



MUNICIPAL BUILDING
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To: Mayor, Members of City Council and Administrator

From: Jason Carr, CPA, Finance Director

Date: July 26, 2021

RE: Council Report

Ordinance 2021-033 – Amend 2021 Appropriations

The following is a summary of appropriation amendments based on Department requests and also new money received or changes in planned projects:

Fund	Department	Line Item	Increase (Decrease)	Description
General	Police	Educational Expense	\$3,000	New/existing officers training programs/seminars
General	Police	Contractual Service	3,450	Officer promotional assessment analysis
General	Police	Advertising	1,000	Brochures for City events
General	Police	Operating Supplies	27,000	New officer furniture, bullet proof vests and ammunition
General	Community Affairs	Programs	2,000	Supplies for City programs
General	Community Affairs	Community Affairs	4,500	General office operating supplies
General	Mayor	Operating Supplies	4,680	General office operating supplies
General	Finance	Income Tax Fees	125,000	Increase in estimated income tax collections
General	Finance	Income Tax Refunds	100,000	Increase in estimated income tax collections
General	Human Resources	Contractual	18,030	Software license renewals
General	Building & Zoning	Contractual	50,000	Inspection pass-through costs
Street Fund	Public Works	Fuel	7,000	Higher gasoline and diesel costs
Street Fund	Public Works	Operating Supplies	18,000	Road salt
Street Fund	Public Works	Vehicle Maint. & Repair	5,000	Snow equipment parts
Street Fund	Public Works	I.T. Support	9,000	Technology support and upgrades
Street Fund	Public Works	Slide Gate	5,000	Unbudgeted capital item
Street Fund	Public Works	Contingency	50,959	Future unknown costs
Golf Fund	Golf	Facility Maint. Contracts	3,000	Higher contract facility costs
Local Fiscal Recovery Fund	Finance	Contractual	294,402.85	New American Recovery Plan federal funds
Capital Improvement	Public Works	Contractual	(54,886)	Utilize for Storm Alley Drainage Project

Fund	Department	Line Item	Increase (Decrease)	Description
Capital Improvement	Public Works	Storm Alley Drainage Project	154,886	New CIP project not in original budget
Rarey's Port Building	Economic Development	Capital	(42,249)	Appropriate actual bond proceeds
Wert's Grove Building	Economic Development	Capital	119,2020	Appropriate actual bond proceeds
Water	Public Works	Facility Maint. Contracts	3,580	Higher contract facility costs
Sewer Capital	Building & Zoning	Contractual	450,000	Higher pass-through permit costs
Stormwater	Public Works	Operating Supplies	\$18,000	Road salt
Stormwater	Public Works	Vehicle Maint. & Repair	5,000	Snow equipment parts
Township Inspections	Building & Zoning	Township Inspections	10,000	Higher pass-through inspection costs
Escrow Inspections & Engineering	Engineering	Escrow Engineering	150,000	Higher contractual inspection/engineering fees

Increases and decreases in appropriations are supported by an expected increase in income taxes of \$1,000,000 (gross) based on the results of our mid-year review, new federal funding expected to be received, higher inspection fees, and appropriating existing fund balance.

We are requesting the three readings associated with this Ordinance be waived.

Ordinance 2021-035 – Local Fiscal Recovery Fund

The City is expecting to receive American Rescue Plan (ARP) Act of 2021 federal funds totaling \$588,805 paid over two years. Federal funds received will be for allowable costs obligated through December 31, 2024 and liquidated through December 31, 2026.

We have also requested Council consider passing this Ordinance by emergency so we may submit and finalize our application for federal funds to be received in 2021.