

# City of Groveport

655 Blacklick St.  
Groveport, OH 43125  
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[www.groveport.org](http://www.groveport.org)



## Meeting Minutes

**Monday, March 8, 2021**

**6:30 PM**

**Council Chambers**

## City Council

***Mayor Lance Westcamp***

***Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel***

**I. Call to Order**

by Mayor Lance Westcamp at 6:30 p.m.

Staff Present: BJ King - Administrator, Jason Carr - Director of Finance, Casey Adams - Police Sergeant, Jeff Green - Assistant Administrator / Development Director, Ruthanne Sargus Ross - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

*The Mayor asked everyone to join him in a moment of silence.*

**III. Pledge of Allegiance**

*Sergeant Adams led the Pledge of Allegiance.*

**IV. Roll Call**

**Present:** 6 - Shawn M. Cleary, Edward Dildine, Chad T. Grashel, Jean Ann Hilbert, Becky Hutson, and Scott Lockett

**V. Approval of Minutes - February 22, 2021**

[#66-2021](#) City Council Minutes 2.22.2021

**Attachments:** [City Council Minutes 2.22.2021.pdf](#)

**VI. Business of Guests**

*None.*

**VII. Ordinances and Resolutions****A. 3rd Readings**

[Ord. 2021-005](#)

AN ORDINANCE AUTHORIZING A MODIFICATION TO THE DEVELOPMENT PLAN FOR 2400 ROHR ROAD, PARCEL NUMBER 154-000002

**Sponsors:** Dildine

**Attachments:** [Ord. 2021-005 Exhibit A.pdf](#)

*Administrator King requested Council to consider making a motion to*

*amend this Ordinance, specifically Section 1 to include the recommended condition of the Planning & Zoning Commission. Amending Section 1 to state "That the Development Plan for 2400 Rohr Road, Parcel Number 154-000002 is hereby modified according to the attached Exhibit "A" which is made a part hereof, provided that the condition set forth by the Planning & Zoning Commission is satisfied: The proposed access drive from Alum Creek Drive into the development site and the northbound right-turn lane to this drive entrance on Alum Creek Drive (Franklin County jurisdiction) shall be constructed before the activation of water service on the first building constructed on either Lot 1 or Lot 3. The Developer is required to meet all conditions and requirements imposed by the Franklin County Engineer related to securing permits for connecting the site access driveway and construction of the turn lane on Alum Creek Drive.*

**Clerk of Council Ross read by title Ordinance No. 2021-005. A motion was made by Council Member Dildine, seconded by Council Member Cleary, to amend Section 1 to state "That the Development Plan for 2400 Rohr Road, Parcel Number 154-000002 is hereby modified according to the attached Exhibit "A" which is made a part hereof, provided that the condition set forth by the Planning & Zoning Commission is satisfied: The proposed access drive from Alum Creek Drive into the development site and the northbound right-turn lane to this drive entrance on Alum Creek Drive (Franklin County jurisdiction) shall be constructed before the activation of water service on the first building constructed on either Lot 1 or Lot 3. The Developer is required to meet all conditions and requirements imposed by the Franklin County Engineer related to securing permits for connecting the site access driveway and construction of the turn lane on Alum Creek Drive. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

**A motion was made by Council Member Dildine, seconded by Council Member Hutson, to adopt as amended. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

#### [#61-2021](#)

#### Ord. 2021-005 Staff Reports

**Attachments:** [Ord. 2021-005 Staff Reports.pdf](#)

### **B. 2nd Readings**

#### [Ord. 2021-009](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE MILLER VALENTINE GROUP FOR PROFESSIONAL DESIGN-BUILD SERVICES, WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTIONS 9.02(B), 7.03

**Sponsors:** Lockett

Clerk of Council Ross read by title Ordinance No. 2021-009.

