

# City of Groveport

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[www.groveport.org](http://www.groveport.org)



## Meeting Minutes

**Monday, March 13, 2017**

**6:30 PM**

**Council Chambers**

### **City Council**

***Mayor Lance Westcamp***

***Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson & Scott Lockett***

**I. Call to Order**

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

The Mayor asked everyone to join him in a moment of silence.

**III. Pledge of Allegiance**

Chief Portier led the Pledge of Allegiance.

**IV. Roll Call**

**Excused:** 1 - Scott Lockett

**Present:** 4 - Shawn M. Cleary, Edward Dildine, Jean Ann Hilbert, and Becky Hutson

**A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to excuse Council Member Lockett from tonight's meeting. The motion carried by the following vote:**

**Excused:** 1 - Lockett

**Yes:** 4 - Cleary, Dildine, Hilbert and Hutson

**V. Approval of Minutes - February 27, 2017**

Approved as submitted.

[#346-2017](#)

City Council Meeting Minutes 2-27-17

**Attachments:** [City Council Meeting Minutes 2-27-17.pdf](#)

**VI. Business of Guests**

*None.*

**VII. Ordinances and Resolutions**

**A. 3rd Readings**

None

**B. 2nd Readings****[ORD. 17-008](#)**

AN ORDINANCE AUTHORIZING A MODIFICATION TO THE DEVELOPMENT PLAN FOR 3099 ROHR ROAD, PARCEL NUMBER 185-002965

**Sponsors:** Hilbert

**Attachments:** [ORD. 17-008 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 17-008.

**[#348-2017](#)**

ORD. 17- 008 Staff Reports

**Attachments:** [ORD. 17- 008 Staff Report.pdf](#)

[ORD. 17- 008 Engineering Staff Report.pdf](#)

**[ORD. 17-009](#)**

AN ORDINANCE AUTHORIZING THE GROVEPORT SPECIAL OLYMPICS OHIO COLLECTION FOR CHARITABLE DONATIONS TO THE SPECIAL OLYMPICS OHIO

**Sponsors:** Hutson

Clerk of Council Ross read by title Ordinance No. 17-009.

**[ORD. 17-011](#)**

AUTHORIZING THE ISSUANCE OF NOTES IN THE AMOUNT OF NOT TO EXCEED \$1,600,000 IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF (I) CONSTRUCTING, IMPROVING, FURNISHING, AND EQUIPPING A POLICE FACILITY, AND THE CITY'S CURRENT MUNICIPAL BUILDING, WITH RELATED SITE IMPROVEMENTS AND APPURTENANCES THERETO, (II) DESIGNING, ENGINEERING, AND CONSTRUCTING VARIOUS IMPROVEMENTS TO THE CITY'S MUNICIPAL GOLF COURSE, WITH RELATED SITE IMPROVEMENTS AND APPURTENANCES THERETO, AND RETIRING NOTES PREVIOUSLY ISSUED FOR SUCH PURPOSE; AND APPROVING RELATED MATTERS

**Sponsors:** Dildine

Clerk of Council Ross read by title Ordinance No. 17-011.

[ORD. 17-012](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LICENSING AGREEMENT WITH JOELLEN AND DAVID STEBELTON (THE STEBELTONS)

**Sponsors:** Hilbert

*Council Member Hilbert commented there looks to be a shed already in place on the property being addressed in this Ordinance. Law Director Kevin Shannon responded that Mrs. Hilbert is correct, there is a shed already on the property. The City's Inspector saw that it was an existing structure that was placed on the driveway and the department had sent the Stebeltons a notice that they would have to apply for a zoning certificate in order to have the shed in its current location. Once the department realized that the shed sits on a driveway easement, as the driveway is owned by the City of Groveport. For this reason, Mrs. Stebelton was contacted and it was indicated to her that this was the way she needed to go to get approval for the structure. This item will be up for discussion at the next Committee of the Whole meeting.*

Clerk of Council Ross read by title Ordinance No. 17-012.

**C. 1st Readings**

[ORD. 17-013](#)

AN ORDINANCE APPROVING THE RECODIFICATION, EDITING, AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF GROVEPORT, OHIO AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Hutson

Clerk of Council Ross read by title Ordinance No. 17-013. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-014](#)

AN ORDINANCE PROHIBITING PARKING AND AUTHORIZING THE INSTALLATION OF NO PARKING SIGNS ON THE NORTH SIDE OF CANAL STREET IN THE CITY OF GROVEPORT, AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Lockett

Clerk of Council Ross read by title Ordinance No. 17-014. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-015](#)

AN ORDINANCE AMENDING PART ONE - ADMINISTRATIVE CODE, TITLE FIVE, CHAPTER 137, BOARD OF CEMETERY TRUSTEES

**Sponsors:** Cleary

**Attachments:**     [ORD. 17-015 Part One Admin, Title Five, Section 137 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 17-015. This Ordinance was referred to the Committee of the Whole.

