City of Groveport

655 Blacklick St.
Groveport, OH 43125
614.830.2052
www.groveport.org

Meeting Minutes

Monday, July 13, 2015

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Ed Rarey, Jean Ann Hilbert, Donna Drury, Ed Dildine, Shawn Cleary & Becky Hutson

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Shawn M. Cleary, Edward Dildine, Donna Drury, Jean Ann Hilbert, Becky Hutson, and Ed Rarey

V. Approval of Minutes - June 22, 2015

Approved as submitted.

#134-2015 City Council Minutes 6-22-2015

Attachments: City Council Minutes 6-22-2015.pdf

VI. Business of Guests

a. Dennis Smith - Moose Lodge

Dennis Smith with the Moose Lodge addressed Council regarding members volunteering at the Shred-it event again this year. Mr. Smith was advised the event will take place on Saturday, August 8, 2015 at 9:00 a.m. to 12:00 p.m. during KidsFest at Groveport Park. He had spoken to Council Member Hilbert about helping the Greater Groveport Food Pantry relocate to the Cherry Street building. Council Member Cleary asked if Mr. Smith was provided boxes from the food pantry. Mrs. Hilbert will have two boxes for Mr. Smith by Wednesday or Thursday.

VII. Ordinances and Resolutions

A. 3rd Readings

ORD. 15-029

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO CONVEY A DRIVEWAY EASEMENT TO THE GROVEPORT HERITAGE AND PRESERVATION SOCIETY TO ACCESS PARCEL NUMBERS 185-000437 AND 185-000438 THROUGH PARCEL NUMBERS 185-000305 AND 185-002902

Sponsors: Drury

Clerk of Council Ross read by title Ordinance No.15-029. A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

ORD. 15-030

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO DONATE PARCELS 185-000437 AND 185-000438 TO THE GROVEPORT HERITAGE AND PRESERVATION SOCIETY

Sponsors: Rarey

Clerk of Council Ross read by title Ordinance No.15-030. A motion was made by Council Member Drury, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

B. 2nd Readings

None

C. 1st Readings

ORD. 15-034

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT FOR SOLID WASTE FACILITY PRICING AND COLLECTION SERVICES WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Dildine

Administrator Marsha Hall commented staff is asking for Council's consideration in adopting this Ordinance tonight. The City is part of the SWACO consortium for residential trash pickup. SWACO is ready to put the bids out for new residential trash pickup contracts going into effect on January 1st. While this legislation allows Ms. Hall to enter into a contract, she will bring back the options to Council prior to signing a contract. Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date.

Clerk of Council Ross read by title Ordinance No.15-034. A motion was made by Council Member Dildine, seconded by Council Member Drury, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

Council Member Cleary asked if the bid was going out to everyone so everybody would be on the same wave length. Ms. Hall explained there are two different consortiums with two different periods of time. The City's contract with its current service is up at the end of this year. Therefore, it is all of the communities in that group whose contract is up at the end of 2015.

A motion was made by Council Member Dildine to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

ORD. 15-035

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE VILLAGE OF OBETZ TO PROVIDE TRANSPORTATION SERVICES IN CONJUNCTION WITH THE GROVEPORT RICKENBACKER EMPLOYEE ACCESS TRANSIT (GREAT) PROGRAM AND THE DECLARATION OF AN EMERGENCY

Sponsors: Cleary

Administrator Hall stated this is part of the transportation program and the City can't order the shuttle buses until the outcome of this contract to know how many buses will be needed to accommodate the program.
Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date as it relates to this legislation.
Council Member Rarey asked how many buses the City was

presently committed to purchase for the transportation program. Ms. Hall responded the City is committed to three (3) or four (4) shuttle buses depending upon the Obetz contract. There will be three (3) buses if there is no contract with Obetz; two (2) routes plus a spare bus. If there is a contract with Obetz; three (3) routes plus a spare bus with Obetz paying for the third bus and a portion of the spare bus as part of their contract, along with some other items. Bus Services Inc. won the bid. The City needs to order the buses promptly, due to delivery of the vehicles being 90 days. The City is pushing for the start of the GREAT program to take place on October 1, 2015.

Clerk of Council Ross read by title Ordinance No.15-035. A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

ORD. 15-036

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A TRANSPORTATION SERVICES FUND AND THE DECLARATION OF AN EMERGENCY

Sponsors: Rarey

Finance Director Jeff Green explained this Ordinance sets up the fund in the appropriations. Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date.

Clerk of Council Ross read by title Ordinance No.15-036. A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

A motion was made by Council Member Hilbert, seconded by

Council Member Cleary, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

Council Member Hilbert made a motion, seconded by Council Member Drury to take a short recess at 6:43 p.m. All in favor stated AYE, None Opposed. Motion passed.

Council Member Hilbert made a motion, seconded by Council Member Cleary to come back in session at 6:46 p.m. All in favor stated AYE, None Opposed. Motion passed.

