

# City of Groveport

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## Meeting Minutes

**Monday, March 25, 2019**

**6:30 PM**

**Council Chambers**

### **City Council**

***Mayor Lance Westcamp***

***Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel***

**I. Call to Order**

by Mayor Westcamp at 6:31 p.m.

Staff Present: Marsha Hall - Administrator, Jeff Green - Director of Finance, Ralph Portier - Chief of Police, Stephen Moore - Chief Building Official, Steve Farst - City Engineer

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

The Mayor asked everyone to join him in a moment of silence.

**III. Pledge of Allegiance**

Warren Motts asked that we not forget all the service men and women who are serving throughout our country and the world today allowing us to be here with the great freedom we have as he led the Pledge of Allegiance.

**IV. Roll Call**

A motion was made by Council Member Hutson, seconded by Council Member Cleary, to excuse Council Member Hilbert from the meeting. The motion carried by the following vote:

**Excused:** 1 - Hilbert

**Yes:** 5 - Cleary, Dildine, Grashel, Hutson and Lockett

**V. Approval of Minutes - March 11, 2019**

Approved as submitted.

[#064-2019](#)

City Council Meeting Minutes 3.11.19

**Attachments:** [City Council Meeting Minutes 3.11.19.pdf](#)

**VI. Business of Guests****A. Warren Motts - Motts Military Museum**

*Warren Motts updated Council on the past year at Motts Military Museum. It was a tough year for him and his family with the loss of his wife, Daisy, of 56 years. She was part of every decision made and was his guiding light. She was very involved in the Museum and their quest to honor our veterans and active duty personnel. Their daughter, Lori, Assistant Executive Director at*

*the Museum, has kept everything running at the Museum.*

*The Military Order of the Purple Buckeye Chapter 500 continues to meet at the Museum monthly, but the POW's have stopped meeting for lack of members. The annual Christmas Party in December had 20 families and 1 POW. Numbers are dwindling due to deaths; they just lost POW Bill Schmitt. Milt Mapou, 97, a Pearl Harbor survivor who passed away in January.*

*Board Member Mike Pohorilla, 97 years old, was a B-17 Navigator in WWII and Norman Lambert, Advisory Board Member, who served in Korea and Vietnam earning 2 silver stars, are both still out giving speeches and representing Groveport and the Museum.*

*There are two new Board members, Lori Motts Byrd, Assistant Director, and David Roth. Dave had served on Motts Military Museum's board at its inception and put together the newsletter "From the Trenches". Dave publishes the Blue & Gray magazine and operates The General Books publishing company which specializes in Civil War history and historical travel. Lori Motts Byrd has been employed by Motts Military Museum since 2016 and the Board elected her as the Assistant Director to serve on the Board.*

*Lori has done a great job with the Statue of War Dogs of Vietnam Memorial. The statue, in bronze, was made from a photograph of MMM volunteer SP4 Ed Reeves and his dog, Prince. The last \$24,500 for the statute was paid to sculptor Alan Cottrill of Zanesville, who did a fantastic job. Columbus Art Memorial is cutting the stone for the floor and back of the monument. The stone comes from the same quarry in India that furnished the stone for the Vietnam Memorial in Washington DC. Columbus Art Memorial is also engraving the 4242 dogs' names with ear numbers, as well as, the 297 handlers, that were killed in Vietnam and 1 veterinarian and 2 veterinarian techs also killed in action. Lori raised nearly all of the \$110,000 for the project, but \$5,000 is still needed to complete the project. The dedication has been set for September 28th, 2019.*

*Mr. Motts thanked Groveport Police Chief Ralph Portier for getting "Vector Security" to install a camera security system at no charge to the Museum.*

*Volunteers have done great things for the Museum this past year. There are 70 volunteers that give of their time and talents to work at the Museum. There was a total of 4,207.5 hours donated by volunteers last year.*

*The concrete pad walkway has been poured making the Higgins Boat handicapped accessible. The landscaper is waiting for nicer weather to install the trees and bushes.*

*The National Veterans Memorial and Museum in downtown Columbus, had its grand opening in October 2018. They have a number of Motts Military Museum's artifacts on loan. The Columbus Chamber of Commerce's Experience Columbus event promotes Motts Military Museum as a place to go when coming to Columbus and includes MMM info in its promotional material.*

*The Museum has achieved national status and other museums are actively seeking Motts Military Museum out asking to loan artifacts for their museums. Motts Military Museum artifacts have been loaned to six different museums located throughout the United States.*

*John Glenn's 1982 Chrysler LeBaron automobile was donated by the Ohio History Connection who has been a great partner with transferring great artifacts to Motts Military Museum.*

*A new weapons exhibit, donated by a former US Marine, displays an entire collection of 40 WWII German Mauser Rifles & artifacts. Also new to the Museum Campus is a WWII German / Italian Prisoner of War hut from Camp Perry, Ohio. The cost for the move was \$1,483.70.*

