

City of Groveport

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Meeting Minutes

Monday, April 17, 2017

5:30 PM

Council Chambers

Committee of the Whole

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Jim Beidler

I. Call to Order

by Committee Chair Dildine at 5:30 p.m.

Staff Present: Marsha Hall - Administrator, Jeff Green - Director of Finance, Dennis Moore - Public Works Superintendent, Stephen Moore - Chief Building Official, Tom Walker - Director of Golf, Kyle Lund - Recreation Center Director, Patty Storts - Community Affairs Director, Tom Byrne - Director of Parks & Facilities Management, Steve Farst - Engineer, Bob Dowler - Director of Transportation, Sue Wadley - Personnel Director, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

Committee Chair Dildine asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

Absent: 1 - Beidler

Present: 5 - Cleary, Dildine, Hilbert, Hutson, and Lockett

V. Approval of Minutes - March 20, 2017

Approved as submitted.

[#377-2017](#) COTW Minutes 3-20-17

Attachments: [COTW Minutes 3-20-17.pdf](#)

VI. Business of Guests**Madison Township Fire Chief Bates - Monthly Update**

Madison Township Fire Chief Bates reported the department expects to be breaking ground on the new Station 183 in the middle of May. Staff is going over the final plans to finalize the small details. Engine 181 is expected to go on the (assembly) line within the next couple of weeks with a delivery date planned for early to mid-July 2017.

[#378-2017](#)

MTFD Monthly Report

Attachments: [MTFD Monthly Report.pdf](#)

VII. New Business

None.

VIII. Unfinished Business

None.

IX. Ordinances and Resolutions**A. 3rd Readings**[ORD. 17-017](#)

AN ORDINANCE IMPOSING A MORATORIUM OF ONE YEAR ON THE ISSUANCE AND PROCESSING OF ANY PERMITS ALLOWING RETAIL DISPENSARIES, CULTIVATORS. OR PROCESSORS OF MEDICAL MARIJUANA WITHIN THE CITY OF GROVEPORT

Sponsors: Hutson

Administrator Marsha Hall stated the rules for the cultivators are to be in effect in May, the rest of the rules won't be in effect until September. This one-year moratorium will give the City time to review the State rules and determine if Groveport wants to add any restrictions. Any restrictions will have to be added to the City's Zoning Code which entails a lengthy process.

Chair Dildine read by title Ordinance No. 17-017. A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Cleary,Dildine,Hilbert,Hutson, and Lockett

[ORD. 17-018](#)

AN ORDINANCE AMENDING ***PART ONE - ADMINISTRATIVE CODE, CHAPTER 143, EMPLOYEES GENERALLY*** OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT, OHIO

Sponsors: Hilbert

Attachments: [143.21 Retire-Rehire Exhibit A.pdf](#)

Administrator Marsha Hall commented this Ordinance will provide a procedure the City will follow when a full-time employee would want to retire with the intention of being re-hired. Ms. Hall, Chief Portier and Mr. Shannon looked into placing some restrictions and what procedure

they would like to see put into place if Council so desires.

Chair Dildine read by title Ordinance No. 17-018. A motion was made by Council Member Hutson, seconded by Council Member Lockett, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Cleary, Dildine, Hilbert, Hutson, and Lockett

ORD. 17-019

AN ORDINANCE SETTING COMPENSATION FOR COUNCIL MEMBERS AND FURTHER AUTHORIZING THE OPTION OF OBTAINING FAMILY VISION AND DENTAL INSURANCE COVERAGE AND THE CONTINUATION OF A LIFE INSURANCE FRINGE BENEFIT

Sponsors: Dildine

Council Member Hilbert recommended to amend Section 3: to read, "That members of Council shall ~~continue~~ be afforded the opportunity to have a life insurance benefit ~~in the amount of Three Thousand Dollars (\$3,000.00)~~ of one (1) times his/her salary."

