

City of Groveport

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Meeting Minutes

Monday, November 13, 2017

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Jim Beidler

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Warren Motts led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Jim Beidler, Shawn M. Cleary, Edward Dildine, Jean Ann Hilbert, Becky Hutson, and Scott Lockett

V. Approval of Minutes - October 23, 2017

Approved as submitted.

[#561-2017](#)

City Council Minutes 10-23-17

Attachments: [City Council Minutes 10-23-17.pdf](#)

VI. Proclamation

Mayor Lance Westcamp read the proclamation honoring Warren Motts for his induction into the Ohio Veterans Hall of Fame, Class of 2017. Mr. Motts commented he was overwhelmed when he was named as an inductee. There were 18 inductees chosen out of a possible 139; one of which was the most recent Medal of Honor recipient, a Navy Seal. Mr. Motts thanked the Mayor and Council for the proclamation and expressed his pride for being from Groveport. Mayor Westcamp was honored to be at the induction on Warren Motts' behalf. After Mr. Motts received that honor, he came back to Groveport to do a wonderful job at the City's Veterans Day Ceremony. When the Coast Guard song was played at the induction ceremony, one of the 18 recipients, a Coast Guard member, stood and sang the song word for word for everyone in attendance to hear. Mayor Westcamp would like to see that kind of sincerity and devotion brought back to this community.

[#562-2017](#)

W.Motts OH Veterans Hall of Fame Proclamation

Attachments: [Warren Motts Ohio Veterans Hall of Fame Proclamation.pdf](#)

VII. Business of Guests**a. Charles Glaser - Additional Tennis Courts at Degenhart Park**

Charles Glaser, 173 Green Avenue, addressed Council on the matter of additional tennis courts at Degenhart Park. Mr. Glaser is opposed to adding two tennis courts at Degenhart Park. Degenhart Park is small and he thinks additional tennis courts will spoil the park. He expressed his concerns of inadequate space for the additional courts and the lack of use of the current tennis courts. He feels adding new tennis courts will disrupt the current use of the park. He suggested building the tennis courts at Groveport park where there is plenty of space and parking.

VIII. Ordinances and Resolutions**A. 3rd Readings**[ORD. 17-041](#)

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2018

Sponsors: Beidler

Attachments: [ORD. 17-041 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 17-041. A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 6 - Beidler, Cleary, Dildine, Hilbert, Hutson and Lockett

B. 2nd Readings[ORD. 17-037](#)

AN ORDINANCE GRANTING A VARIANCE AS TO THE PERMITTED USES IN THE ESTABLISHED ZONING DISTRICT FOR THE PROPERTY LOCATED AT 532 MAIN STREET, REAR, PARCEL NO. 185-000013, CURRENTLY ZONED COMMUNITY COMMERCIAL (CC), MICHAEL S. WOODS, APPLICANT

Sponsors: Hilbert

Attachments: [ORD. 17-037 Attachment A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 17-037.

[#570-2017](#)

ORD. 17-037 Staff Reports

Attachments: [ORD. 17-037 Staff Reports.pdf](#)

C. 1st Readings

[ORD. 17-043](#)

AN ORDINANCE CREATING THE POSITION OF PART-TIME HUMAN RESOURCES CLERK, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE

Sponsors: Beidler

Attachments: [ORD. 17-043 HR Clerk.pdf](#)

Administrator Marsha Hall explained for those in attendance that all the legislation on the agenda under first readings pertains to the passed legislation for the City's 2018 Budget. These ordinances deal with the legislation for capital purchases, projects and changes in staffing, etc. As these happen, the City needs legislation approving the items. Instead of waiting, staff has the legislation for everything that was approved in the budget ready, so purchases and such can move forward after the first of the year.