Council Member Hutson was excused from the remainder of the meeting to check on a family emergency at 6:46 p.m.
Law Director Shannon made a general statement to Council as to any emergency action taken by Council from this time forward will need all of the five remaining Council Members vote to pass.

ORD. 15-037

AN ORDINANCE AMENDING ORDINANCE NO. 14-048 (ADOPTED 11/10/2014), THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2015 AND FURTHER AMENDING ORDINANCE NO. 15-006 (ADOPTED 02/23/2015), WHICH AMENDED THE SAME

Sponsors: Drury

Attachments: ORD. 15-037 Exhibit A.pdf

Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings. This being an appropriations Ordinance it would go into effect tonight upon passage of Council.

Clerk of Council Ross read by title Ordinance No.15-037. A motion was made by Council Member Hilbert, seconded by Council Member Rarey, to suspend the rules as to the three readings. The motion carried by the following vote:

Excused: 1 - Hutson

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to adopt. The motion carried by the following vote:

Excused: 1 - Hutson

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

#135-2015 2015 Budget Modifications Memo

Attachments: 2015 Budget Modifications Memo.pdf

#136-2015 2015 Estimated Revenue

Attachments: 2015 Estimated Revenue.pdf

#137-2015 2015 Appropriations

Attachments: 2015 Appropriations.pdf

ORD. 15-038

AN ORDINANCE AUTHORIZING THE TRANSFER OF CASH FUND BALANCES FROM THE GENERAL FUND TO THE RECREATION & AQUATIC CENTER FUND AND THE TRANSPORTATION SERVICES FUND

Sponsors: Hutson

Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings. This being an appropriations Ordinance it would go into effect tonight upon passage of Council.
Mr. Green stated it requires action from Council to move money from one fund to another.

Clerk of Council Ross read by title Ordinance No.15-038. A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to suspend the rules as to the three readings. The motion carried by the following vote:

Excused: 1 - Hutson

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

A motion was made by Council Member Cleary, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

Excused: 1 - Hutson

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

ORD. 15-039

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A RIGHT OF WAY EASEMENT FROM DAVID S. LOWY IN RELATION TO THE 2015 STREET MAINTENANCE PROJECT, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Hutson

Law Director Shannon explained in the course of doing the 2015 Street Maintenance Project entailing the sidewalks on College Street, it was determined modifications are required for work to be done slightly into the yards of some of the residents. The work is needed in order to comply with ADA requirements for the ramp. Therefore, Ordinances 15-039, 15-040, 15-041 and 15-042 address the right-of-way easement for those properties. Staff is asking for emergency legislation since the project is currently underway. Mr. Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date.

Clerk of Council Ross read by title Ordinance No.15-039. A motion was made by Council Member Dildine, seconded by Council Member Cleary, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Excused: 1 - Hutson

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

A motion was made by Council Member Drury, seconded by Council Member Cleary, to adopt as emergency legislation. The motion carried by the following vote:

Excused: 1 - Hutson

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

ORD. 15-040

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A RIGHT OF WAY EASEMENT FROM SANDRA A CAMPBELL IN RELATION TO THE 2015 STREET MAINTENANCE PROJECT, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No.15-040. A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Excused: 1 - Hutson

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to adopt as emergency legislation. The motion carried by the following vote:

Excused: 1 - Hutson

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

ORD. 15-041

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A RIGHT OF WAY EASEMENT FROM STEVE C. BOCOCK IN RELATION TO THE 2015 STREET MAINTENANCE PROJECT, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No.15-041. A motion was made by Council Member Hilbert, seconded by Council Member Drury, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Excused: 1 - Hutson

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

A motion was made by Council Member Drury, seconded by Council Member Hilbert, to adopt as emergency legislation. The motion carried by the following vote:

Excused: 1 - Hutson

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

ORD. 15-042

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A RIGHT OF WAY EASEMENT FROM STEPHEN J. AND LORA Y. LOSKOTA IN RELATION TO THE 2015 STREET MAINTENANCE PROJECT, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No.15-042. A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Excused: 1 - Hutson

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to adopt as emergency legislation. The motion carried by the following vote:

Excused: 1 - Hutson

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp reported on the 4th of July Celebration's great success. He quoted Rick Palsgrove's article in the Southeast Messenger: "The parade, the festivities and the fireworks showcase what our City is all about. Coming together with our friends, families and neighbors to celebrate the freedom we enjoy in the greatest country in the world and this community." Mayor Westcamp thanked Administration, staff and the Department Heads, the police department and Public Works. He acknowledged the value of the 4th of July Committee and its Chair Bob Garvin. Groveport couldn't do it without the support of the volunteers from the TurnPoint Church and the Madison Township Fire Department. They do an excellent job.