Chair Dildine read by title Ordinance No. 17-019. A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to recommend an amendment to "Section 3: That members of Council shall continue to have a life insurance benefit of one (1) times his/her salary." The motion carried by the following vote:

Yes: 5 - Cleary, Dildine, Hilbert, Hutson, and Lockett

Council Member Dildine commented he had read a positive comment on both Council and Mayor Ordinances on the Columbus Southeast Messenger website.

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to recommend approval with amendment to the City Council. The motion carried by the following vote:

Yes: 5 - Cleary, Dildine, Hilbert, Hutson, and Lockett

ORD. 17-020

AN ORDINANCE SETTING COMPENSATION FOR THE MAYOR MODIFYING THE MAYOR'S CURRENT HEALTH CARE INSURANCE COVERAGE TO MIRROR THAT OF THE CITY EMPLOYEES' COVERAGE, AND AUTHORIZING THE CONTINUATION OF THE MAYOR'S FAMILY VISION AND DENTAL INSURANCE COVERAGE AND LIFE INSURANCE BENEFIT

Sponsors: Dildine

Chair Dildine read by title Ordinance No. 17-020. A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Cleary,Dildine,Hilbert,Hutson, and Lockett

B. 2nd Readings

[ORD. 17-021](#)

AN ORDINANCE AMENDING PART FIVE - GENERAL OFFENSES CODE, CHAPTER 505 ANIMALS AND FOWL, OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT

Sponsors: Lockett

Attachments: [ORD. 17-021 Part Five, Ch 505 Animals & Fowl Exhibit A.pdf](#)

A discussion ensued regarding how the City will let the new legislation become known to event patrons and who will enforce this Ordinance. Signs have already been displayed at Apple Butter Day to try to discourage people from bringing their pets, but the signs were never enforceable. The police department will be enforcing this new legislation. Council and staff had an open discussion on the problems and issues with the dogs being among mixed crowds. Council Member Lockett expressed his concerns of banning all animals when there are just a few offending pet owners. He doesn't want to be perceived as a "dog unfriendly" community. The City of Groveport does hold special events for animals.

Chair Dildine read by title Ordinance No. 17-021. A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Cleary,Dildine,Hilbert,Hutson, and Lockett

X. Financial Report

Finance Director Jeff Green noted Finance is excited by the income tax report showing a large corporate return. It shows Groveport up 47% for the year.

[#390-2017](#)

Finance Report

Attachments: [Finance Report March 2017.pdf](#)

XI. Other Business

None.

XII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp reported the 4th of the July Committee will meet this Thursday at 6:00 p.m.

B. Administrator - Marsha Hall

Nothing further to report. Ms. Hall deferred updates on the Hendron Road reconstruction project and the West Bixby Road project to City Engineer Steve Farst.

[#379-2017](#)

Adm Report to Council

Attachments: [Adm Report to Council - Apr 17.pdf](#)

C. Director of Law - Kevin Shannon

Not present.

D. Director of Finance - Jeff Green

Nothing further to report.

E. Chief of Police - Ralph Portier

Chief Portier responded to a question regarding officers taking a lot of classes. The State of Ohio has been mandating new courses every officer has to complete. Officers do get certification in the State mandated courses but other training courses are to enhance officer skills for future policing, such as investigations, patrol tactics, etc. The City does pay for the mandated courses. If an officer chooses to go above and beyond in his education to pursue a bachelor's or master's degree, the City allows tuition reimbursement up to \$3,000 a year.

[#380-2017](#)

PD Council Report

Attachments: [PD Council Report 0317.pdf](#)

F. Public Works Superintendent - Dennis Moore

Nothing further to report.

[#381-2017](#)

PW Council Report

Attachments: [PW Council Report 0417.pdf](#)

G. Chief Building Official - Stephen Moore

Chief Building Official Stephen Moore reported Kroger is doing an interior alteration adding new features to the store. Starbucks will be going in on the east end of the store and Kroger will offer their curbside service ClickList, an online grocery ordering service from Kroger where you can shop online and pick up your order at the store...without having to leave your car. A new trucking company is coming into Groveport on Saltzgaber Road, Abilene Motor Express.

