

City of Groveport

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Groveport, OH 43125
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Meeting Minutes

Monday, November 26, 2018

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Shawn M. Cleary, Edward Dildine, Chad T. Grashel, Jean Ann Hilbert, Becky Hutson, and Scott Lockett

V. Approval of Minutes - November 13, 2018

Approved as submitted.

[#284-2018](#) City Council Meeting Minutes 11.13.18

Attachments: [City Council Meeting Minutes 11.13.18.pdf](#)

VI. Business of Guests**a. Swearing-In of New Police Officer**

Law Director Shannon gave the oath of office to Groveport's newest police officer, Emily Ann Noskowiak. Emily starts her three month training with her FTO (Field Training Officer), Danny Amabile, on Thursday, November 29th.

VII. Ordinances and Resolutions**A. 3rd Readings**

[ORD. 18-047](#)

AN ORDINANCE INCREASING THE WATER USAGE RATES

Sponsors: Hutson

Council Member Hilbert stated she doesn't understand a rate increase for water usage. If the City's expenses are going to be less than last year and last year's were at a low for the City, she can't see raising the rates for the residents at this time. She would like to wait for 6 months to see what expenses are incurred before Council slaps on a 3% increase with the projection that the City's expenses will be less in 2019.

Clerk of Council Ross read by title Ordinance No. 18-047. A motion was made by Council Member Hutson, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

Yes: 5 - Cleary, Dildine, Grashel, Hutson and Lockett

No: 1 - Hilbert

[ORD. 18-048](#)

AN ORDINANCE SETTING THE ANNUAL COST OF LIVING ADJUSTMENT FOR THE COMPENSATION OF THE EMPLOYEES OF THE CITY OF GROVEPORT

Sponsors: Hilbert

Attachments: [ORD. 18-048 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 18-048. A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

[ORD. 18-049](#)

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PROVISION OF HEALTH SERVICES WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT

Sponsors: Dildine

Clerk of Council Ross read by title Ordinance No. 18-049. A motion was made by Council Member Dildine, seconded by Council Member Cleary, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

B. 2nd Readings

[ORD. 18-050](#)

AN ORDINANCE AMENDING ORDINANCE NO. 18-008 (ADOPTED 3/12/2018) WHICH ESTABLISHED IN SEASON GOLF RATES FOR THE LINKS AT GROVEPORT GOLF COURSE

Sponsors: Grashel

Attachments: [ORD. 18-050 Exhibit A.pdf](#)

Law Director Shannon read by title Ordinance No. 18-050.

ORD. 18-051

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A SANITARY SEWER EASEMENT FROM BIXFORD GREEN ASSOCIATION, INC., PARCEL NUMBER 185-002050

Sponsors: Cleary

Law Director Shannon read by title Ordinance No. 18-051.

ORD. 18-053

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ADD THE POSITION OF ASSISTANT GOLF SUPERINTENDENT IN THE DEPARTMENT OF GOLF

Sponsors: Lockett

Law Director Shannon read by title Ordinance No. 18-053.

ORD. 18-054

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF TWO (2) POLICE CRUISERS, INCLUDING ANCILLARY EQUIPMENT FOR THE POLICE DEPARTMENT

Sponsors: Hilbert

Law Director Shannon read by title Ordinance No. 18-054.

ORD. 18-055

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A LEAF VACUUM FOR THE PUBLIC WORKS DEPARTMENT

Sponsors: Dildine

Law Director Shannon read by title Ordinance No. 18-055.

ORD. 18-056

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A SCAG MOWER FOR THE PARKS AND FACILITIES MANAGEMENT DEPARTMENT

Sponsors: Grashel

Law Director Shannon read by title Ordinance No. 18-056.

[ORD. 18-057](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A UTILITY VEHICLE FOR THE PARKS AND FACILITIES MANAGEMENT DEPARTMENT

Sponsors: Hilbert

Law Director Shannon read by title Ordinance No. 18-057.

[ORD. 18-058](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A PICK-UP TRUCK FOR THE PARKS AND FACILITIES MANAGEMENT DEPARTMENT

Sponsors: Hutson

Law Director Shannon read by title Ordinance No. 18-058.

