

City of Groveport

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Meeting Minutes

Monday, December 10, 2018

5:30 PM

Council Chambers

Committee of the Whole

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel

I. Call to Order

by Committee Chair Cleary at 5:34 p.m.

Staff Present: Marsha Hall - Administrator, Jeff Green - Director of Finance, Dennis Moore - Public Works Superintendent, Stephen Moore - Chief Building Official, Tom Walker - Director of Golf, Steve Farst - Engineer, Bob Dowler - Director of Transportation, Sue Wadley - Personnel Director, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

Committee Chair Cleary asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Tim Kraft led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson, and Lockett

V. Approval of Minutes - November 19, 2018

Approved as submitted.

[#287-2018](#) COTW Minutes 11.19.18

Attachments: [COTW Minutes 11.19.18.pdf](#)

VI. Business of Guests**a. Tim Kraft - State of Ohio Auditor's Office**

Tim Kraft with the Office of the Auditor of State presented Finance Director, Jeff Green with the Auditor of State Award with Distinction. To qualify for the Auditor of State's highest award an entity must file timely financial reports with the Auditor of State's office in the form of a CAFR (Comprehensive Annual Financial Report) and the audit report does not contain any findings for recovery, material citations, material weaknesses, significant deficiencies, single audit findings or questionable costs. Mr. Kraft commented about how hard it is to receive this award. The office audits over 5,800 public entities throughout the

State of Ohio. Out of the more than 5,800 public entities, only 5% receive this award every year. This award is being presented to Jeff Green and his staff for another great year of financial reporting. Mr. Green accepted the award along with Senior Accountant, Anna Krigbaum and Accounting Clerk, Amy Hartung.

b. Greater Groveport Food Pantry / Groveport Madison Human Needs

Representatives of the Greater Groveport Food Pantry and Groveport Madison Human Needs were in attendance to receive proceeds from the Blacklick Haunted Park event. Both organizations were awarded \$1,300 each from the October 26th and 27th weekend event, despite the inclement weather. Becky Soles, Greater Groveport Food Pantry and Christine Boucher, Groveport Madison Human Needs were present to acknowledge the awards.

c. Madison Township Fire Chief Fasone

Chief Fasone was not present. Council Member Dildine reminded everyone to water their Christmas trees, inspect their electrical cords and tree lights, and remember to have their furnace checked every winter season. The fire department participated in the Canal Winchester Santa Parade and Blacklick Estates Santa Parade. The local union is once again sponsoring three adopt-a-family recipients; one family from each community of Groveport, Canal Winchester and Madison Township.

[#288-2018](#)

MTFD Monthly Report

Attachments: [MTFD Monthly Report.pdf](#)

VII. New Business

Council Member Shawn Cleary raised the matter of board members for the Volunteer Peace Officers' Dependents Fund. He asked for a motion for President and a motion for Secretary. First meeting to be scheduled on January 14, 2019 at 6:00 p.m.

A motion was made by Council Member Hilbert, seconded by Council Member Lockett, to nominate Shawn Cleary as President and Ed Dildine as Secretary. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson, and Lockett

VIII. Unfinished Business

None.

IX. Ordinances and Resolutions**A. 3rd Readings**

None

B. 2nd Readings

None

X. Financial Report

The Finance Report will be made available to City Council at a later date.

XI. Other Business

None.

XII. Reports**A. Mayor - Lance Westcamp**

Mayor Lance Westcamp will be making appointments for various boards and committees at next week's regular City Council meeting. He asked for suggestions for the appointment to the Cemetery Committee.

B. Administrator - Marsha Hall

Nothing further to report.

[#289-2018](#)

Adm Report to Council - Dec. 10

Attachments: [Adm Report to Council - Dec. 10.pdf](#)

C. Director of Law - Kevin Shannon

Not present.

D. Director of Finance - Jeff Green

Finance Director, Jeff Green, reported that the City's income tax is up

by 5.68%.

E. Chief of Police - Ralph Portier

Nothing further to report.

[#290-2018](#)

PD Council Report

Attachments: [PD Council Report.pdf](#)

F. Public Works Superintendent - Dennis Moore

Nothing further to report. Leaf pick up will continue through the season.

[#291-2018](#)

PW Council Report

Attachments: [PW Council Report.pdf](#)

G. Chief Building Official - Stephen Moore

Nothing further to report.

[#292-2018](#)

B&Z Council Report

Attachments: [B&Z Council Report.pdf](#)

H. Director of Golf - Tom Walker

Nothing further to report.

[#293-2018](#)

GOLF Council Report

Attachments: [GOLF Council Report.pdf](#)

I. Recreation Director - Kyle Lund

Not present.

[#294-2018](#)

REC Council Report

Attachments: [REC Council Report.pdf](#)

J. Community Affairs Director - Patty Storts

Not present.

[#295-2018](#) CA Council Report

Attachments: [CA Council Report.pdf](#)

K. Director of Parks & Facilities Management - Tom Byrne

Not present.

[#296-2018](#) P&FM Council Report

Attachments: [P&FM Council Report.pdf](#)

L. City Engineer - Steve Farst

Nothing further to report.

[#297-2018](#) ENG Council Report

Attachments: [ENG Council Report.pdf](#)

M. Director of Transportation - Bob Dowler

Nothing further to report.

[#298-2018](#) DOT Council Report

Attachments: [DOT Council Report.pdf](#)

N. Personnel Director - Sue Wadley

Nothing further to report.

[#299-2018](#) HR Council Report

Attachments: [HR Council Report.pdf](#)

O. Clerk of Council - Ruthanne Sargus Ross

Nothing to report.

P. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel

Council Member Shawn Cleary asked all the Council Members to stand to thank the department heads for the fantastic year the City had

due to all their hard work. Council Member Grashel reported he did a ride-a-long with Sgt. Josh Short a week or so ago and it was awesome. Mr. Grashel attended an Ohio State College of Economics seminar where the Groveport G.R.E.A.T. was recognized in the presentation. Council Member Dildine attended the Annual Membership Christmas party at Motts Military Museum. He found it humbling to see the number of P.O.W.s, a 100 year-old member and all the members present for the event. The National Veterans Memorial and Museum built in downtown Columbus advertises a four day trip highlighting places to visit, Motts Military Museum is listed in the brochure's agenda. Council Member Jean Ann Hilbert wished everyone a Merry Christmas since she may not be present at the last City Council meeting of the year. Council Member Shawn Cleary attended the dedication for Hamilton Road honoring Officer Dane L. Rowe. The sign reads, "Patrolman Dane L. Rowe Memorial Highway," and marks the area where the Madison Township police officer was struck and killed 30 years ago while directing traffic at an accident scene. Mr. Cleary vowed the Groveport Police Department will get whatever it needs in backing and support from this City Council. He wished all the staff a great holiday season and to take time to enjoy their families.

XIII. Adjournment

Council Member Dildine made a motion, seconded by Council Member Hutson, to adjourn at 5:53 p.m. All in favor stated AYE, None Opposed. Motion passed.

Shawn Cleary, President Pro Tem

Ruthanne Sargus Ross, CMC
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.