[#382-2017](#)

B&Z Council Report

Attachments: [B&Z Council Report.pdf](#)

H. Director of Golf - Tom Walker

Nothing further to report.

[#383-2017](#)

Golf Council Report

Attachments: [Golf Council Report 4-17-17.pdf](#)

I. Recreation Director - Kyle Lund

Recreation Director Kyle Lund publicly thanked Parks & Facilities Maintenance and Public Works crews for all their assistance during the Recreation Center's shutdown day. Mr. Lund submitted the Council Report at tonight's meeting; he has been very busy since the resignation of Steve Hawkins, the Aquatic Manager. Interviews are taking place for a replacement. Council Member Lockett has heard a lot of good comments about the Recreation Center's staff going above and beyond to help and accommodate patrons.

[#384-2017](#)

The Connection

Attachments: [The Connection May 2017.pdf](#)
[Rec Center Council Report 03.17.pdf](#)

J. Community Affairs Director - Patty Storts

Nothing further to report.

[#385-2017](#)

CA Council Report

Attachments: [CA Council Report.pdf](#)

K. Director of Parks & Facilities Management - Tom Byrne

Nothing further to report.

[#386-2017](#)

P&FM Council Report

Attachments: [P&FM Council Report.pdf](#)

L. City Engineer - Steve Farst

Anticipating Groveport's participation in the pedestrian safety program, City Engineer Steve Farst and Public Works Superintendent Dennis Moore had a field meeting with ODOT representatives and their contractor Complete General. The program will enhance the City's crosswalks at Front Street, College Street, and Tallman Street, as well as the intersection at Kroger. ODOT will enhance the crosswalks with improved pavement striping and countdown timers. ODOT will also install solar-powered, rapid flashing signage that will be pedestrian activated at the three (3) mid-block crosswalks within the City. The group looked at the three (3) mid-block crosswalk sites: Main Street at the east end of the middle school, Wirt Road at the Log Cabin and Bixby Road at Cruiser Park, to confirm the position of the new equipment. Work on the project should commence in September.

Last week, there were two (2) bid openings for the OPWC projects funded in 2015. Three bids came in for West Bixby Road, with the low bid coming in from Strawser Paving at approximately 15% under the engineer's estimate. City Staff is in the process of going through the legal aspects of the contracts and finalizing easements with AEP. The Hendron Road project brought in five (5) bids. The low, most responsive bid came from Shelly & Sands at approximately 4% under the engineer's estimate. Staff met with Franklin County to discuss the construction inspection aspects of the project. The City looks to have Franklin County perform the construction administration for Groveport on this project; about 25% of the project is in Franklin County's jurisdiction. The City should be under contract for the Hendron Road project in the next couple of weeks. Mr. Farst will keep Council updated on the projects. Both companies' bids were recommended by the City's engineering consultants as having no deficiencies with their submissions.

[#387-2017](#)

Engineer Council Report

Attachments: [Engineer Council Report 41217.pdf](#)

M. Director of Transportation - Bob Dowler

Nothing further to report.

[#388-2017](#)

Transportation Council Report

Attachments: [Transportation Council Report 041717.pdf](#)

N. Personnel Director - Sue Wadley

Nothing further to report.

[#389-2017](#) HR Council Report

Attachments: [HR Council Report 0417.pdf](#)

O. Clerk of Council - Ruthanne Sargus Ross

Clerk of Council Ruthanne Sargus Ross reported she has completed the Certified Public Records training for 2017.

P. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Jim Beidler

Council Member Cleary reported he has a name for replacing Jim Beidler on the Volunteer Peace Officers' Dependents' Fund Board; Rick Burbacher. Mr. Cleary will contact the Board members to set up a meeting for the appointment of the Board's fifth member.

XIII. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hilbert to adjourn at 6:05 p.m. All in favor stated AYE, None Opposed. Motion passed.

Edward G. Dildine, President Pro-Tem

Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.