**C. 1st Readings**

None

**VIII. Reports**

**A. Mayor - Lance Westcamp**

*Mayor Lance Westcamp personally thanked Sergeant Brian Thompson for his 26 years of service to the great City of Groveport. The Mayor did get the opportunity to talk to Sergeant Thompson to tell him he did a wonderful job and to enjoy his retirement. Mayor Westcamp also announced that he had received a letter from Chief Ralph Portier on his retiring on August 18, 2021. This announcement gives the Mayor time to go forward with the decision he will have to make and gives plenty of time for the transition.*

**B. Administrator - BJ King**

*Administrator BJ King was happy to report that the City's first livestream was up and running. He was viewing the meeting on his iPad from the City's website. The system has been set up to pause both the video and audio if Council were to go into executive session and resume once Council reconvenes. The City's first on-line auction is set to end on this coming Thursday and Friday. Mr. King talked to Brian Strayer and most of the City's items had bids. It will clear up some room in the City's storage facilities. Administration looks to do the on-line auctions on a continual basis. Brian Strayer will setup the auctions and be the point of contact for other departments wanting to dispose of City surplus. Council Member Dildine commented the livestreaming is a big step for a small community like Groveport to provide transparency. He gave a big kudos to everyone who worked on making it happen and to today's technology.*

[#67-2021](#)

Admin Report to Council

Attachments: [Admin report to Council March 8 2021.pdf](#)

**C. Chief of Police - Ralph Portier**

*Chief Portier was not present. Sergeant Adams reported that Governor DeWine announced that all law enforcement officers are now qualified to receive the coronavirus vaccine. He extended his deep appreciation to Kroger who has gone out of the way to let the Police Department know the number of vaccines available and the word goes out to the officers to get in for a vaccine. If there are no Groveport officers needing a vaccine, the offer is extended to Madison Township and Obetz officers. He really appreciates Groveport's Kroger Pharmacy for going out of the way to help the Department with the vaccinations.*

**D. Director of Finance - Jason Carr**

*Finance Director Jason Carr noted that as Council is aware the City's Tax Administrator, Bob Curtin, retired December 31, 2020. If Council receives any questions on income taxes they can have them reach out to him. There have only been about five returns done this year and the City's website has been updated.*

**E. Director of Law - Kevin Shannon**

*Mr. Shannon was not present.*

**F. Assistant Administrator / Development Director - Jeff Green**

*Nothing further to report.*

**G. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel**

*Council Member Lockett reminded Mr. King that mosquito season is coming and spraying last year was very well received with lots of positive comments. Council Member Cleary commented it is nice to see the weather has broken up giving the City's snow warriors a rest. He has noticed the crews have been patching up potholes which have sprung up pretty quickly. Council Member Grashel congratulated Sergeant Thompson and Chief Portier on their retirements. Council Member Hilbert thanked Brian Thompson for all his years of service to Groveport and Chief Portier for all he has done for Groveport.*

**H. Clerk of Council - Ruthanne Sargus Ross**

*Nothing further to report.*

**I. Standing Committees****Trees & Decorations Committee**

*Council Member Dildine reported the Trees & Decorations Committee talked about plans for the Arbor Day. As of today, the ceremony will resemble much of last year's event. Brian Strayer talked about the tree inspection program that is underway. The Davey Resource Group is out in neighborhoods inspecting trees for species, age, danger and how the tree is growing. If a tree is removed another will be planted in its place. Replacement trees may not be the same species as the one removed. The City will consider the size, type and other factors in choosing a replacement tree. This is a good step in learning about the health of the City's trees for being a Tree City USA.*

**IX. Other Business****A. Executive Session**

*Administrator BJ King requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (8) for economic development matters, to include the Mayor, Council, himself, the Assistant Administrator / Development Director, and the Finance Director.*

**A motion was made by Council Member Cleary, seconded by Council Member Dildine, to go into Executive Session at 6:46 p.m pursuant to Ohio Revised Code Section 121.22(G) (8) for economic development matters, to include the Mayor, Council, the Administrator, the Assistant Administrator / Development Director, and the Finance Director. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

**A motion was made by Council Member Dildine, seconded by Council Member Hutson, to come out of Executive Session at 7:53 p.m with no action taken. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

**X. Adjournment**

**A motion was made by Council Member Cleary, seconded by Council Member Lockett, to adjourn at 7:54 p.m. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

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Lance Westcamp, Mayor

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Ruthanne Sargus Ross, CMC  
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.