Clerk of Council Ross read by title Ordinance No. 17-043. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-044](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ADD THE POSITION OF BUILDING MAINTENANCE TECHNICIAN IN THE DEPARTMENT OF PARKS AND FACILITIES MANAGEMENT

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No. 17-044. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-045](#)

AN ORDINANCE ABOLISHING THE POSITION OF PART-TIME PROPERTY MAINTENANCE INSPECTOR, AND CREATING THE POSITION OF PROPERTY MAINTENANCE INSPECTOR/CODE COMPLIANCE OFFICER, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE, POSITION IN THE BUILDING AND ZONING DEPARTMENT

Sponsors: Dildine

Attachments: [ORD. 17-045 Property Maintenance-Code Compliance Inspector.pdf](#)

Clerk of Council Ross read by title Ordinance No. 17-045. This Ordinance was referred to the Committee of the Whole.

ORD. 17-046

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF TWO (2) POLICE CRUISERS, INCLUDING ANCILLARY EQUIPMENT FOR THE POLICE DEPARTMENT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 17-046. This Ordinance was referred to the Committee of the Whole.

ORD. 17-047

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO SOLICIT BIDS FOR THE PURCHASE OF TWO (2) POLICE CRUISERS WITH ANCILLARY EQUIPMENT AND/OR WAIVE COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No. 17-047. This Ordinance was referred to the Committee of the Whole.

ORD. 17-048

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A 61 INCH SCAG MOWER FOR THE PARKS DEPARTMENT

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No. 17-048. This Ordinance was referred to the Committee of the Whole.

ORD. 17-049

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A PICKUP TRUCK WITH BLADE FOR THE PARKS DEPARTMENT

Sponsors: Beidler

Clerk of Council Ross read by title Ordinance No. 17-049. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-050](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF TWO (2) PICKUP TRUCKS FOR THE PUBLIC WORKS DEPARTMENT

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No. 17-050. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-051](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A RANGE PICKER FOR THE LINKS AT GROVEPORT

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No. 17-051. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-052](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A SIDEWINDER ROUGH MOWER FOR THE LINKS AT GROVEPORT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 17-052. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-053](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH DYNAMIX FOR THE REHABILITATION OF THE POLICE BUILDING HVAC SYSTEM AS PART OF THE CITY'S ENERGY PROGRAM AND WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No. 17-053. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-054](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH DYNAMIX FOR THE REHABILITATION OF THE MUNICIPAL BUILDING HVAC SYSTEM AS PART OF THE CITY'S ENERGY PROGRAM AND WAIVING COMPETITIVE BIDDING

PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No. 17-054. This Ordinance was referred to the Committee of the Whole.

ORD. 17-055

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE 2018 STREET MAINTENANCE PROGRAM

Sponsors: Beidler

Clerk of Council Ross read by title Ordinance No. 17-055. This Ordinance was referred to the Committee of the Whole.

ORD. 17-056

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE HANSTEIN ADDITION WATER MAIN IMPROVEMENTS PROJECT

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No. 17-056. This Ordinance was referred to the Committee of the Whole.

ORD. 17-057

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE MISCELLANEOUS WATER SERVICES PROJECT

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No. 17-057. This Ordinance was referred to the Committee of the Whole.

ORD. 17-058

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE GLENDENING SANITARY SEWER REHABILITATION PROJECT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 17-058. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-059](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE HENDRON DITCH AND PUMP STATION IMPROVEMENT PROJECT

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No. 17-059. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-060](#)

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF THE GOLF COURSE RECOVERY FUND

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No. 17-060. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-061](#)

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF THE STATE TRAINING / POLICE FUND

Sponsors: Beidler

Clerk of Council Ross read by title Ordinance No. 17-061. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-062](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT PROPOSALS AND TO ENTER INTO A CONTRACT FOR AN ARBORIST

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No. 17-062. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-063](#)

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH KAREN E. SHEFFER TO SERVE AS MAGISTRATE FOR THE CITY OF GROVEPORT AND THE DECLARATION OF AN EMERGENCY

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No. 17-063. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-064](#)

AN ORDINANCE AMENDING PART ONE - ADMINISTRATIVE CODE, CHAPTER 143, EMPLOYEES GENERALLY OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT, OHIO

Sponsors: Hilbert

Attachments: [ORD. 17-064 Amend 143 Employees Generally Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 17-064. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-065](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A WATER LINE EASEMENT FROM ROGER W. AND PATTY ADAMS, PARCEL NUMBERS 185-001471 and 185-001472

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No. 17-065. This Ordinance was referred to the Committee of the Whole.

