vehicle registrations. Estimates completed by MORPC show that Groveport could collect an additional \$59,000 if this tax was to be levied. In order to initiate this collection, Council would have to approve an ordinance to collection the additional \$5.00.

Ord. 2020-014 – 2nd Reading- Groveport Special Olympics charitable donations collection day

The Groveport Special Olympics has requested permission for their annual charitable donations collection day. The event is scheduled for Saturday, May 2, 2020 from 9:00 a.m. until 3:00 p.m. Collections will occur at the intersections of Main Street and Hendron Road, Main Street and College Street, Main Street and Front Street, and at the traffic light on Main Street at Kroger.

Attended Meetings and Events

- 2/21 – EMH&T – 2020 Road Program Scope
- 2/24 – City Council
- 2/25 – Transportation Improvement District (TID) – teleconference with County Engineer
- 2/26 CIC meeting
- 2/27 – Lunch meeting with Groveport Madison School Administration
- 2/28 – Bricker and Eckler – Financing construction of buildings on Main Street properties
- 3/2 – Groveport Planning Commission
- 2/3 – EMH&T – Groveport Park Master Plan

Town Hall 648 Main Street, Groveport, OH 43125

Groveport Recreation & Aquatic Center 7370 Groveport Road, Groveport, OH 43125

Public Works Facility 7400 Groveport Road, Groveport, OH 43125

Groveport Municipal Golf Course 1005 Richardson Road, Groveport, OH 43125

Police Department 5690 Clyde Moore Drive, Groveport, OH 43125



MUNICIPAL BUILDING
655 Blacklick St.
Groveport, OH 43125
614.836.5301
www.groveport.org

- 3/4 – Staff Meeting
- 3/4 – Cemetery Committee meeting
- 3/5 – State of the Schools

Upcoming Meetings and Events

- 3/9 – Trees & Decorations Committee
- 3/9 - City Council
- 3/12 – Recycling collection bid opening
- 3/12 – MORPC Commission
- 3/13 – Coffee with a Cop
- 3/16 – Committee of the Whole

Town Hall 648 Main Street, Groveport, OH 43125
Groveport Recreation & Aquatic Center 7370 Groveport Road, Groveport, OH 43125
Public Works Facility 7400 Groveport Road, Groveport, OH 43125
Groveport Municipal Golf Course 1005 Richardson Road, Groveport, OH 43125
Police Department 5690 Clyde Moore Drive, Groveport, OH 43125