*Mr. Motts emceed the City of Groveport's Veterans Day Ceremony. The keynote speaker was 1st Sgt. Rick Compton with the American Legion Post here in Groveport. It is always an honor to do these ceremonies for the City.*

*On Veterans Day, Mr. Motts was the keynote speaker as advising Professor at Columbus State Community College. Also on Veterans Day, he addressed Veterans and active duty personnel at the Ohio Department of Correction in Orient, OH. The inmates had built a 4 foot scale model of a Hummer out of cardboard and donated it to the Museum.*

*The Motts Military Museum participated in Veterans Recognition Day at the Ohio Historical Connection which recognizes the Veterans every year and MMM was proud to take part with an outdoor display and vehicles.*

*The annual Brick Ceremony was held in August with 63 bricks dedicated and approximately 275 people in attendance.*

*The Museum hosted a U.S. Army promotion ceremony and the September 11 Ceremony put together by Firefighter Ed Dildine and the Madison Township Fire Department.*

*The 911 building project entailed moving the fence around the land north of the main building and the survey is complete. Preconstruction engineer Corna Kokosing has the preliminary floor plans, elevations, site plans, and an updated estimate for the project which now includes another wing between the main building and the 911 building. Construction cost for the project is around 2.5 million for the building. Staff is working with corporations to make this project happen. The Museum received personal donations of more than \$140,000 toward this project. The Ohio Union have agreed to furnish the labor for this project.*

*Many school groups visited the Museum this past year. Every year the French Foreign exchange students from Canal Winchester come to the Museum. Since the City of Groveport gives so much support to the Museum the Board voted to not charge classes from Groveport schools when they tour the Museum.*

*Throughout the year, the Museum had a lot of exposure on radio & TV. Mr. Motts was on for Memorial Day, July 4th, Veterans Day, and Pearl Harbor Day. He thanked Rick Palsgrove, Editor, Southeast Messenger, for his great articles on the Museum.*

*His son, Wayne Motts, continues to speak around the country and appear on the History Channel. Wayne was on the America Heroes Channel "Civil War Series".*

*Motts Military Museum had a great exhibit at the Columbus International Auto Show at the Convention Center in downtown Columbus. Thanks to iHeartRadio and the Columbus International Auto Show for giving MMM the booth. MMM had 8 military vehicles on display.*

*Board Member Rev. Richard Match will receive the Rarey Award with the Groveport Madison Hall of Fame in May.*

*He thanked the City of Groveport for its continued support of the Motts Military Museum. Mr. Motts closed with "As Daisy always said "EVERY DAY IS VETERANS DAY AT MOTTS MILITARY MUSEUM!"."*

## **VII. Ordinances and Resolutions**

### **A. 3rd Readings**

#### [ORD. 18-044](#)

AN ORDINANCE APPROVING THE FINAL PLAT FOR BIXBY ROAD, HICKORY GROVE SECTION 3A, EMH&T, APPLICANT (PARCEL NUMBER 185-001602)

**Sponsors:** Hutson

**Attachments:** [ORD. 18-044- Exhibit A.pdf](#)

[ORD. 18-044- Exhibit B.pdf](#)

*Administrator Marsha Hall requested Council to consider making a motion to amend Section 1 to read as follows:*

**Section 1:** That the final plat for Bixby Road, Hickory Grove Section 3A, (Parcel Number 185-001602) a copy of which is attached hereto and made a part hereof by reference, is hereby approved on the condition that a new Development Agreement (Agreement) for Section 3A is entered into between the Developer and the City before commencement of construction of any infrastructure for Section 3A; said Agreement shall require the Developer to honor its previously agreed financial obligation for Sections 2 and 3, less appropriate credits for the sewer taps; payment of said prior financial commitments of Developer shall include interest at the appropriate judgement rate from the date the obligations became due and unpaid, and, finally, the Final Plat shall meet all of the requirements of Groveport Codified Ordinance Chapter 1191.09.

**Clerk of Council Ross read by title Ordinance No.18-044. A motion was made by Council Member Hutson, seconded by Council Member Dildine, to amend. The motion carried by the following vote:**

**Excused:** 1 - Hilbert

**Yes:** 5 - Cleary, Dildine, Grashel, Hutson and Lockett

**A motion was made by Council Member Hutson, seconded by Council Member Dildine, to adopt as amended. The motion carried by the following vote:**

**Excused:** 1 - Hilbert

**Yes:** 5 - Cleary, Dildine, Grashel, Hutson and Lockett

[#045-2019](#)

ORD. 18-044 Staff Reports.

