



**City of Groveport
Human Resources Report to the Mayor and City Council
September 17, 2020**

Human Resources - Sue E Wadley, Personnel Director

- Recruiting for the following positions:
 - Rec Center – Lifeguards – part-time for indoor pool
 - Golf – Professional Golf Assistant
- Positions filled:
 - None
- Managing COVID related leaves and return to work process
- KRONOS attendance and time keeping implementation process
 - Training** – ongoing to management throughout the testing period
 - Testing Phase** – assisting Finance in process
- The Employee Enrichment Committee will meet this month to determine what kind of employee appreciate we can do this fall and still meet the social distancing requirements.
- HR is hosting a HR internship (unpaid). Always great to mentor those who are up and coming the field.

If you should have any questions, please feel free to contact me regarding any Human Resources needs.

Thank you,

Sue