[ORD. 17-066](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO AND EXECUTE A LICENSE AGREEMENT WITH CABOT IV-OH1802 LLC AND 6500 PONTIUS ROAD INC. (AKA HILLWOOD) ALLOWING THE CITY OF GROVEPORT TO PLACE DIRECTIONAL SIGNAGE ON THEIR PROPERTIES, PARCEL NUMBERS 185-002960-00 AND 185-002964-00, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Lockett

Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date. The City has been dealing with significant ongoing truck traffic issues on Rohr Road and Pontius Road. Staff thinks a major step in trying to reduce the issues would be entering into this licensing agreement. The property owners aren't interested in giving the City an easement but would enter into such an agreement with Groveport for the placement of these signs.

Clerk of Council Ross read by title Ordinance No. 17-066. A motion was made by Council Member Beidler, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Beidler, Cleary, Dildine, Hilbert, Hutson and Lockett

A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Beidler, Cleary, Dildine, Hilbert, Hutson and Lockett

IX. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp thanked Warren Motts for being the Master of Ceremonies at the Groveport Veterans Day event. He thanked the American Legion, Robert Dutro, Post #486 for doing a great job and Udo Maroscher, a wonderful vocalist who sang the songs. Mr. Motts' speakers were wonderful; Roger Dyer did an unbelievable job speaking on honor flights. The Groveport Police Department Honor Guard did a great job with a 3 volley salute.

B. Administrator - Marsha Hall

Council Member Lockett raised the matter of Verizon's service dropping cell phone calls while driving through Groveport and asked about the Verizon antenna. Administrator Hall commented the City has signed all the agreements with Verizon quite a while ago. She knows that Verizon is concentrating on smaller towers rather than the very large towers. Ms. Hall will look into the matter.

[#566-2017](#)

Adm Report to Council

Attachments: [Adm Report to Council - Nov 13.pdf](#)

C. Chief of Police - Ralph Portier

Chief Ralph Portier reported that on Wednesday the department will be spending time with a 7 year old boy who has a number of illnesses. He has such a great love for police officers and he wants to meet a few.

D. Director of Finance - Jeff Green

Nothing to report.

E. Director of Law - Kevin Shannon

Nothing further to report.

F. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Jim Beidler

Council Member Beidler commented the Veterans Day Ceremony was a great representation of our community.

G. Clerk of Council - Ruthanne Sargus Ross

Nothing to report.

H. Standing Committees

Council Member Dildine reported on the Trees & Decorations Committee. Ms. Hall explained that in looking at all the funds for trees there is money in three departments related to trees, and Trees & Decorations has never done a formal budget. Ms. Hall asked the committee to come up with an itemized budget and only budget what is needed instead of what the Committee may want for 2019. \$40,000 will be put in for 2018. This year the Committee planned to buy wreaths, next year planters. The Committee has never had a set plan; it was more of a reactive opposed to proactive type of thing. Part of the Tree City USA regulations is having six meetings a year. This will allow the Committee time to prepare a budget for 2019. All the wreaths on Main Street and at the entrances to the developments have been replaced. The Committee will be reviewing the approved tree list to update the trees currently planted in the City. Hiring an arborist to work for 10 hours a month will give the City the opportunity to do a tree inventory and keep the inventory up to date. The Committee approved the allocation of \$7,500 to light up Heritage Park for the holidays. The trees previously approved have not been planted because of a large gas line being installed in the area of Bixby Road and Cruiser Park. The variety of maples that will soften up the area will be held off on until the gas line work is done. \$3800.00 was allocated for blue spruce trees for the Main Street planters, along with decorations. After the holidays, the planters will be relocated to Groveport Park. Residents will be given the option of two different trees to be planted in Elmont Place. Anyone is welcome to submit questions, suggestions, and concerns or offer anything to help make Groveport look beautiful.

X. Other Business

None.

XI. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hilbert to adjourn at 7:14 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.