[ORD. 18-059](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A STARCRAFT ALLSTAR 12 + 2 SHUTTLE FOR THE TRANSPORTATION DEPARTMENT

Sponsors: Lockett

Law Director Shannon read by title Ordinance No. 18-059.

[ORD. 18-060](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE 2019 STREET MAINTENANCE PROGRAM

Sponsors: Cleary

Law Director Shannon read by title Ordinance No. 18-060.

[ORD. 18-061](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE EAST BIXBY ROAD PAVEMENT REHABILITATION PROJECT

Sponsors: Dildine

Law Director Shannon read by title Ordinance No. 18-061.

[ORD. 18-062](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE BIXFORD GREEN SANITARY PUMP STATION STAND-BY GENERATOR PROJECT

Sponsors: Grashel

Law Director Shannon read by title Ordinance No. 18-062.

[ORD. 18-063](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE ELMONT PLACE FORCE MAIN REPLACEMENT PROJECT

Sponsors: Hilbert

Law Director Shannon read by title Ordinance No. 18-063.

[ORD. 18-064](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO AN EASEMENT AGREEMENT WITH ZELLER-401 FC TIC, LLC AND TO ACCEPT THE GRANT OF A SANITARY SEWER EASEMENT FOR A SANITARY SEWER LOCATED AT 6840 PONTIUS ROAD, PARCEL NUMBER 185-002951

Sponsors: Hutson

Law Director Shannon read by title Ordinance No. 18-064.

[ORD. 18-065](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO WAIVE COMPETITIVE BIDDING AND ENTER INTO A CONTRACT WITH AXON ENTERPRISE, INC. FOR THE PURCHASE OF A BODY CAMERA SYSTEM FOR THE POLICE DEPARTMENT AND THE DECLARATION OF AN EMERGENCY

Sponsors: Lockett

Law Director Shannon read by title Ordinance No. 18-065.

[ORD. 18-066](#)

AN ORDINANCE AMENDING THE PAY SCALE

Sponsors: Dildine

Law Director Shannon read by title Ordinance No. 18-066.

[ORD. 18-067](#)

AN ORDINANCE WAIVING COMPETITIVE BIDDING FOR THE FRONT ENTRANCE BARN PROJECT AT THE LINKS OF GROVEPORT AND AUTHORIZING DESIGN-BUILD DELIVERY METHOD AND DESIGN-BUILDER SELECTION

Sponsors: Grashel

Law Director Shannon read by title Ordinance No. 18-067.

[ORD. 18-068](#)

AN ORDINANCE ACCEPTING AND DEDICATING AS A PUBLIC IMPROVEMENT, A SANITARY SEWER LINE CONSTRUCTED IN THE AIR EAST DEVELOPMENT, AT 6766 PONTIUS ROAD AND 6840 PONTIUS RD, PARCEL NUMBERS 185-002951 and 185-002791

Sponsors: Hilbert

Law Director Shannon read by title Ordinance No. 18-068.

[RES. 18-009](#)

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE A MASTER LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION

Sponsors: Cleary

Law Director Shannon read by title Resolution No. 18-009.

C. 1st Readings

[ORD. 18-069](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH GROVEPORT MADISON SCHOOL DISTRICT TO PROVIDE A SCHOOL RESOURCE OFFICER AND THE DECLARATION OF AN EMERGENCY

Sponsors: Hutson

Attachments: [ORD. 18-069 SRO Agreement.pdf](#)

The school year is already in progress. The only changes that were made, after the Chief reviewed all of the provisions of the agreement, are the dates of the school years involved. Given the time situation, staff asked that Mr. Shannon request Council to consider making a motion to suspend the rules as to the three readings and the effective date.