Groveport Madison School District Superintendent Bruce Hoover was in charge of the parade. Those in the parade were organized by the Groveport Madison High School Principal Aric Thomas, Athletic Director Steve Petros and the Groveport Madison High School Honor students. The Mayor thanked Community Affairs Director Patty Storts who was present for the entire event. He acknowledged Madison Township resident Larry Dowler and Groveport resident Roger Parker. Mayor Westcamp acknowledged the sponsors who contributed $13,000 to this year's event: First Service Federal Credit Union, Petermann Transportation, Groveport Madison Schools, Dynamix Energy Service, the Paper Barn, Imagine Groveport Community Schools; Kendra S Kiddie Kare on Gender Road, Brensco Automotive, Norm's Market, Groveport Dairy Queen, Lovells

Grille, the Movement Center School of Dance, Groveport-Canal Animal Hospital and TurnPoint Church. It was a great day for Groveport and he personally thanked the staff for working so hard to make everything go off so well.

B. Administrator - Marsha Hall

Administrator Marsha Hall reminded everyone mosquito spraying will start this Thursday. The City does not have the numbers of mosquitoes required by Franklin County for the county to spray. Canal Winchester is being sprayed by the County due to their numbers caught in the traps were double that of Groveport's. Groveport still has the equipment and chemicals, as well as the licensed staff, to do the spraying. Spraying will occur every Thursday night at dusk for the foreseeable future.

Mayor Westcamp inquired about the Tinman coming down due to liability issues. Ms. Hall referred to a time back when residents expressed their concerns regarding the Tinman. Those residents lived within the "fall zone" of the water tank. One resident was unable to sell her property. It was always the City's intent to take the tank out of service. It is too costly to rehab it for the age of the tank. The City is able to take it out of service because of the newer tank being rehabbed and the City's emergency water service connection with the City of Columbus. The Tinman is still in service at present and could not stand empty because water tanks fall over when they are not filled with water.

#138-2015 Adm Report to Council - July 13

Attachments: Adm Report to Council - July 13.pdf

C. Chief of Police - Ralph Portier

Chief Portier reported there were a few fireworks confiscated at the 4th of July Celebrations that had been secured in Madison Township Fire Chief Bates' car for transport. There were only a few complaints. Captain Kurt Blevins will attend next week's meeting, as Chief Portier will be on vacation. Council Member Hilbert asked about the bank robbery that had occurred at the Huntington National Bank in Groveport. The Chief reported the department took advantage of the media services and the suspect was arrested within 23 hours. Council Member Dildine asked if the Groveport Police Department provided training to the local businesses on enhancing their security procedures and equipment. Chief Portier responded the department does give training but there are not very many contacts from businesses. It would be better if the businesses contacted the police department. The Green Pointe Commerce Center Security Council

had the department hold classes for all of the security services for businesses on Green Pointe Drive. Mr. Dildine wondered why a financial institution, like the bank, would not have security cameras in the back of the building. The Chief commented the advantage the police department had was the quality of the in-house security camera. Ninety percent of outside security cameras are less reliable.

D. Director of Finance - Jeff Green

Finance Director Jeff Green provided Council with the form for the exit conference for the audit. Members need to sign the form and mark if they are interested or not in attending the audit exit conference. The audit report came back with no material findings, there were four minor verbal recommendations that have already been cleaned up.

E. Director of Law - Kevin Shannon

Nothing further to report.

F. Council Members - Ed Rarey, Jean Ann Hilbert, Donna Drury, Ed Dildine, Shawn Cleary & Becky Hutson

Council Member Cleary congratulated Finance Director Green on the excellent job the Finance Department has done with the audit. He commented this year's 4th of July Celebration will be hard to beat next year. Hats off to everyone involved.

Council Member Dildine commented on the 4th of July events "It's been a terrible summer but we had the perfect day". He acknowledged the hard work of the 4th of July Committee, staff, Administrator Marsha Hall, Community Affairs Director Patty Storts and the Mayor. The Police and Public Works departments did a great job. Mr. Dildine commented there is not a street in Groveport one can go down that is not having some type of work done thanks to the money coming in and the six Members of Council. He thanked City staff for putting together the plan to initiate the projects. It can be seen that the City is improving the infrastructure of our town.

Council Member Drury commented the programs Community Affairs Director Patty Storts has implemented at Town Hall are fantastic. There are a variety of programs for all ages. Mrs. Drury congratulated Ms. Storts for the excellent job she is doing for the City of Groveport.

Council Member Cleary asked for the item of setting a date for the 2016 Budget be placed on the July 20, 2015 Committee of the Whole agenda.

Administrator Hall thanked Council for all the emergency legislation they had to consider on tonight's agenda. She knows Council does not like to deal with legislation as emergencies, as staff doesn't like

having to bring it Council. The vast majority of the emergency legislation was mostly due to the transportation program and the four (4) easements.

G. Clerk of Council - Ruthanne Sargus Ross

Nothing to report.

H. Standing Committees

None.

IX. Other Business

None.

X. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hilbert to adjourn at 7:15 p.m. All in favor stated AYE, None Opposed. Motion passed.

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Lance Westcamp, Mayor

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Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.