**Attachments:** [ORD. 18-044 Staff Reports.pdf](#)

[ORD. 19-004](#)

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF GROVEPORT - ***PART THREE - TRAFFIC CODE, TITLE SEVEN, CHAPTER 351, SECTION 351.17, TRUCK PARKING IN RESIDENTIAL AREAS*** AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Hutson

**Attachments:** [ORD. 19-004 Exhibit A.pdf](#)

This Ordinance was tabled/postponed to a date certain of April 22, 2019 City Council meeting to be discussed at the April 15, 2019 Committee of the Whole meeting.

Clerk of Council Ross read by title Ordinance No.19-004. A motion was made by Council Member Dildine, seconded by Council Member Hutson, to postpone to a date certain of April 22, 2019 City Council meeting to be discussed at the April 15, 2019 Committee of the Whole meeting. The motion carried by the following vote:

**Excused:** 1 - Hilbert

**Yes:** 5 - Cleary, Dildine, Grashel, Hutson and Lockett

[ORD. 19-006](#)

AN ORDINANCE AMENDING THE CITY OF GROVEPORT CODE OF PERSONNEL PRACTICES AND PROCEDURES

**Sponsors:** Cleary

**Attachments:** [ORD. 19-006 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No.19-006. A motion was made by Council Member Cleary, seconded by Council Member Grashel, to adopt. The motion carried by the following vote:

**Excused:** 1 - Hilbert

**Yes:** 5 - Cleary, Dildine, Grashel, Hutson and Lockett

[#041-2019](#)

Summary - Code of Personnel Practices & Procedures Revisions

**Attachments:** [Summary of Code of Personnel Practices & Procedures Revisions.pdf](#)

[ORD. 19-008](#)

AN ORDINANCE AMENDING PART ONE - ADMINISTRATIVE CODE, CHAPTER 143, EMPLOYEES GENERALLY OF THE CODIFIED

## ORDINANCES OF THE CITY OF GROVEPORT, OHIO

**Sponsors:** Grashel

**Attachments:** [ORD. 19-008 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No.19-008. A motion was made by Council Member Grashel, seconded by Council Member Lockett, to adopt. The motion carried by the following vote:

**Excused:** 1 - Hilbert

**Yes:** 5 - Cleary, Dildine, Grashel, Hutson and Lockett

**B. 2nd Readings**[ORD. 19-009](#)

AN ORDINANCE AUTHORIZING THE GROVEPORT SPECIAL OLYMPICS OHIO COLLECTION FOR CHARITABLE DONATIONS

**Sponsors:** Hutson

Clerk of Council Ross read by title Ordinance No. 19-009.

[ORD. 19-010](#)

AN ORDINANCE AMENDING THE CITY'S CLASSIFICATION PLAN

**Sponsors:** Hilbert

**Attachments:** [ORD. 19-010 Assistant Administrator Development Director.pdf](#)

Clerk of Council Ross read by title Ordinance No. 19-010.

**C. 1st Readings**[ORD. 19-011](#)

AN ORDINANCE ACCEPTING THE CITY'S NEW ZONING CODE

**Sponsors:** Lockett

**Attachments:** [ORD. 19-011 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No.19-011. This Ordinance was referred to the Planning & Zoning Commission.

[#067-2019](#)

2019 Summary - Zoning Code Changes

**Attachments:** [ORD. 19-011 2019 Summary - Zoning Code Changes.pdf](#)

[ORD. 19-012](#)

AN ORDINANCE AMENDING PART THIRTEEN - BUILDING CODE, CHAPTER 1322 - ENGINEERING REVIEW AND INSPECTION FEES OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT

**Sponsors:** Cleary

**Attachments:** [ORD. 19-012 Exhibit A.pdf](#)

*Administrator Marsha Hall stated this is the annual recodification of the City's Ordinances.*

**Clerk of Council Ross read by title Ordinance No.19-012. This Ordinance was referred to the Committee of the Whole.**

**[ORD. 19-013](#)**

AN ORDINANCE APPROVING THE RECODIFICATION, EDITING, AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF GROVEPORT, OHIO AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Dildine

**Clerk of Council Ross read by title Ordinance No.19-013 . A motion was made by Council Member Dildine, seconded by Council Member Hutson, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:**

**Excused:** 1 - Hilbert

**Yes:** 5 - Cleary, Dildine, Grashel, Hutson and Lockett

**A motion was made by Council Member Dildine, seconded by Council Member Lockett, to adopt as emergency legislation. The motion carried by the following vote:**

**Excused:** 1 - Hilbert

**Yes:** 5 - Cleary, Dildine, Grashel, Hutson and Lockett

**[ORD. 19-014](#)**

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH DYNAMIX FOR THE INSTALLATION OF A SUPPLEMENTAL COOLING SYSTEM FOR THE BANQUET ROOM AT THE LINKS AT GROVEPORT AS PART OF THE CITY'S ENERGY PROGRAM AND WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B) AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Grashel