Law Director Shannon read by title Ordinance No. 18-069. A motion was made

by Council Member Hutson, seconded by Council Member Cleary, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

Council Member Cleary wanted clarification on the agreement's item No. 7, Time and Place of Performance. The Municipality will endeavor to have the SRO available for duty at his or her assigned school, each day that school is in session during the regular school year. The Municipality is not required to furnish a substitute officer on days when the assigned SRO is absent due to illness. Chief Portier stated the department does send a duty officer to cover the absent School Resource Officer (SRO). There are two officers in the department already SRO certified. The SRO will always be at the high school, as this is a high school contract. Council Member Dildine asked if the department considered adding an additional School Resource Officer at the high school since the layout has changed and the building is much larger. Mr. Dildine wants to know what steps the School District has taken in assisting the SRO. Mr. Dildine thinks there should be two officers at the school. For the last three (3) years, the matter has been entertained and discussed in depth. Madison Township is entertaining a School Resource Officer to work the north side of US33 and how, on a part-time basis, is that officer inside the Groveport Madison High School. Chief Portier isn't aware that this prospect has ever been presented to the Board of Education. The Board's argument is that it would be a less expensive project going to Madison Township Police because of their pay scale versus Groveport's. There is also the possibility that Groveport is the only department that has certified school resource officers. Madison Township would have to send someone in the next year and there are only two classes per year in the State of Ohio. Groveport has been telling the Board there needs to be two SROs but the Chief is uncertain of what action the School Board will take.

A motion was made by Council Member Hutson, seconded by Council Member Lockett, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp commented on the table top Christmas trees City staff decorated for Giving Tuesday. There is plenty of help to pass out the trees to the residents of Groveport.

Groveport's "A Heritage Holiday" starts at 6:30 p.m. on Friday, November 30th at Heritage Park and Saturday, December 1st from 12:00 p.m. to 3:00 p.m.

Friday, November 30: Santa to arrive by firetruck at 6:30 P.M. Groveport Madison High School Band will play holiday music, ice carving, carriage rides, children's craft, and refreshments.

Saturday, December 1: Santa, refreshments, carriage rides, farm animal encounter, kid's crafts and live reindeer. FREE!

B. Administrator - Marsha Hall

Nothing further to report.

[#285-2018](#)

Adm Report to Council - Nov. 26

Attachments: [Adm Report to Council - Nov. 26.pdf](#)

C. Chief of Police - Ralph Portier

Chief Portier, on behalf of the Groveport Police Department, expressed true appreciation for everything that the Council, the Mayor and the Administration does for the department. Officers can't do the job without the right equipment and the City supports the officers' needs. He thanked Sergeant Casey Adams for his work with the department's fleet. Mayor Westcamp commented he appreciates it when another officer, Sgt. Adams, is present at our Council meetings.

D. Director of Finance - Jeff Green

Nothing further to report.

E. Director of Law - Kevin Shannon

The City of Groveport has received the usual annual notice from the Ohio Department of Commerce, Division of Liquor Control asking if the City wishes to object to the renewal of any liquor licenses within the City of Groveport. If the City does wish to object to any renewal it has to request a hearing. Mr. Shannon inquired if Chief Portier had any concerns with any liquor license permit holder. Chief Portier responded the department has not had any problems with the establishments. With the consent of Council, no action will be taken by the City.

F. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel

Council Member Lockett would like Council to consider putting a temporary ice skating rink somewhere within the City. It is pretty late for this year, but he would like Administration to look into the possibility for the future. Mr. Shannon mentioned that Kyle Lund, the City's Recreational Director, ran a very large ice skating rink in Michigan. An open discussion ensued regarding locations, size, costs and looking into types of kits. Mayor Westcamp thinks it is a good idea and the City needs to follow up on it.

Council Member Hutson was approached by someone asking if the City could place distance markers on the path around Palm's Pond at Heritage Park.

G. Clerk of Council - Ruthanne Sargus Ross

Nothing to report.

H. Standing Committees

None.

IX. Other Business

Council is to review the submitted 2019 Meeting Schedule for any errors and/or corrections. The 2019 schedule will be brought before Council at the December 17, 2018 regular City Council meeting for consideration.

[#286-2018](#)

2019 MEETING SCHEDULE

Attachments: [2019 MEETING SCHEDULE .pdf](#)

X. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hutson, to adjourn at 7:03 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, CMC
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.