## **VIII. Reports**

### **A. Mayor - Lance Westcamp**

*Mayor Lance Westcamp reported he was asked by the Groveport Madison School District to read to students at Madison Elementary. It was an honor for Mayor Westcamp to read a Dr. Seuss book to help students celebrate Dr. Seuss' birthday during Read Across America week. Others from the community who participated in Read Across America week included the Groveport Police and the Madison Township Fire Department.*

*The Mayor and Police Chief Ralph Portier participated in the YMCA PALS (Positive Alternative Learning for Students) Program for the third time. They visited with 16 students on Friday, March 10, 2017, providing pizza for lunch. Students were given the opportunity to ask any questions they wanted of Mayor Westcamp and Chief Portier. The program is to help students who are on three, five, and ten day suspensions that are referred to PALS by local public school systems, juvenile courts, departments of human services, and parents, get back on track with a positive change in attitude and a better outlook on the future.*

*Mayor Westcamp noted the State of Ohio hired a new inspector where he works who stopped at Groveport's Building Department to do a type of audit or spot check. When Mayor Westcamp asked the inspector why he picked Groveport, he replied he wanted to start with one of the best for when he went to other building departments. The inspector couldn't have spoken more highly of Groveport's Building Official Stephen Moore and his staff.*

### **B. Administrator - Marsha Hall**

*Nothing further to report.*

[#347-2017](#)

Adm Report to Council - Mar 13

**Attachments:**     [Adm Report to Council - Mar 13.pdf](#)

### **C. Chief of Police - Ralph Portier**

*Chief of Police Ralph Portier, having recently returned from vacation, quipped he liked the weather in Puerto Rico better than the weather in*

*Ohio. He reported that he and Mayor Westcamp visited with a group of 12 or 13 people at the Groveport United Methodist Church on Saturday, March 11, 2017.*

**D. Director of Finance - Jeff Green**

*Nothing further to report.*

**E. Director of Law - Kevin Shannon**

*Nothing further to report.*

**F. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson and Scott Lockett**

*Council Member Shawn Cleary reported that in 2018 AEP (American Electric Power) will be sponsoring ESMO, a huge program with demonstrations being done on Bixby Road. ESMO is the premier event for electric utility professionals, contracting, construction and consulting companies who are interested in the hands-on solutions for the engineering, construction, operation and maintenance of the world's power delivery systems. Events will take place at the Convention Center in downtown Columbus and New Albany with demonstrations out on Bixby Road in Groveport. Mr. Cleary will be in charge of things taking place in Groveport and will be attending a planning committee meeting next week.*

**G. Clerk of Council - Ruthanne Sargus Ross**

*Nothing to report.*

**H. Standing Committees**

*None.*

**IX. Other Business**

**Executive Session**

*Law Director Kevin Shannon advised Council that President Pro-Tem Dildine requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) to discuss the appointment of a public official and/or officials, to include all matters related to any public official; appointment, salaries, any of those types of things. Mr. Dildine added the motion was to include all of Council and the option to call in the*

*Law Director and/or Administrator if needed.*

A motion was made by Council Member Dildine, seconded by Council Member Cleary, to go into Executive Session at 6:43 p.m. pursuant to Ohio Revised Code Section 121.22(G)(1) to discuss the appointment of a public official and/or officials, to include all matters related to any public official; appointment, salaries, etc. To include all of Council with the option to call in the Law Director and/or Administrator if needed. The motion carried by the following vote:

**Excused:** 1 - Lockett

**Yes:** 4 - Cleary, Dildine, Hilbert and Hutson

A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to come out of Executive Session at 7:18 p.m. with no action taken. The motion carried by the following vote:

**Excused:** 1 - Lockett

**Yes:** 4 - Cleary, Dildine, Hilbert and Hutson

## **X. Adjournment**

Council Member Hilbert made a motion, seconded by Council Member Hutson to adjourn at 7:18 p.m. The motion carried by the following vote:

**Excused:** 1 - Lockett

**Yes:** 4 - Cleary, Dildine, Hilbert and Hutson

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Lance Westcamp, Mayor

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Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.