*Administrator Marsha Hall commented this item was included in the appropriations but it was not part of all the legislation previously passed in December. Staff needed to determine how to best correct the cooling situation. In the last few years, the banquet room has had an increased number of functions and the current cooling system in unable to keep*



*up with the demand in hot weather. The cooling system has shut down during events. It has been determined that the new cooling system to be installed will be linked into the current system, thus allowing the temperature to be set ahead of time. Staff asked for an emergency measure so the system can be installed before the hot season.*

**Clerk of Council Ross read by title Ordinance No.19-014. A motion was made by Council Member Grashel, seconded by Council Member Lockett, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:**

**Excused:** 1 - Hilbert

**Yes:** 5 - Cleary, Dildine, Grashel, Hutson and Lockett

**A motion was made by Council Member Grashel, seconded by Council Member Lockett, to adopt as emergency legislation. The motion carried by the following vote:**

**Excused:** 1 - Hilbert

**Yes:** 5 - Cleary, Dildine, Grashel, Hutson and Lockett

#### [ORD. 19-015](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO ANY AND ALL NECESSARY AGREEMENTS WITH THE FRANKLIN COUNTY ENGINEER'S OFFICE AND/OR FRANKLIN COUNTY COMMISSIONERS TO ATTACH TO THE COUNTY'S BID TO RESURFACE A PORTION OF MAIN STREET IN THE CITY OF GROVEPORT AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Jean Ann Hilbert

*This project is part of the City's Street Maintenance Program included in the appropriations and the legislation in December. However, the legislation was for the City to bid out the project. The City is looking to go through a Franklin County project. The City will benefit economically by becoming part of a larger project. Staff is requesting this legislation because the bid legislation cannot be used to take part in the Franklin County project. Franklin County also has to obtain approval from the County Commissioners. The emergency language is requested so staff can work with the system and get everything in place before Franklin County's bid date.*

**Clerk of Council Ross read by title Ordinance No.19-015. A motion was made by Council Member Hutson, seconded by Council Member Dildine, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:**

**Excused:** 1 - Hilbert

**Yes:** 5 - Cleary, Dildine, Grashel, Hutson and Lockett

A motion was made by Council Member Hutson, seconded by Council Member Lockett, to adopt as emergency legislation. The motion carried by the following vote:

**Excused:** 1 - Hilbert

**Yes:** 5 - Cleary, Dildine, Grashel, Hutson and Lockett

## **VIII. Reports**

### **A. Mayor - Lance Westcamp**

*Mayor Lance Westcamp noted Warren Motts' comments on the fine job Rick Palsgrove does representing the City of Groveport. He informed Mr. Motts that Rick is the Grand Marshall of Groveport's 4th of July parade this year. He will lead the parade on an old antique fire truck.*

### **B. Administrator - Marsha Hall**

*Nothing further to report.*

[#065-2019](#)

Adm Report to Council - Mar 25

**Attachments:** [Adm Report to Council - Mar 25.pdf](#)

### **C. Chief of Police - Ralph Portier**

*Chief Portier welcomed Sergeant Casey Adams back. Sgt. Adams has been gone for 2 months attending the FBI National Academy and wants to present a lot of great ideas to the department. In the next 3 years, there will be many positive changes in the police department and Sgt. Adams will be a part of those changes.*

*Chief Portier had the opportunity to attend the swearing-in of the new Pickerington Police Chief, Tod Cheney. He will be a great asset to the City of Pickerington.*

### **D. Director of Finance - Jeff Green**

*Finance Director, Jeff Green, reported that the Income Tax Collection Report is not included in the submitted Financial Report. Staff is still working on assembling this report that is completely different with RITA. Information is still being collected from Columbus and RITA. The*

*Finance Department will be bringing legislation amending the appropriations before Council at the first meeting in April.*

[#066-2019](#)

Finance Report

Attachments: [Finance Report.pdf](#)

**E. Director of Law - Kevin Shannon**

*Not present.*

**F. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel**

*Council Member Scott Lockett announced that the 3rd grade class from Groveport Elementary will be visiting the Municipal Building on Friday, May 29th. The 30 students and 2 teachers will leave the school at 9:30 a.m. to stop for a quick tour of Town Hall before walking up to the Municipal Building.*

*Council Member Cleary thanked Warren Motts for everything he does for the community.*

**G. Clerk of Council - Ruthanne Sargus Ross**

*Nothing to report.*

**H. Standing Committees**

*None.*

**IX. Other Business**

*None.*

**X. Adjournment**

Council Member Dildine made a motion, seconded by Council Member Hutson to adjourn at 7:17 p.m. All in favor stated AYE, None Opposed. Motion passed.

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Lance Westcamp, Mayor

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Ruthanne Sargus Ross, CMC  
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING  
OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING  
REGULAR BUSINESS HOURS.